



Town of Bellefonte – Board of Adjustment

901A Rosedale Ave, Wilmington, DE
(302) 761-9638

Board of Adjustment
Application for Public Hearing

Application # _____
Fee Received/Check # _____

Refer to the Information Pamphlet for assistance in completing this application.

Contact Information

	Applicant	Property Owner
Name		
Street Address		
City ST ZIP Code		
Home Phone		
Work Phone		
E-Mail Address		
Property Location		
Tax Parcel Number:		Zoning Classification:

In addition to the persons listed above, copies of all correspondence should be sent to:

Name:

Address:

Phone:

Information

- Attach the appropriate filing fee payable to Town of Bellefonte, as shown on the fee schedule
- Attach a copy of the plot plan for the subject property showing the layout of structures of the lot, the location of the subject property, and the size and location of any structures proposed.
- Is the application being requested due to a code violation? If so, attach a copy of the violation notice.
- Has a previous application for this property been filed with the Board? If yes, Appl. # _____ Hearing Date _____
- Pursuant to Section 40.31.140.B, any BOA application which would require the filing of a land development plan for implementation shall be accompanied by a simultaneous exploratory plan submission.

Certification

The undersigned hereby certifies that the property owner of the subject property is aware of and agrees to the filing of this application and that information contained herein is correct. (If the applicant is not the legal owner of this property, the legal owner or their authorized representative must sign this form)

Applicant's Name (Please print) _____
Applicant's Signature _____ Date _____

The property owner of the subject property, hereby certifies that the information provided herein is correct and agrees to be bound by any decision of the Board of Adjustment with respect to subject property.

Property Owner's Name (Please print) _____
Property Owner's Signature _____ Date _____

Check the appropriate section below and fill in the required information pertaining to the type of relief requested.

- Dimensional Variance** from code requirement. State size of variance being requested (example: variance from the required 5 foot yard setback to construct (maintain) a dwelling 4.2 feet from the northerly property line):

- Use Variance** for the following: _____

- Special Use** for the following: _____

- Non-Conforming Use** for the following: _____

Fee Structure

All Variances: \$700.00

Continuation Fee: \$250.00

All properties in the Town of Bellefonte owned by the applicant and/or the property owner must have their Town taxes paid or are current before the application will be accepted.

Zoning Districts

- Apartment
- Business
- Residential