

Town Commission Meeting Minutes Monday, October 10, 2011 – 7:00 pm

ATTENDEES: Keith Hughes, Ross Logan, Elaine Chester, Kathy MacDonough, Curt Nass, Dave Brenner, Brian Donovan, John Cartier, Debra Heffernan, Rich Mulhern, Scott Mackenzie

1. Call to Order

Keith called the meeting to order at 7:06 p.m.

2. Special Guests / Public Comments (limit of 2 – 3 minutes per person)

John Cartier – Curbs are going in at Phase 1 of the sewer project along Gov. Printz Blvd. They have a deadline of October 18th before penalties start. Phase 2 has a different contractor. New Castle County Police Chief McGowan has left the force and now the Acting Lt. Col. Scott McClaren will be presented to County Council tomorrow night. There has been success with Community Policing. Amy Kevis is now back from street duty. They need more police doing Community Policing. District County Police crime stats going down (not including State Police). There is a 1.2M “Cop Grant” to hire 6 officers for 3 years.

Debra Heffernan – You can take a picture of pot holes and e-mail to her for the pot hole reporting system. Met with Colin O’Mara about Energy Rebate Program. He said because of the hot summer, there had been a large demand and they thought they might run out of money. Once all rebates filled they will look at starting up again or start up more low-rate loans. She is having another meeting with O’Mara the beginning of November. She is also trying to encourage redevelopment of brownfield sites. Will meet with Alan Levin about this.

700 Philadelphia Pike was brought up. Brian Donovan said the parking lot doesn’t need to be paved, but just needs to be a hard surface, i.e. crushed stone. **Action Item: Debra will contact Alex Rippert in Tank Management Branch of DNRC.**

3. Minutes of Previous Meeting – reading and consideration for approval

Kathy made a motion to waive the reading and approve the minutes of the 9/12/11 meeting as reviewed, seconded by Ross. Motion carried unanimously.

4. Treasurer/Tax Collectors Report – (Curt Nass)

Curt presented the Treasurers Report (Attachment A).

Action Item: Curt will contact bank about last month’s \$3.32 and this month’s \$8.27 bank fee in the Stimulus Refund account.

Action Item: Curt will contact Lawyers to make sure we are on the list of creditors for Crystal Ballroom. Kathy may go to meeting of creditors in Wilmington tomorrow.

Motion to accept as read made by Ross, second by Kathy. Motion carried unanimously.

5. Building Inspector Report

No one in attendance. Lengthy discussion about giving building code and zoning over to the County.

Action Item: Brian will ask County building permit, building inspector, and land use employees to contact Scott for details of transferring authority for Building Permit and Zoning to create an overlay.

Hopefully by next meeting we will know next steps.

6. Plumbing Inspector Report - (Steve Russo)

Steve presented a check for the following permit:

1100 Grandview, Hot water gas boiler & A/C final inspection \$50

We will owe Steve \$25

7. Board of Adjustment Report - (Brian Donovan)

Nothing to report.

8. Planning Commission Report – (Dave Brenner)

Rebate process has changed for the third time. Many steps for Bellefonte to go through to finally get \$ to homeowners. **Motion to accept Calvert's bid of \$39,400 for ductless heat pump HVAC System, Delmarva Insulation's bid of \$6,255 for daycare insulation, and Iacono electric bid of \$7,500 for lighting and electrical (all low bids) at the town hall complex made by Elaine and seconded by Ross.**

Motion carried unanimously.

Charter Review – trying not to just update but eliminate irrelevant sections or provisions. Next meeting is 9/22/11.

9. Reading and Approval of Bills

Elaine read the bills (Attachment B). *Motion to approve bills for payment by Ross, second by Kathy.*

Motion carried unanimously.

Action Item: Kathy will check with insurance to see if electrical repair and siding repair can be submitted under one \$500 deductible.

10. Old Business

- Approval of Auditor - *Motion to accept Barbacane, Thornton for fiscal years ending 2010 and 2011 as long as they have done by December made by Kathy and second by Ross.* **Action Item:** Ross will contact Barbacane, Thornton to get our audits on track.
- Trash Removal Contract – Keith faxed IDS the signed contract for the new pricing that was submitted last month. **Action Item:** Keith will call Rob Clendenin of IDS with end date of previous contract.
- MSAF Fund Status – Application complete and check received for \$7,031.58.
- Snow Removal Contract – Elaine has contacted Finocchiaro and Nature's Call for bids, but has not heard from them yet.
- TH Siding Repair – **Action Item:** Ross will look for vendors for siding repair. **Motion to approve up to \$2,000 for siding repair from hurricane made by Kathy, second by Elaine.**

12. Public Comments/Questions (2-3 minutes per person in turn; each person may speak up to 3 times on the same topic)

13. New Business

Next Commission Meeting Date – Monday, November 14, 2011.

14. Public Comments/Questions (2-3 minutes per person in turn; each person may speak up to 3 times on the same topic) None

15. Adjournment

Motion made to adjourn at 9:41 p.m made by Elaine, seconded by Ross. Motion carried unanimously.

Compiled by: Elaine Chester, Secretary

Town of Bellefonte
Monthly Treasurers Report
September 2011 Report

	Commerce Town Account	MSAF Account	Property Transfer Account	Stimulus Account	Stimulus Refund Account	Total
Balance 09/01/11	\$23,386.79	\$1,095.33	\$85,122.41	\$25,068.25	\$58,728.00	\$193,400.78
Receipts						
Town Tax	68,304.06					68,304.06
State Reimbursement				1,089.90		1,089.90
Interest	2.70	0.09	7.00	2.08	4.49	16.36
Total Receipts	68,306.76	0.09	7.00	1,091.98	4.49	69,410.32
Disbursements						
Program Rebates					12,267.00	12,267.00
Trash Collection	11,957.15					11,957.15
Town Utilities	1,607.32					1,607.32
Landscaping	1,545.00					1,545.00
Grant Administration				512.50		512.50
U.S. Postal Service	500.00					500.00
Printing/Mailing	439.07					439.07
Plumbing Inspector Fees	150.00					150.00
Secretary Fee	62.90					62.90
Town Picnic	39.82					39.82
Bank Fee					8.27	8.27
Total Disbursements	16,301.26	0.00	0.00	512.50	12,275.27	29,089.03
Ending Balance 09/30/11	\$75,392.29	\$1,095.42	\$85,129.41	\$25,647.73	\$46,457.22	\$233,722.07

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Curt A. Nass
Treasurer/Tax Collector

Sept
Properties:

Town of Bellefonte Monthly Bills Presented for Payment October 10, 2011

	Amount Due	Vendor	Description
Town Account			
9/30/11	11,957.15	IDS	Trash collection
10/10/11	752.45	Delmarva Power	St. Lights
10/3/11	97.12	Delmarva Power	School utilities
10/5/11	42.87	Delmarva Power	Town hall utilities
9/30/11	7.22	Delmarva Power	Traffic Light
10/10/11	251.23	Judy Byrne	Picnic
10/10/11	191.99	Curt Nass	Tax Bills
9/24/11	1,250.00	Iacono Electric	Hurricane Damage
10/4/11	525.00	Gonser & Gonser	Legal Fees
10/29/11	200.00	Will Merlo	School Cleaning
10/2/11	180.00	Nature's Call	Landscaping
9/24/11	400.00	BIU	Building Inspection
9/13/11	150.43	Verizon	
10/10/11	62.90	Elaine Chester	Secretary
	\$16,068.36		
ARRA Account			
9/30/11	1,176.48	Dave Brenner	
	\$1,176.48		
ARRA Rebate Account			
	3,203.72	ICF Resources	
	6,400.00	ICF Resources	916 Elizabeth
	4,859.86	ICF Resources	803 Elizabeth
	\$ 14,463.58		