

Town Commission Meeting Minutes Monday, April 16, 2012 – 7:00 pm

Attending Commissioners:

Keith Hughes, President	Y	
Elaine Chester, Secretary	Y	
Kathy MacDonough	Y	
Ross Logan	Y	
Glenn Suter	Y	
Curt Nass, Treasurer	Y	

Other Attendees:

Brian Donovan, Councilman John Cartier, Representative Debra Heffernan, Rich Mulhern, Andy Zeager, Scott Mackenzie

1. Call to Order – (Ross Logan)

Ross called the meeting to order at 7:08 p.m. for Keith.

2. Special Guests / Public Comments (limit of 2 – 3 minutes per person)

Rep. Debra Heffernan – Last week our Representative was Legislator of the week and in such capacity spoke about Bellefonte. DNRC has not responded to her request for a Hazardous Material drop off event in Bellefonte or a larger area, perhaps at Fox Point. Has had a lot of feedback about potholes. Kathy asked about the limb on Philadelphia Pike at Belleview Park blocking the bus stop sign. Kathy has been asking for 3 years to have someone responsible cut it down. Debra will look into this.

John Cartier – Sadly reported there was a homicide in Edgemoor Gardens and it is currently under investigation. New Castle County has proposed a tight County budget and they don't want to raise taxes. Want to keep police numbers up even with retirements, etc. Intend to keep AAA bond rating. County Capital Budget is \$17M. Voting will be the end of May. Admin office of Board of Education site work is done, but they still have to build offices inside. Brandywine School District had referendum approved. Marsh Road and Philadelphia Pike work is water main work (City of Wilmington water) because of low pressure. This is causing detours of Marsh Road to Edgemoor Road through August which will benefit Crestwood and residents of Marsh Road. The Claymont Library ground breaking was March 28. Wilmington and The Ardens have vacant property ordinance and Bellefonte would benefit from that. Ice Cream Festival at Rockwood is returning for a two day in July with a small admission to raise money for Preservation of Rockwood. Barry Scheckler is business vendor organizing it.

3. Minutes of Previous Meeting – reading and consideration for approval

Kathy made a motion to waive the reading of the minutes of the March 12, 2012 meeting and approve them as reviewed via e-mail with one typo correction in item 5. Seconded by Ross. Motion carried unanimously.

Minutes will be posted to the web site.

4. Treasurer/Tax Collectors Report

a. Financial Reports; Assessment Changes; Property Transfers; Tax Issues

Curt read the Treasurers report. See Attachment A

Elaine made a motion to accept the Treasurers Report as read. Second by Glenn.

5. Building Inspector Report – (No one in attendance)

See Attachment B for report submitted via e-mail from Kyle Bendler. *Motion by Ross to accept Building Inspector's Report as read. Second by Glenn.*

6. Plumbing Inspector Report - (Steve Russo)

No one in attendance.

7. Board of Adjustment Report - (Brian Donovan)

Nothing to report.

8. Planning Commission Report – (Scott Mackenzie and Dave Brenner)

Scott Mackenzie – A Meeting is scheduled for April 26 for final review of the Charter. Wants to add a “Who does/How to/When to do” list to the charter. Elaine will send him a list of recurring events to Scott. Scott purchased a security system for town hall complex because of recent illegal activity outside. Ross will get alternate price for spot light on park because Iacono's seemed so high. Scott/Rich/Will will install security system. **Glenn made a motion to approve up to \$1,500 for all miscellaneous electrical work and 3 spot lights. Seconded by Elaine. (Note – this is an increase in the \$1,000 that was approved at the February 13, 2012 meeting. “Elaine made a motion to approve up to \$1000 for extra electrical work in town hall complex; i.e. install 3 outlets in main building, install our light fixture in meeting room closet and see why one of the recessed lights keeps going off in meeting room, and 2 outside lights to day care entrances need repair, seconded by Kathy. Motion carried unanimously.”**

Dave and Scott fixed the main gate to the park and will repair others as they get time.

9. Reading and Approval of Bills – (Elaine Chester)

Elaine read the bills (Attachment C). *Motion to approve bills for payment by Glenn, second by Ross. Motion carried unanimously.*

10. Old Business

- **Drainage problem in rear of property** – Tabled until Steve can talk to Nature's Call.
- **Day Care** – Keith spoke to Saieni about business plan and what is assumption for attendance.
Action Item: Keith will also talk to Beth Richie.

11. Public Comments/Questions (2-3 minutes per person in turn; each person may speak up to 3 times on the same topic) None

12. New Business

- DelDot is looking at MSAF. According to the 2010 Census, our population is 1193 which is a decrease.
- **Next Meeting Date** – Monday, April 9, 2012.

13. Public Comments/Questions (2-3 minutes per person in turn; each person may speak up to 3 times on the same topic) None

14. Adjournment

Motion made to adjourn at 8:57 p.m. made by Glenn, seconded by Ross. Motion carried unanimously.

Compiled by: Elaine Chester, Secretary

Town of Bellefonte Monthly Treasurers Report March 2012 Report

	Town Account	MSAF Account	Property Transfer Account	Town Accounts Sub-Total	Stimulus Account	Stimulus Rebate Account	Total
1 Balance 03/01/12	\$56,513.08	\$8,130.05	\$34,551.72	\$99,194.85	\$18,182.64	\$1,665.42	\$119,042.91
Receipts							
2 State Reimbursement				0.00	42,000.00		42,000.00
3 Property Transfer Tax			3,195.00	3,195.00			3,195.00
4 Account Transfers	0.00		7,955.00	7,955.00			7,955.00
5 Town Tax	3,111.26			3,111.26			3,111.26
6 Interest	4.67	0.65	3.15	8.47	4.38	.14	12.99
7 Total Receipts	3,115.93	0.65	11,153.15	14,269.73	42,004.38	0.14	56,274.25
Disbursements							
8 Program Rebates	0.00			0.00			-
9 Maintenance	142.00			142.00	7,955.00		8,097.00
10 Trash Collection	11,364.98			11,364.98			11,364.98
11 Town Utilities	658.48	1,297.53		1,956.01			1,956.01
12 Grant Administration	0.00			0.00	387.50		387.50
13 Donation	350.00			350.00			350.00
14 Supplies/Other	491.84			491.84			491.84
15 Secretary Fee	62.90			62.90			62.90
16 Attorney's Fees	640.00			640.00			640.00
17 Total Disbursements	13,710.20	1,297.53	0.00	15,007.73	8,342.50	0.00	23,350.23
18 Ending Balance 03/31/12	\$45,918.81	\$6,833.17	\$45,704.87	\$98,456.85	\$51,844.52	\$1,665.56	\$151,966.93
19							\$151,966.93
Curt A. Nass		March Properties:	400 Grove Ave	\$ 900.00			
Treasurer/Tax Collector			410 Grove Ave	\$ 2,275.00			

The Town of Bellefonte, DE Building Dept. **Monthly Report**

Reporting Period: 03/14/2012 – 04/13/2012

Overview:

There were a total of four building permits issued during the reporting period, four code inspections conducted and one Stop-Work Order issued.

Code Enforcement/Inspections:

03/14/2012 – 1205 Talley Rd., Framing Inspection, PASS. Inspector: K. Brown

03/22/2012 – 400 Grove Ave., A Stop-work Order was issued for work being conducted contrary to the Bellefonte municipal code and the IBC. Work consisted of structural and non-structural repairs, the applicant was advised to contact S. Russo for plumbing or HVAC permits. Stop-work issued by: K. Brown

04/03/2012 – 208 Schoolhouse Rd., Footing Inspection, Pass. Inspector: K. Brown

04/10/2012 - 208 Schoolhouse Rd., CMU Foundation Inspection, Pass. Inspector: K. Brown.

04/11/2012 - 208 Schoolhouse Rd., Partial framing inspection, Pass. Inspector: K. Brown

Building Permit Report:

04/02/2012 – BP12-02 – 208 Schoolhouse Rd. – 1 Story Addition – Zoning and IRC compliant – Approved YES.

04/02/2012 – BP12-03 – 400 Grove Ave. – Interior/exterior alterations – Zoning and IRC compliant – Approved YES.

04/05/2012 – BP12-04 – 701 Highland Ave. – Remove plaster and drywall, repair framing as needed and re-insulate – Zoning and IRC compliant – Approved YES

04/10/2012 – BP12-05 – 208 Schoolhouse Rd. – Repair existing load-bearing wall – Zoning and IRC compliant – Approved YES

04/10/2012 – Plan review for proposed new SFD @ 703 Highland Ave. – Proposed building complies with all Municipal and IRC requirements, permit on hold until Bellefonte Council agrees to issuance, (Council members KHughes, RLogan & EChester emailed @ 17:57 04/13/2012 for input.

Invoicing:

9.0 hours were billed during the above time period for a total of \$450.00.

Other:

None at this time

Respectfully,

Kyle N. Bendler, Building Inspector

Town of Bellefonte
Monthly Bills Presented for Payment
April 16, 2012

ATTACHMENT C

Town Account	Amount Due	Vendor	
	11,350.47	IDS	Trash collection
	700.00	B.U.I.	Building Inspection
	700.00	Nature's Call	Landscaping
	153.32	Delmarva Power	School utilities
	32.30	Delmarva Power	Town hall utilities
	562.64	Scott MacKenzie	Security System & gate hardware
	125.00	I.C.C.	Annual Dues
	1,148.20	U.S. Treasury	Q1 2012 Taxes
	112.19	Verizon	Phone
	62.90	Elaine Chester	Secretary
	\$ 14,947.02		
MSAF Account			
	1,278.87	Delmarva Power	St. Lights
	19.52	Delmarva Power	Traffic Light
	\$ 1,298.39		