

Town Commission Meeting Minutes Monday, May 14, 2012 – 7:00 pm

Attending Commissioners:

Keith Hughes, President	Y	
Elaine Chester, Secretary	Y	
Kathy MacDonough	Y	
Ross Logan	Y	
Glenn Suter	N	No Call, No Show
Curt Nass, Treasurer	Y	

Other Attendees:

Al Boulden, Brandon Dougherty, David Brenner, Brian Donovan, Councilman John Cartier, Rich Mulhern, Scott Mackenzie

1. Call to Order (Ross Logan)

Ross called the meeting to order at 7:10 p.m.

2. Special Guests / Public Comments (limit of 2 – 3 minutes per person)

Councilman John Cartier – Rep. Debra Heffernan is attending a Brandywine Hills memorial service and is unable to attend. Councilman Cartier attended the Bellefonte Art Festival and feels it will really help Boulevard businesses take off this year. County has finished the operating budget process for \$240M with no property or sewer increases. A vote on the operating budget is tomorrow. A vote will take place the end of May for the capital budget.

The date for the ice cream festival is July 7 and 8th at Rockwood Park. Barry Scheckler is the Chair. There will be a small administration fee. There will be no cannon fire or fireworks; just family fun and, of course, ice cream! There will be no cost to New Castle County taxpayers. It had previously cost NCC \$300,000. Rockwood is getting a new roof. This is the first capital investment in over a decade.

Large high pressure gas main is holding up sewer work on Gov. Printz.

There is a new apartment complex (Village Park) going up at old Edgemoor School site. It is all part of NCC. Fox Point Little League now has a 10 year lease at River Road Park. The League is now responsible for maintenance of the fields.

Darley Green - Capano buying from Bank of America on June 11 and will build commercial mix building on Philadelphia Pike and apartments.

Darley House – Was home of 18th century illustrator who drew the first modern day Santa Claus. Has been purchased by the State who did \$400,000 worth of renovations. It is a wonderful venue for small parties of 50-60 people.

This year's St. Helena's' carnival was one of the top 5 money makers in their history. They feel problems were reduced by the \$5 admission charge each night.

Al Bolden – Owner of 1101 Brandywine Blvd. There have been thefts of gasoline in this area. There have been numerous problems at the rental property at 1016 Talley, i.e. 2 grown men with a knife fight, trash in yard, untagged car in yard, but this may subside now because tenants have been evicted. Al also reported frequent speeders on Bellefonte Avenue and people going the wrong way on that one way street.

3. Minutes of Previous Meetings – reading and consideration for approval

Kathy made a motion to waive the reading of the minutes of the April 16th 2012 meeting and approve them as reviewed via e-mail. Seconded by Ross. Motion carried unanimously.
Minutes will be posted to the web site.

4. Treasurer/Tax Collectors Report – (Curt Nass)

a. Financial Reports; Assessment Changes; Property Transfers; Tax Issues

Curt read the Treasurers report. See Attachment A. Stimulus Account money should be ready to transfer back to Town Account by next meeting. Curt and Dave will make sure we can account for all Stimulus money in case of a State audit. *Motion to accept report made by Ross. Seconded by Kathy. Motion carried unanimously.*

5. Building Inspector Report – (No one in attendance)

Elaine read the report that had been submitted via e-mail from Kyle Bendler. See Attachment B.

6. Plumbing Inspector Report – (No one in attendance)

7. Board of Adjustment Report - (Brian Donovan)

Nothing to report

8. Planning Commission Report – (Scott Mackenzie)

- Status of Charter Review – Met last Thursday and discussed vacant property. They feel not necessary for only 1 or 2 properties. Not necessary for code enforcement which can be done through County. Did formal review and sent a few questions to Attorney Gonser. Comparison to other town Charters being done now. Draft should be ready by next commission meeting.
- Status of use of left over EECBG funds – Accounting of funds must be done by July. Any left over money has to go back to State by August.

9. Reading and Approval of Bills – (Elaine Chester)

Elaine read the bills for payment. See Attachment C. *Motion to approve bills for payment by Ross. Seconded by Kathy. Motion carried unanimously.*

10. Old Business

- Drainage problem in rear of property – TABLED - It was a general consensus that we should wait to do anything on this problem until we know what or who will be the new owner of the property behind us. We don't want to spend money "fixing" the drainage only to have a new owner make changes to the property behind us to construction work and make it worse. The estimate from Calvert to temporarily move the condenser behind town hall and the grading work was a total of \$3,320. It was suggested we try to get a price from Miechlers HVAC at 328-4822.
- Day Care Rental – Saienni backed out. Keith waiting to hear from Beth Ritchie. **Keith will look for website info w/State for day care requirements.** Scott presented a proposal from WG /Sitecleanup LLC to clean up and remove all debris in the day care center and back office for \$675. **Motion to approve \$675 for day care clean-up made by Elaine. Seconded by Kathy. Motion carried unanimously.**
- Art Festival
 - Pictures of Commissioners – Did not happen
 - Suggestion Box for Picnic and 100 year anniversary – Elaine showed sample
 - Interest in a Summer patriotic parade – Did not happen
 - Buy-a-Brick info and previous newsletters – Elaine presented info and sample. **Curt will have copied in different colors.**
- Miscellaneous Electrical Work at Town Hall Complex – Ross did not get another bid.

- Town Hall Security – **Keith will talk to Scott Clothier about alarm system that Scott Mackenzie got at auction for \$245. Kathy made a motion to reimburse Scott Mackenzie \$245 for the alarm system. Second by Ross. Motion carried unanimously. Scott will get his neighbor to help him install cameras.**

11. Public Comments/Questions (2-3 minutes per person in turn; each person may speak up to 3 times on the same topic) None

12. New Business

- Elections – We missed the deadline for publishing notification about elections. **Kathy will talk to Barbara Lippincott, call Dave Wishowski and Judy Byrne, and consult Attorney Gonser. Keith will call Ann Schneider and will e-mail everyone with results. Kathy will make copies of notice to bring to Festival.**
- Purchase New Copier – **Ross will buy a copier**
- Picnic Date – 9/29? - OK
- 2012-13 Budget – *Ross made a motion to keep the tax rate at the same for fiscal year 2013 of 50 cents per \$100 of valuation. Seconded by Kathy. Motion carried unanimously.*
Ross made a motion to keep the tax commission rate for the Tax Collector the same at 6%. Seconded by Kathy. Motion carried unanimously.
After review and revision, a motion to approve the budget was made by Ross. Seconded by Elaine. Motion carried unanimously. NOTE: Budget will be made part of the minutes of the next meeting after revisions made this evening are reflected.
- Next Commission Meeting Date – Monday, June 11, 2012

13 Public Comments/Questions (2-3 minutes per person in turn; each person may speak up to 3 times on the same topic)

14. Adjournment – *Ross made a motion to adjourn at 10:47. Seconded by Kathy. Motion carried unanimously.*

Compiled by Elaine Chester
Commission Secretary

**Town of Bellefonte
Monthly Treasurers Report
April 2012 Report**

	Town Account	MSAF Account	Property Transfer Account	Town Accounts Sub-Total	Stimulus Account	Stimulus Rebate Account	Total
Balance 04/01/12	\$45,918.81	\$6,833.17	\$45,704.87	\$98,456.85	\$51,844.52	\$1,665.56	\$151,966.93
Receipts							
State Reimbursement				0.00	25,330.00		25,330.00
Property Transfer Tax			11,203.50	11,203.50			11,203.50
Building Inspection Fee	444.00			444.00			444.00
Town Tax	986.04			986.04			986.04
Interest	3.58	0.55	3.77	7.90	4.25	0.14	12.29
Total Receipts	1,433.62	0.55	11,207.27	12,641.44	25,334.25	0.14	37,975.83
Disbursements							
Trash Collection	11,350.47			11,350.47			11,350.47
Town Utilities	297.81	1,298.39		1,596.20			1,596.20
U.S. Treasury	1,148.20			1,148.20			1,148.20
Landscaping	700.00			700.00			700.00
Building Inspection Fees	700.00			700.00			700.00
Supplies/Other	562.64			562.64			562.64
Membership Dues	125.00			125.00			125.00
Secretary Fee	62.90			62.90			62.90
Total Disbursements	14,947.02	1,298.39	0.00	16,245.41	0.00	0.00	16,245.41
Ending Balance 04/30/12	\$32,405.41	\$5,535.33	\$56,912.14	\$94,852.88	\$77,178.77	\$1,665.70	\$173,697.35

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April
Properties:

703 Highland Ave	\$	750.00
700 Euclid	\$	3,660.00
1208 Rosedale		
Ave	\$	3,343.50
1200 Wynnbrook		
Rd	\$	3,450.00

Curt A. Nass

Treasurer/Tax Collector

The Town of Bellefonte, DE Building Dept. **Monthly Report**

Reporting Period: 04/14/2012 – 05/14/2012

Overview:

There was a total of one building permit(s) issued during the reporting period, three code inspections conducted and one Stop-work Order issued.

Code Enforcement/Inspections:

04/13/2012 – 400 Grove Ave., Footing inspection, PASS. Inspector: K. Brown

04/30/2012 – 208 Schoolhouse., Framing Inspection, PASS. Inspector: K. Brown

05/01/2012 – 208 Schoolhouse Rd., Insulation Inspection, Pass. Inspector: K. Brown

05/14/2012 – 711 Fairview Ave., STOP-WORK order issued for a resident enclosing an elevated front porch. Double permit fees will be imposed once applicant obtains their permit. It appears the inside framing is still visible for inspection, once a permit is obtained. Inspector: K. Bendler

Building Permit Report:

04/02/2012 – **BP12-06** – 703 Highland Ave, New SFD, Approved by: K. Bendler

Other:

None at this time

Invoicing:

5.0 hours were billed during the above time period for a total of \$250.00.

Respectfully,

Kyle N. Bendler, Building Inspector

Town of Bellefonte
Monthly Bills Presented for Payment
May 14, 2012

Town Account	Amount Due	Vendor	Description
	675.00	WG Sitecleaning	School cleaning
	250.00	B.U.I.	Building Inspections
	225.00	Nature's Call	Landscaping
	88.40	Delmarva Power	School utilities
	30.97	Delmarva Power	Town Hall utilities
	245.00	Scott MacKenzie	Alarm System
	243.04	BCD	Newsletter
	5,873.00	Selective Insurance Barbacane &	Insurance
	5,340.00	Thornton	Fiscal Yrs 10/11 Audit
	112.36	Verizon	Town Hall Phone
	62.90	Elaine Chester	Secretary
	<hr/> \$ 13,145.67 <hr/> <hr/>		
MSAF Account			
	1,280.21	Delmarva Power	St. Lights
	20.47	Delmarva Power	Traffic Light
	<hr/> \$ 1,300.68 <hr/> <hr/>		
Property Transfer			
	11,356.65	IDS	Trash collection
	<hr/> \$ 11,356.65 <hr/> <hr/>		