

Town Commission Meeting Minutes
Tuesday, November 20, 2012 – 7:00 pm
(Rescheduled from 11/12/12 due to lack of quorum)

Attending Commissioners:

Keith Hughes, President	Y	
Kathy MacDonough, Secretary	Y	
Ross Logan	Y	
Glenn Suter	N	No Call, No Show
Curt Nass, Treasurer	Y	

Other Attendees:

Dave Brenner, Elaine Chester, Brian Donovan, Debra Finocchiaro, Rich Mulhern, Gary Rauso

1. Call to Order (Keith Hughes)

Keith called the meeting to order at 7:10 p.m.

2. Special Guests / Public Comments (limit of 2 – 3 minutes per person)

Gary Rauso of 917 Elizabeth Avenue commented about DART and school buses speeding on Brandywine Blvd.

3. Holiday Party

Date was set for Friday, December 14 at 6:30 p.m. at Town Hall. Debra Finocchiaro will ask her niece to set up the photo booth with an on-site printer. Kathy will create the newsletter or flier. Dave Brenner will put up the snowflake lamppost banners. Elaine will coordinate the refreshments. Volunteers will meet Saturday, November 24 to decorate Town Hall.

Kathy moved and Ross seconded to allocate up to \$600 for holiday party expenses .Motion carried

4. Minutes of Previous Meeting

Kathy read the minutes of the October 8, 2012 meeting. *Ross made a motion to approve the minutes as read with a correction to the ‘commissioners attending’ list deleting Elaine Chester’s name; Kathy seconded. Motion carried.*

5. Treasurer/Tax Collectors Report – (Curt Nass)

a. Financial Reports; Assessment Changes; Property Transfers; Tax Issues

Curt read the Treasurer’s report. *Kathy made a motion to accept the Treasurer’s report, seconded by Ross. Motion carried.*

6. Board of Elections – no update

7. Building Inspector Report – (K. Bendler not present)

Kathy will contact Kyle to ask about various issues including need for a written report and attendance at Town meeting. Some construction has been occurring without a permit at 1205-09 River Road (Culver); we received paperwork indicating that Kyle did issue a Stop Work order.

8. Plumbing Inspector Report – no report

9. Board of Adjustment Report - (Brian Donovan)

No new applications for variance.

10. Planning/Charter Commission Report – (given by Dave Brenner in Scott MacKenzie’s absence)

- Charter rewrite: There will be a final review of the draft Charter on November 29 at 7 p.m. They will need a total of seven people present to adopt the final draft for presentation to the Commission. In order to accomplish this, the Commission recommends the addition of two residents to the body: Stuart Evans of 1000 Marion Avenue and Richard Mulhern of 702 Fairview Avenue. *Kathy made a motion to appoint Mr. Evans and Mr. Mulhern to the Charter Review Commission; Ross seconded. Motion carried.*

11. Reading and Approval of Bills

Kathy read the bills for payment. See Attachment B. *Ross made a motion to approve payment of bills as read; seconded by Kathy. Motion carried.*

12. Old Business

- Status of alarm system and camera installation – no change.
- Status of misc. electrical work in town hall complex – no change.
- Building permit at 909 Marion (Riley) – Kathy will follow up.
- Gutter clean-out – to be scheduled by volunteers as time permits
- Continue discussion of County grant for Arts Festival – postpone to December

13. Public Comments/Questions (2-3 minutes per person in turn; each person may speak up to 3 times on the same topic)

14. New Business

- Snow plowing contract - A proposal was received from Jos. Finocchiaro & Bros. Pricing for the main part of the plowing work is unchanged from last year. *After discussion, Kathy moved to accept the Finocchiaro & Bros. proposal dated 10/31/12 for the 2012-13 season; Ross seconded. Motion carried.*
- Nature’s Call clean-up proposal – Kathy will get revised bid
- Holiday banner installation – Dave Brenner will take care of
- Holiday party budget and date – addressed above
- Keith formally introduced Gary Rauso, who is interested in serving as a Commissioner. Gary gave a brief personal introduction: he has lived in Bellefonte for many years, and is a former homeowner who is currently renting. He has worked at the old New Hope Pizza, Beeson’s Funeral Home and Schoenberg’s Funeral Home. He volunteers at the St. Helena’s carnival and is presently Assistant Chief at Brandywine Hundred Fire Company. Keith then nominated Gary for the vacant Commission seat which expires in June 2014. *Kathy moved to appoint Gary Rauso to the Commission vacancy ending June 2014, and Ross seconded. Motion carried. Keith then swore Gary in and he was seated at the head table.*
- Oktoberfest – Keith introduced the concept of a Town-sponsored Oktoberfest celebration. *Gary made a motion to set up an exploratory committee headed by Keith Hughes. Ross seconded. Motion carried.*
- Next Commission Meeting Date – Monday, December 10, 2012

15. Public Comments/Questions (2-3 minutes per person in turn; each person may speak up to 3 times on the same topic)

16. Adjournment

There being no further business, the meeting was adjourned at 9:45 p.m.

Respectfully Submitted,
Kathleen MacDonough
Secretary

ATTACHMENT B

**Town of Bellefonte
Monthly Bills Presented for Payment
November 20, 2012**

DISBURSEMENTS				
Acct or Inv #	Invoice Date	Vendor	Description	Amt Due
2761 2079 9974	10/29/12	Delmarva Power	Street lights	1,405.54
3016 5229 9960	10/31/12	Delmarva Power	School util. (gas)	66.68
3106 5229 9986	11/2/12	Delmarva Power	Town Hall util. (received credit for power generated)	(180.86)
2516 9059 9997	10/31/12	Delmarva Power	Traffic signal	20.64
302 761 9638 417 64Y	10/13/12	Verizon	Town Hall telecomm	111.63
0015875664	10/31/12	IDS – Waste Industries	Trash/recycle	11,356.65
	11/8/12	ProSpray	Annual service plan 2013	400.00
	10/31/12	Gonser & Gonser	Legal services	100.00
	11/2/12	Nature’s Call	4 cuts in October	200.00
RECEIPTS				