

Town Commission Meeting Minutes
Monday, March 18, 2013 – 7:00 pm
(rescheduled from March 11 due to lack of quorum)

Attending Commissioners:

Keith Hughes, President	Y	
Kathy MacDonough, Secretary	Y	
Ross Logan	Y	
Gary Rauso	N	Vacation
Glenn Suter	N	No Call, No Show
Curt Nass, Treasurer	Y	

Other Attendees:

Rick & Tina Betz, Christina Emory, Dave Brenner, Councilman John Cartier, Brian Donovan, Stu Evans, Scott MacKenzie, Rich Mulhern, Jeff Spevak, Valerie White

1. Call to Order (Keith Hughes)

President Hughes called the meeting to order at 7:03 p.m.

2. Special Guests / Public Comments (limit of 2 – 3 minutes per person)

Councilman Cartier said that County Executive Gordon’s budget address would be Tuesday, March 19. He said that County property transfer tax receipts were running ahead of projections. He said that Elmer Setting is the new County Chief of Police and there will be a new plan and strategy for proactive and targeted policing, rather than reactive and call-driven as it is now. There will be a multi-agency coordinating meeting every Tuesday morning; he urged citizens to contact him with any concerns. Ross mentioned that we used to receive reports on police activity in the area. Mr. Cartier promised a comprehensive report (code enforcement, police, etc.) for our April meeting.

The Betz family, former proprietors, of Fat Rick’s BBQ, brought food items to sample. Tina Betz made a presentation on a new trend of “pop-up” restaurants and food vendors and said that they thought Bellefonte would be a perfect locale for this. An establishment would use vacant lots, driveways, vacant buildings, etc. as temporary locations. Social media and other means would be used to publicize dates and places. This would theoretically be acceptable in the commercially-zoned area. The Betz’s would have to work out arrangements with various property owners for their locations, and of course obtain the required State permits to serve food.

3. Minutes of Previous Meeting

Kathy read the minutes of the February 11, 2013 meeting. *Ross made a motion to approve the minutes as read; Kathy seconded. Motion carried.*

4. Treasurer/Tax Collectors Report – (Curt Nass)

a. Financial Reports; Assessment Changes; Property Transfers; Tax Issues

Curt read the Treasurer’s report. *Ross made a motion to accept the Treasurer’s report, seconded by Kathy. Motion carried.*

5. Board of Elections – no update

6. Building Inspector Report – Kyle Bendler emailed Keith a report and bill. Postponed until April.

7. Plumbing Inspector Report – No report

8. Board of Adjustment Report - (Brian Donovan)

No new applications for variance.

9. Planning/Charter Commission Report – Scott MacKenzie

No update.

10. Reading and Approval of Bills

Kathy read the bills for payment. (See Attachment B.) A check for 87.30 was received for solar energy credits. Dave Brenner commented that there are a couple of reasons that this is lower than expected. There has been very little sun this winter. Also, so many entities have installed solar panels that the value of the credits on the market has decreased quite a bit. *Ross made a motion to approve payment of bills as read, seconded by Kathy. Motion carried.*

11. Old Business

- Charter Review – Public hearing/special meeting had been rescheduled for Wednesday, April 24 at 7 p.m.
- Status of alarm system and camera installation – Keith to follow up with Security Instrument on gift certificate.
- Status of misc. electrical work in town hall complex – no change.
- Gutter clean-out – to be scheduled by volunteers as time permits
- Town will not accept New Castle County economic development grant nor apply for John Cartier discretionary grant for Bellefonte Arts Festival.
- Status of proposals for 2013 landscaping –awaiting more bids
- Oktoberfest – Insurance rider to serve alcohol would be less than \$500. Need estimated number of people, description of activities, etc.

12. Public Comments/Questions (2-3 minutes per person in turn; each person may speak up to 3 times on the same topic)

13. New Business

- Order new 3-season light pole banners. *Kathy moved and Ross seconded to allocate up to \$700 for banners. Motion carried.*
- There will be a fundraising event for Tom Hutchins of Highland Avenue, who had a stroke and has been unable to work. “Tomapalooza” will be a concert and you can also contribute online.
- Next Commission Meeting Date – Monday, April 8, 2013

14. Public Comments/Questions (2-3 minutes per person in turn; each person may speak up to 3 times on the same topic)

15. Adjournment

There being no further business, the meeting was adjourned.

Respectfully Submitted,
Kathleen MacDonough
Secretary

**Town of Bellefonte
 Monthly Bills Presented for Payment
 March 18, 2013**

DISBURSEMENTS				
Acct or Inv #	Invoice Date	Vendor	Description	Amt Due
2761 2079 9974	2/27/13	Delmarva Power	Street lights	1,299.77
3016 5229 9960	3/1/13	Delmarva Power	School util. (gas)	32.99
3106 5229 9986	3/6/13	Delmarva Power	Town Hall util.	564.95
2516 9059 9997	3/1/13	Delmarva Power	Traffic signal	19.82
302 761 9638 417 64Y	3/13/13	Verizon	Town Hall telecomm	225.98 2 months
0015875664	2/28/13	IDS – Waste Industries	Trash/recycle	11,366.65
	3/3/13	News Journal	Charter notice	68.88
	2/20/13	USPS	Permit #84 renewal	200.00
	3/18/13	K. MacDonough	Reimbursement- refreshments for Town Hall decorating and 2/20 Charter workshop	45.97
	3/18/13	K. MacDonough	Secretary fee – 6 mos. (less withholding)	369.40
	3/18/13	US Treasury	Sec. salary withholding (w/h for entire \$800)	61.20
RECEIPTS	3/2/13	REC Broker	Renewable energy credits	87.30

Town of Bellefonte
 Monthly Treasurers Report
 March 2013 Report

	Town	Account	MSAF Account	Property Transfer Account	Town Accounts Sub-Total
1	Balance 03/01/13	\$169,033.58	\$1,551.06	\$66,416.93	\$237,001.57
Receipts					
2	Property Transfer Tax			6,549.00	6,549.00
3	Town Tax	3,873.68			3,873.68
4	Energy Credits	87.30			87.30
5	Building Inspection Fees	50.00			50.00
6	Interest	14.23	0.11	5.75	20.09
7	Total Receipts	4,025.21	0.11	6,554.75	10,580.07
Disbursements					
8	Trash Collection	11,356.65			11,356.65
9	Town Utilities	823.92	1,319.59		2,143.51
10	Secretary Fee	369.40			369.40
11	Donations	350.00			350.00
12	Postage - USPS	200.00			200.00
13	Supplies	86.47			86.47
14	Public Notices	68.88			68.88
15	Total Disbursements	13,255.32	1,319.59	0.00	14,574.91
16	Ending Balance 03/31/13	\$159,803.47	\$231.58	\$72,971.68	\$233,006.73

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March Properties: 1009 Elizabeth
 503 Marion


 Curt A. Nass
 Treasurer/Tax Collector