

**Town Meeting Minutes**  
**Monday, May 12, 2014**

**Attending Officers:** Keith Hughes, Ross Logan, Scott MacKenzie, Gary Rauso and Curt Nass;

The meeting was called to order at 7:05 pm.

**Guests/Public Comment:**

NCC Councilman attended and presented the April Crime/Police statistics and the Property Maintenance Enforcement Report for Bellefonte. He also said that the work on the northern section of Governor Printz Blvd. was finished for now and that the normal traffic pattern should be returned soon.

Don Patridge, new president of the Fox Point Association, attended to introduce himself and invite mutual participation between the Town and the Association.

**Minutes:**

Gary made a motion to waive the reading and to approve the minutes from the April 14 meeting, seconded by Scott, and approved unanimously.

**Treasurer's Report**

Treasurer's Report attached. Ross made a motion to accept the Treasurer's Report as given, seconded by Scott and the motion was passed.

Keith called for a motion to reorder the agenda. Scott made a motion to reorder the agenda so that Board of Election business could be addressed.

**Board of Elections**

Keith said he had received an email from Elaine Chester, BOE Chair, saying that we were 10 days past the required 60 days notice to schedule the election with the NCC Dept. of Elections. Keith said he would contact BOE and see if the election could proceed and if the Solicitation of Candidates and the Notice of Election 20-day requirement could be concurrent or needed to be consecutive.

NOTE: Keith found that the total 40 day notification period was consecutive so this action was nullified by Delaware State Code and the election was scheduled for the first Monday in July, July 1. Notices were posted as required and registration for election ends June 7 at 6 pm.

**Building Inspector's Report**

A check for \$320.00 for renovations at 1220 Brandywine Blvd. was received in the mail.

**Plumbing Inspector's Report**

Steve Russo submitted checks for 407 Marion Ave, new boiler; 1003 Highland, new gas furnace; 1103 Highland, new HVAC, 1002 Grandview, new gas furnace; and 1002 Brandywine Blvd. (BHFC), pipe extension. Checks total \$250.00.

**Board of Adjustment**

No business or communication to report.

**Planning Commission**

Planning Commission had not activity to report but a meeting is being scheduled for June. Scott reported that he had heard back from the Legislative Attorney and that the revised Charter was ready to be introduced in the Assembly, sponsored by Sen. McDowell and Rep. Deb Heffernan (HB361).

The Commission approved Dave Brenner as chair of the Planning Commission and also approved Brandon Dougherty for membership to complete the seat vacated by Scott MacKenzie.

## **Payment of Bills**

The following bills were submitted for payment:

Insurance Associates, insurance	\$6,941.00
Pat Anker (reimbursement for flowers)	\$50.00
Penny Hill, Landscaping services	\$625.95
Delmarva Power, TH power	\$591.46
Waste Industries, May trash & recycling	\$11,697.32
Delmarva Power, street lights	\$1,522.06
Delmarva Power, TH gas	\$35.61
Delmarva Power, traffic light	\$17.30
Dave Brenner, stormwater consulting	\$293.59
Verizon, phone service	\$238.71
Steven Russo, plumbing inspection fees	\$125.00

Ross made a motion to pay the bills as read, seconded by Scott and the motion carried unanimously.

## **Old Business**

- Dave Brenner reported on the latest Stormwater Permit meeting of the co-permittees saying that the operational agreement was almost completed and may be ready for signature before the next town meeting. Scott asked Dave if he recommended that we sign and Dave said yes, but that we needed to understand that there would be some expense to this agreement. Scott made a motion to authorize Keith to sign the agreement for the Town if it is ready before the next meeting, seconded by Ross, and passed unanimously. (Gary had to leave at this point in the meeting because of a fire.)
- Calendar – Keith suggested that we table the Community Yard Sale until the next meeting.

## **New Business**

- **Selection of Auditor** - Curt presented the draft Financial Report from Barbacane Thornton. The Commissioners reviewed the draft and approved it for final issue. Scott made a motion to approve that the final document be placed on the website when it arrives, and that Barbacane Thornton be named for the FY2014 Financial Review & Audit, seconded by Ross and approved unanimously.
- **Bellefonte Arts Festival** - Curt asked about a donation from the Town to the Bellefonte Arts Festival. In January, the Commission agreed to pay for the portable toilets, but wanted the invoice for the bathrooms submitted. Scott made a motion to approve up to \$500 toward payment of the cost of portable toilets for the Art Festival, seconded by Ross and approved unanimously.
- **Tax Rate** – after a review of draft budgets prepared by Curt and by Scott, a new draft budget was prepared and Scott made a motion to approve the tax rate for the coming year as .45 cents/\$100 valuation, seconded by Ross and approved unanimously.
- After considerable discussion, the budget for FY2015 was settled at \$209,400 in Revenues and \$252,149 in Expenses. A motion was made by Scott to pass the budget (attached), seconded by Ross and approved unanimously.

Keith asked for a motion to adjourn, made by Ross, seconded by Scott, and the motion carried. The meeting was adjourned at 8:45 pm

Submitted: S.L. MACKENZIE

Approved: 6/9/2014