

Town of Bellefonte Meeting Minutes
October 13, 2014

Attending: Brandon Dougherty, Ross Logan, Scott MacKenzie and Ross Logan

Absent: Keith Hughes

- The meeting was called to order at 7:03 pm.
- A presentation was given by WILMPACO's Bill Swiatek, AICP presenter about the Regional Transportation Plan process. Dave Brenner said he will put it on website when he obtains it from Bill.
- Public Comments/Guests: Kyle Buzzard Running for State Representative -6th District; and Julia Robinson of Monterrey Place spoke about the presence of a convicted sexual predator working at 202 School House Lane. The Commission will make sure that police authorities are notified.
- Beth Ritchie of Brandywine Boulevard discussed her interest in opening a Day Care Center in the Town Hall Annex. She will be in contact with us.

Minutes to September meeting – Keith did not submit minutes. Scott will follow up.

Building Inspection - Scott reported that Kyle sent invoices from BIU for work completed. Scott will follow up with Kyle regarding the status of COs for units at 906 Brandywine Blvd.

Plumbing Inspector's Report – Steve Russo reported the following activity:

- 707 Euclid Ave : Gas test; Water Heater
- 1026 Brandywine: HVAC system
- 1005 Merion: New Boiler
- 1006 Merion: Bathroom Conversion
- 803 Melrose: HVAC system

Total inspections is \$250; \$125 for Plumbing Inspection fees. Gary made a motion to accept Steve's report and to authorize payment of fees, Brandon seconded and the motion passed.

Board of Adjustment: Brian Donovan reported no requests. He said that he had talked to a lawyer and the lawyer would be interested in taking care of issues for the town on matters related to the BOA. He didn't have the contact information but said that he would e-mail Scott.

Planning Commission – Dave Brenner reported that a hearing was held on September 25th about Re-zoning of 202 School House Lane and that the PC had voted to recommended to the State Office of Planning Coordination for PLUS review. Property owner Chris Kleitz asked why there was no more information or discussion about the rezoning. Scott and Dave said that legal counsel had advised that the rezoning request not be discussed, but Rich Mulhern explained that there had been a hearing that was fully noticed the News Journal and posted on the bulletin board regarding the request and that a final hearing would be held by the PC on November 5.

- Annexation update will need an ordinance to move forward with annexing more than the 4 properties currently that are being considered to be annexed according to the Comprehensive Plan. Town attorney is working on recommendations.

Treasurers Tax Collectors Report -

Curt gave the Treasurer's Report. Brandon made a motion to accept the report, seconded by Ross and the motion was passed.

Reading and Approval of the Bills

- News Journal, balance 5.04
- Delmarva Power, gas 35.83
- Waste Industries 12,149.47
- Comcast, internet service 136.23
- Gonser 1,470.00
- Connolly Gallagher 1,007.50
- Pennyhill Landscaping 625.95
- Delmarva Power:(annex) 20.02
- Delmarva (street lights) 654.45
- BIU: 1,550.00
- Steve Russo (Plumbing Insp.) 125.00
- US Treasury FICA Quarter 30.60

Gary made a motion to accept bills as paid, Ross seconded, and the motion passed.

Correspondence-Legal Updates-FOIA updates-Vandalism at Town Hall

- Scott reported that there was a break in and vandalism at Town Hall on the afternoon of September 22, 2014, which was discovered by he and Dave Brenner when they went to set up for the Planning Commission hearing. NCC Police did a very complete job with 5 officers gathering evidence. To date, charges have been filed against one teen and are pending against another. Damage was extensive and has been estimated by the insurance adjuster at almost \$11,000. Scott has a bid from Servpro (Wilm./New Castle) to repair the damage and repaint at \$10,671.36. Gary made a motion to approve Servpro to remediate the damage, Brandon seconded, and the motion passed.
- Scott also reported that the fence around the roof of the Annex has been completed, except for the gate. He asked for approval to pay the vendor, but will hold off on payment until the gate is installed. Ross made a motion to pay up to \$4,200 to Affordable Fence Co., seconded by Gary and the motion carried.

Old Business

- A. Stormwater Project – Dave Brenner reports that DNREC is 30-60 days behind scheduled on approving the Interjurisdictional Agreement. He will keep us updated on any progress.
- Rezoning: Ross Logan read Ordinance 2014-01 – Amending the Comprehensive Town Plan Map and Ordinance 2014-02 – Rezoning 202 Schoolhouse Lane and made a motion to accept these readings in title only as the first reading, pursuant to Section 17 of the Charter and to be considered for a second reading and consideration at the November 10, 2014; seconded by Gary and both motions passed for both ordinances unanimously.

- Intersection Improvement - Gary updated us on signs and markings at Marion and Brandywine Blvd., saying that supplies had been purchased but that the actual work had not been done yet to repaint the curbs surrounding the intersection.

New Business

- Gary asked if anyone had heard of Bellefonte Brewing Company, which is registered at 201 Beverly Place. Scott said that he was aware of the plans and would check to see if the building inspector had been contacted yet.
- Tulip Festival for Anniversary – Scott requested \$300 to purchase 1,000 tulip bulbs from Holland for the Park. Gary made a motion to authorize \$300 for Tulip Bulbs to be placed in the park, Brandon seconded and the motion passed.
- Gary will be holding meetings to discuss 100 Anniversary of the Town of Bellefonte. First meeting October 16th, 2014 at Town Hall.
- Downtown Development, Scott updated us on what occurred. He didn't think it was worthwhile. Too much competition. Not enough time to get application in, etc..
- Meeting adjourned @ 9:05

The next Town Meeting will be held on November 10th, 2014, at 7 pm.

Town of Bellefonte
Monthly Treasurers Report
September 2014 Report

		Town	Account	MSAF Account	Property Transfer Account	Town Accounts Sub- Total	September 2013
1	Balance 09/01/14	\$37,161.06		\$2,092.21	\$142,848.04	\$182,101.31	\$207,399.00
	Receipts						
2	Property Transfer Tax				6,675.00	6,675.00	
3	Town Tax	89,112.06				89,112.06	
4	Interest	2.83		0.14	9.61	12.58	
5	Total Receipts	89,114.89		0.14	6,684.61	95,799.64	94,688.00
	Disbursements						
6	Trash Collection	11,823.15				11,823.15	
7	Town Utilities	1,985.81				1,985.81	
8	Attorneys Fees	1,836.82				1,836.82	
9	Maintenance	1,272.51				1,272.51	
10	Secretary Fee	184.70				184.70	
11	Landscaping	625.95				625.95	
12	Printer Expenses	41.98				41.98	
13	Bank Fees	108.10				108.10	
14	Banners	298.38				298.38	
15	Total Disbursements	18,177.40		0.00	0.00	18,177.40	16,120.00
16	Ending Balance 09/30/14	\$108,098.55		\$2,092.35	\$149,532.65	\$259,723.55	\$285,967.00