

TOWN OF BELLEFONTE
Town Commission Meeting Minutes
APRIL 13, 2015

Attending: Scott MacKenzie, Gary Rauso, Brandon Dougherty, Ross Logan and Curt Nass.

Call to Order: 7:04 PM

Special Guests: NCC Councilman John Cartier County: Spoke about upcoming events in the county. Spoke about financial health of the County. He mentioned about a renovation of the new Lighthouse Apartments. He spoke about assessment issue that was brought up by councilman Smiley. He said nothing was imminent. There is a process. Assessments haven't been done since 1983 in the county.

Minutes of March Meeting: Motion made by Gary to waive the reading of the minutes and approve them as submitted. Seconded by Brandon. Motion passed and distributed to residents attending.

Building Inspector Report (Kyle) : Attachment A

Plumbing Inspector Report (Steve): 906 Marion Avenue (PERMIT) for HVAC Unit
A motion was made by Gary to approve \$25 for Steve Russo. Seconded by Ross. Motion carries.

Board of Adjustment: NONE

Planning Commission:

Dave provided an All-Hazard Mitigation Plan summary. A motion was made to read in title only and approve Resolution 2015-02 Adopting All-Hazard Mitigation Plan. Ross made the motion. Gary seconded. Motion carries.

Dave also discussed an update on Annexation. Right now, annexation questions are being passed to our town lawyers. Various annexation scenarios were discussed. Some areas like Lindamere has also said they may want to be included in plans to be part of Bellefonte. Plans are still moving forward at this point. Lawyers will need to clarify various procedural and legal questions.

A motion was made by Gary Rauso to allow Scott to ask Max Walton to be our new town attorney. Dave also needed brackets for signs. A motion was made for approval up to \$500 for brackets for the town signs by Gary. Ross seconded the motion. All in favor. Motion passed.

No date schedule for next Planning Commission meeting.

Treasurer Report (Attachment B): Gary made a motion to accept the treasurer's report. Brandon seconded. The motion passed.

Reading and Approval of Bills

Barbican, Auditing services	1175.00
Waste Industries, Monthly recycling/trash/yard waste	12,365.52
2 G's, balance due, kitchen remodeling	6,974.00
Delmarva Power, street lights	1960.26
Gonser & Gonser, Legal expenses, March	120.00
Secretarial stipend, 4 months	184.70
FICA to secretarial stipend	30.60
Penny Hill Landscaping, monthly fee	670.95

Gary made a motion to accept the reading of the bills and pay for the bills. Seconded by Ross. Motion carries-all in favor.

President's Report

- Discussed permit to sell beer at the Bellefonte Arts Festival
- Discussed level of sponsorship. Full sponsorship is \$800. A motion was made Gary for \$800 for full sponsorship in the Bellefonte Arts Festival. Ross seconded. All in favor. The motion passed.
- Senator McDowell will be replacing the curbs in front of Town Hall through the Community Transportation Fund.
- Meeting adjourned at 8:15pm to look at the improvements made to the Annex.
- Meeting called back to order at 8:30pm.

Old Business

- **Intersection Improvement:** Scott updated on intersection improvement and said he is going to proceed to get funding through CTF and the Safe Pathways to School Fund for some improvements to the curbs and sidewalks at Brandywine.
- **Building Improvements:** There are numerous improvements that need to be made such as the handicap entrance into the daycare and the roof repair.
- The roof needs to be repaired. There were three bids made. Scott recommended taking the \$9800 bid from R@R Roofing will help stop leaks and give us more time to build funds for a full roof replacement.
- A motion was made Gary for R&R roofing for \$9,800. Motion was seconded by Ross. All in favor. Motion carries.

New Business

- Delaware State Energy grant program is back. Need to go to the town website for the link and more information.
- Budget issues were discussed. An increase rate of 12% in taxes was discussed and debated. There was extensive discussion about replenishing the Operational Budget in light of all the repairs needed for the Annex.
- Rates will be discussed and approved at the next meeting in May.

Meeting adjourned at 9:03pm Next meeting May 11th, 2015

Building Inspection Underwriters

Report Period: 08/14 – 03/15

Inspector: K. Bendler

Date	Type	Address	Action	BIU Fee
09/26/2014	Footing	711 Maple Ave., 14-03	Pass, KBrn	\$50.00hr. @ 1.0 = \$50.00
10/03/2014	Foundation wall	711 Maple Ave., 14-03	Pass, KBrn	\$50.00hr. @ 1.0 = \$50.00
11/04/2014	Footer	1220 Brandywine Blvd	Pass, KBrn	\$50.00hr. @ 1.0 = \$50.00
11/09/2014	Deck final	917 Fairview, 14-04	Fail, KBrn	\$50.00hr. @ 1.0 = \$50.00
11/19/2014	Footing	1015 Brandywine Blvd., 14-06	Pass, KBrn	\$50.00hr. @ 1.0 = \$50.00
01/23/2015	Framing	711 Maple Ave., 14-03	Pass, KBrn	\$50.00hr. @ 1.0 = \$50.00
03/03/2015	Insulation	711 Maple Ave., 14-03	Pass, KBrn	\$50.00hr. @ 1.0 = \$50.00
Total				\$350.00

Permits Issued:

- 11/06/2014 – 1105 Monterey – Roof solar array – BP1405**
- 11/17/2014 – 1015 Brandywine – Exterior Stairs – BP1406**
- 02/18/2015 – 908 Marion – Structural Repairs – BP1501**
- 03/12/2015 – 906 Highland – Roof solar array – BP1502**
- 03/12/2015 – 703 Rosedale – Roof solar array – BP1503**

Town of Bellefonte
Monthly Treasurers Report
March 2015 Report

	Town Account	MSAF Account	Property Transfer Account	Town Accounts Sub- Total	March 2014	
1	Balance 03/01/15	\$25,556.09	\$7,611.27	\$182,941.12	\$216,108.48	\$240,014.39
Receipts						
2	Account Transfer	50,000.00		(50,000.00)	0.00	
3	Property Transfer Tax			2,535.00	2,535.00	
4	Reimbursement	530.00			530.00	
5	Town Tax	367.74			367.74	
6	Plumbing Inspection Fees	100.00			100.00	
7	Interest	-	-	-	0.00	
8	Total Receipts	50,997.74	0.00	(47,465.00)	3,532.74	115.33
Disbursements						
9	Snow Plowing/Salting	14,610.00	1,426.15		16,036.15	
10	Trash Collection	12,365.52			12,365.52	
11	Town Utilities	1,609.39			1,609.39	
12	Attorneys Fees	780.00			780.00	
13	Community Activities	500.00			500.00	
14	Misc./Supplies	178.50			178.50	
15	Maintenance	100.00			100.00	
16	Bank Fees	56.82			56.82	
17	Total Disbursements	30,200.23	1,426.15	0.00	31,626.38	27,629.11
18	Ending Balance 03/31/15	\$46,353.60	\$6,185.12	\$135,476.12	\$188,014.84	\$212,500.61

March
Properties: 1018 Bellevue