

TOWN OF BELLEFONTE
JUNE 8, 2015 TOWN MEETING MINUTES

Attending: Scott MacKenzie, Gary Rauso, Brandon Dougherty, Ross Logan, and Curt Nass

Call To Order – the meeting was called to order at 7:06 pm

Special Guest: Terry Wright of the Eastern Brandywine Hundred Coordinating Council presented Ross Logan with a check for \$4000 in response to a grant request filed by the Town. Funds will be used for research and writing of a history of Bellefonte and surrounding Brandywine Hundred.

Public Comment - No public comment was made.

Minutes to the Previous Meeting - Gary made a motion to waive the reading of the previous months minutes and approve the minutes and distributed, seconded by Ross. The motion passed.

Building Inspector Report - Scott said that there was no report from Kyle Bender but that he would get an update for the July meeting.

Plumbing Inspector Report - No report was submitted.

Board of Adjustment - Brian Donovan said he had nothing to report.

Planning Commission - Dave Brenner, PC chair, reported on the following issues:

They had a meeting last Wednesday (Jun 3, 2015). They discussed updates to the Comprehensive Plan, the Annexation ordinance, and a new animal control policy (amendment to Land Use Code). They are in the process of working on all of these matters.

Dave said we had to re-sign the 2015-02 All Hazard Mitigation Plan, because the Town had actually approved and signed the document before it was accepted by the EPA.

A motion was made by Gary to resign 2015-02 All Hazard Mitigation Plan, Ross seconded, and the motion passed.

Gary made a motion to extend Frank Holodick and Dave Brenner on the Commission for another two years, Ross seconded, and the motion was passed.

Treasurer Report – Curt presented the monthly Treasurer and Tax Collector’s report (attached). A discussion about how to deal with payment plans with tax delinquents was deliberated by the Town Commission and the treasurer. The Commission agreed with Curt’s recommendation to let the treasurer agree to whatever the person can pay as long as we are getting something back on these tax payments. We have received some payments since letters were sent out by our town lawyer advising the delinquent residents of the consequences of not paying their tax bills.

Ross made a motion to accept Curt’s Report. Gary seconded the motion. All were in favor. The motion passed.

Reading of the Bills

Comcast, Internet/phone (2 mos.),	\$281.71
Gonser & Gonser, legal services,	\$660.00
Waste Industries, Trash/recycling,	\$12,370.52
Delmarva Power, street lights, townhall power,	\$1,433.80
Delmarva Power, town hall power,	\$339.37
B. Dougherty, secretarial stipend,	\$184.70
Penny Hill, Monthly landscaping,	\$670.95
C. Nass, treasurer’s stipend,	\$923.50
IRS, C.Nass taxes,	\$183.60

Gary made a motion to pay the bills as read, Ross seconded, and the motion passed.

President's Report

Scott reported that he had received a request from the owner of the Bellefonte Café to give him a letter saying that the Town Commission didn't have a problem with their request to expand liquor service to their outdoor patio. Scott referred him to Lyle Bendler and explained that only the Building Inspector has the authority to issue such a letter following a zoning review.

Old Business

Stormwater Project: No progress

Intersection Improvement: Gary is still working on getting this project moving forward.

Gary did report that funds have been approved for road improvements on Bellefonte Avenue. Gary said that DelDot told him it would be done by the end of summer.

Bellefonte Arts Festival: Scott reported that the Town had earned \$399 from the sale of beer at the event. Since we paid \$750 for insurance for the event, the Town should give hard consideration to pursuing this again next year. Gary said that he was very disappointed in what we got for our sponsorship and that we should be more involved next year. Scott said that we could hold that discussion next year.

New Business

Anniversary Plans: Gary will be working with Larry Nagengast to schedule the soup and sandwich so that he can interview longtime residents. Gary said that there will not be a 4th of July parade as there is not enough time to organize one. He said that possible future events could include the Fall picnic and/or an Oktoberfest.

Scott read the Resolution 2015-03, formally setting the tax rate, operating budget and the stipend schedule into the minutes (attached) which was approved at the May meeting.

Ross made a motion to accept the corrected version of the Resolution. Brandon seconded the motion. All were in favor. The motion passed and the resolution was signed.

Board of Elections report : Scott and Ross are the only Commissioners who had terms expiring this year and were the only people who registered as candidates. Scott said he would like to continue as President and Ross wants to continue as a Commissioner.

Gary made a motion to accept Ross Logan as Commissioner . Brandon seconded the motion. All were in favor. The motion was passed.

Gary made a motion to name Scott MacKenzie as President. Ross seconded the motion. All were in favor. The motion was passed.

Gary made a motion to accept Brandon as Secretary. Ross seconded. All were in favor. The motion carried.

Building improvements

We are waiting on offer for finishing the bathrooms from 2-G's. Temporary patch on roof has been made. Re-coating needs to be done.

Announcements: The next meeting will be held on Monday, July 13, at 7 pm.

Adjournment - Meeting adjourned at 8:35 pm

Town of Bellefonte, Delaware

Resolution 2015-03

APPROVAL OF 2016 TAX RATE, BUDGET and STIPEND SCHEDULE

BE IT RESOLVED by the Commissioners of the Town of Bellefonte, after careful consideration, do hereby reaffirm that

WHEREAS the Bellefonte Town Commission did by unanimous vote at the May 11, 2015 town meeting, approve a Real Property Tax Rate of \$.55 per \$100 of valuation; and

WHEREAS the Commissioners of the Town of Bellefonte did, at the same town meeting approve an operating budget of \$237,400 in revenues, and \$267,150 in expenses; and

WHEREAS, the Bellefonte Commission does hereby affirm that the Tax Rate on Real Property for Tax Year 2016 is \$.55 per \$100 and that the TY2016 budget is \$237,150 (revenue) and \$267,150 (expenses), and that said budget year, in conformance with the 2015 Bellefonte Charter, begins July, 1, 2015, and ends June 30, 2016.

WHEREAS, the Bellefonte Town Commission does hereby approve the following fee schedule for stipends for TY2016:

Treasurer: \$100/mo. Secretary: \$75/mo. Commissioners: \$50/mo.
Sexton: \$50/mo.

The above stipends will only be paid for a month of active service (stipends not paid to absent officers) and must be paid once a year, by submitting an invoice to the Commission for approval. Stipends must not include taxes which must be withheld.

THEREFORE, the Bellefonte Town Commission does hereby approve the 2016 Tax Rate on Real Property, the 2016 Budget, and the 2016 Stipend Fee Schedule.

Approved by majority vote of the Bellefonte Town Commission, June 8, 2015.

Approved: ____Scott MacKenzie____

Date: June 8, 2015

Attest:____Brandon Dougherty____

Date: June 8, 2015

Town of Bellefonte
Monthly Treasurers Report
May 2015 Report

	Town	Account	MSAF Account	Property Transfer Account	Town Accounts Sub- Total	May 2014
1	Balance 05/01/15	\$22,162.91	\$4,757.63	\$138,290.12	\$165,210.66	\$209,144.61
Receipts						
2	Account Transfer	50,000.00		(50,000.00)	0.00	
3	Property Transfer Tax			1,685.25	1,685.25	
4	Cable Franchise Proceeds	6,406.87			6,406.87	
5	Plumbing Inspection	50.00				
6	Total Receipts	56,456.87	0.00	(48,314.75)	8,092.12	7,761.34
Disbursements						
7	Trash Collection	12,365.52			12,365.52	
8	Insurance	7,343.00			7,343.00	
9	Town Utilities	561.07	1,428.49		1,989.56	
10	Community Activities	750.00			750.00	
11	Landscaping	670.95			670.95	
12	Banners	436.93			436.93	
13	Audit Fees	350.00			350.00	
14	Bank Fees	10.33			10.33	
15	Total Disbursements	22,487.80	1,428.49	0.00	23,916.29	23,646.76
16	Ending Balance 05/31/15	\$56,131.98	\$3,329.14	\$89,975.37	\$149,436.49	\$193,259.19

May Properties: 704 Rosedale

Curt A. Nass
Treasurer/Tax Collector