

**Bellefonte Town Commission
Meeting Minutes
November 9th, 2015**

Attending: Scott MacKenzie, Dave Brenner, Brandon Dougherty, and Gary Rauso

Excused: Ross Logan

I) Call to Order - the monthly meeting was called to order at 7:00 pm

II) Special Guests

John Cartier:

- Discussed demolition of plant in Claymont
- Discussed code violations in Bellefonte and county.
- Discussed possible traffic enforcement for speeding violations on Brandywine Boulevard.

III) Public Comments - None

IV) Minutes of Previous meeting

Gary made a motion to waive the reading and to approve the minutes as distributed. Dave seconded. All in favor. The motion carried.

V) Building Inspector Report (Kyle Bender) - no report

VI) Plumbing Inspector Report (Steve Russo)

- -904 Bellefonte Ave: HVAC, \$50 fee
- -1002 Prospect Ave: HVAC , \$50 fee
- -908 Marion Ave: HVAC, \$50 fee
- Gary made a motion to approve \$75. Brandon seconded. All in favor. The motion carried.

VII) Board of Adjustment (Brian Donovan) - No activity to report.

VIII) Planning Commission (Steve Segreto)

- Working on Animal Control and Rezoning Fees ordinance to approve at the next meeting
- Working on the Comprehensive Plan
- Asked for money to attend a workshop and tuition with other members of the Planning Commission in January.
- Brandon made a motion to send two members to attend two workshop for \$125.00. Gary seconded and the motion passed.

IX) Treasurer/Tax Collection Report (Curt Nass)

- Curt presented the statement of financial position (attached). Gary made a motion to approve the report as presented, Brandon seconded, and the motion carried.

X) Reading/Approval of the Bills

The following bills were presented for payment:

Comcast, Monthly Internet and phone	145.63
Gonser & Gonser, postage expense	43.48
Penny Hill Landscaping, monthly service	670.95
Waste Industries, Monthly trash/recycling	12,380.52
Delmarva Power, Town Hall power	296.45

Delmarva Power, Street lights	1,430.89
Delmarva Power, gas	\$73.51
United Water, monthly service	18.60
Connolly Gallagher, legal advice	1,615.00
News Journal, public notices	138.88

Approved separately:

Steve Russo , plumbing inspector fees	\$75.00
Master Acoustical, ceiling tiles	\$125.00

- Gary made a motion to accept the bills. Dave seconded. All in favor. The motion carried.

XI) President's Report (Scott McKenzie)

- Scott is awaiting to hear from First State Inspectors for taking over building Inspection services from BUI.
- Welcome to Bellefonte sign - paid for Community Transportation Enhancement Fund - was installed and will be moved by DelDOT.
- Scott will have a bid for Affordable Fencing to fix the fence on the Annex roof by the next meeting.
- New business cards for Town Commission members were passed out.

XII) Old Business

- Intersection improvement: Gary Rauso
- Gary made a motion for \$1000 for signs and curb painting. Brandon seconded. All in favor. The motion carried.
- Brandon made a motion to waive the reading of Ordinance 2015-02 and 2015-03 and to proceed with the second reading in title only, seconded by Gary and passed unanimously.
- Brandon read the Annexation Ordinance in title only and made a motion to approve 2015-02 Annexation Ordinance, seconded by Gary. Scott called for discussion, then asked for public comment. There being none, the final vote to approve the Ordinance was DB=Y, BD=Y, GR=Y and SM=Y.
- Brandon read the Firearms Control Ordinance in title only and Dave made a motion to approve 2015-03 - ORDINANCE REGULATING THE POSSESSION OF FIREARMS, AMMUNITION, COMPONENTS OF FIREARMS, AND EXPLOSIVES IN MUNICIPAL BUILDINGS IN THE TOWN OF BELLEFONTE, seconded by Gary. Scott called for discussion, then asked for public comment. There being none, the final vote to approve the Ordinance was DB=Y, BD=Y, GR=Y and SM=Y. Reasons for voting were: DB=because we needed to define the process; BD=because we need to have a process; GR=because it is in the best interest of the Town to have an approved process; SM=Because our Comprehensive Plan called for annexation, so we needed an approved process.
- Capital improvements - Dave Brenner gave us a list of capital improvements that lists things we wanted to get done three years ago. It's an old list. Scott asked us to review the list and prioritize what we want to get done for the January meeting.
- Snow Plowing - We discussed the snow plowing contract and it's merits to continue with the same contractor. The Commission decided to move forward with the current snow plowing contract. A motion was made by Brandon to approve the snow plowing contract. Dave seconded the motion. All in favor. (Gary recused himself from voting) The motion carried.
- Gary made a motion for up to \$200 for the No Parking signs. Brandon seconded the motion. All in favor. The motion carried. Scott will order the signs.

XIII) New Business

- Holiday Party will be held on December 17th, 2015 from 6:30-8pm. Gary made a motion for \$500 for a food budget for the holiday party. Brandon seconded. All in favor. The motion carried. Gary made a motion for \$300 for the entertainment party. Dave seconded. All in favor. The motion carried.

- Energy Credits - Dave Brenner said we will be receiving a check for excess energy credits from the solar panels. The net check will be \$718.88 .
- Town Website - Request from Dave Brenner to look at the website and see if there should be any changes or anything to improve it.

XIV) Announcements:

- Next Planning Commission meeting will be held Monday, December 7, 7 pm.
- Town Commission Meeting December 14th, 2015, 7 pm.

A motion to adjourn was made by Brandon and seconded by Gary. The meeting adjourned at 8:55 pm

Submitted by:

Brandon Dougherty

Approved