

TOWN OF BELLEFONTE

Town Commission Meeting Minutes

January 11, 2016

Attending: Scott MacKenzie, Brandon Dougherty, Gary Rauso, and Dave Brenner,
Also attending: Curt Nass; John Cartier; Brian Donovan; and Steve Russo
Excused: Ross Logan

Call to Order: 7:01 pm

Special Guests

- John Cartier spoke and gave us a Code Enforcement Report.
- He also spoke about the County taking over building code. He was still in the process of looking into that.
- He spoke of several properties that are vacant and their status.

Minutes of December Meeting: Motion made by Brandon to waive the reading of the minutes and to approve them as submitted, seconded by Dave. Motion passed and minutes were distributed to members attending.

Building Inspector Report (Kyle) :

- Scott requested a report for the next meeting and we will need to pay Kyle's firm at the next meeting.

Plumbing Inspector Report: NONE

- Steve Russo reported the following
- 403 Marion Ave: Powder Room
- 1111 Brandywine Ave: HVAC Unit

Board of Adjustment: No activity.

Planning Commission:

- Held a meeting without quorum. Talked with Herb Inden of the State Planning Office on January 4th, 2016
- He informed them of a service called "Pre-Plus Review" which reviews the current comprehensive plan and looks for areas of improvement. The service is free.
- We are scheduled for a "Pre-Plus Review" on February 24th, 2016
- Next meeting is February 1st, 2016

Treasurer's Report (attached)

- Dave made a motion to accept the report. Brandon seconded. The motion carried. All in favor.

Reading and Approval of Bills

Brandon presented the following bills for payment:

Comcast, Internet service	145.63
Penny Hill, Landscaping service	670.95
Waste Industries, Trash/Recycling	12,769.90
Delmarva Power, Gas	41.21
Delmarva Power, Street lights	1,434.48
United Water, monthly water	15.23
Curt Nass, Tax collector's fees	8,389.41
IRS, C. Nass FICA	1,389.91
Larry Nagengast, 3rd payment	500.00
Steve Segretto, workshop reimbursement	125.00
Steve Russo, plumbing inp. fees	50.00

Dave made a motion to approve payment of the bills, Brandon seconded and the motion carried.

President's Report

- State Legislative Report -Scott asked our state representatives to amend Delaware code so that Bellefonte's president can marry people. He reported that Debra Heffernan is co-sponsor of a bill to amend Delaware Code. At least 12 towns in Delaware are affected, including The Ardens.
- Scott also informed Debra that the Town Commission is against any change in the current division of transfer tax. She replied that she has heard nothing about any plans to revive that suggestion.

Building Inspection

- We are in the process of having the Building Inspection/permits taken over by the county. John Cartier has asked us for either a resolution or a motion so he can proceed with discussion with the county.

Commission Membership

We are in the process of losing Gary and gaining Andrew Richie. However, he has yet to be sworn in, if approved by the Commission.

Old Business

- Intersection Improvement: Painting and Signs Status Report - Gary will be handling the signs and curb painting with Penny Hill Landscapers, as soon as weather permits.

Capital Improvement: Annex Entrance

- Andy Moore will be finalizing drawings for the bathroom and entrance for the February meeting.
- Gary made a motion for up to \$2,000.00 for engineers to do surveys and drawings for the annex entrance. Brandon seconded. All in favor. The motion carried.

New Business

First Reading, Ordinance 2016-01-Zoning Ordinance Amendment

A motion to proceed with the first reading was made by Gary to read in title only. Dave seconded. All in favor. The motion carried.

Brandon read Ordinance 2016-01 - Zoning Ordinance Amendment in title and Dave made a motion to approve the first reading, seconded by Scott, and approved unanimously.

Announcements

- Next Town Meeting : Monday February 8th, 2016 7pm
- Planning Commission Meeting: Monday February 1st, 2016 7pm

Dave made a motion for the meeting to be adjourned. Brandon seconded. All in favor. The motion carried.

Meeting was adjourned at 8:58 pm

Town of Bellefonte, Delaware

Ordinance 2016-01 - DRAFT

Zoning Ordinance Amendment

ARTICLE I: Re-Zoning Code Fees

The following amendment, after public hearing and careful consideration, amends the Bellefonte Land Use Code, Ordinance 2010-01, which was adopted on August 2, 2010.

Article 10. Amendment, § 10-01, B. Initiation, [4] of the Bellefonte Land Use Code (2010) is hereby repealed and replaced with:

[4] A petition fee payable to The Town of Bellefonte in the amount of \$3,000 and 50% of the Town's legal costs. This fee is to be based on an estimate of fees by the Town Solicitor of Record and is payable before the hearing for said Re-zoning. Once the application fee is filed with the required payment, the application fee is not refundable.

ARTICLE II: Animal Control Ordinance - The following section is an amendment to Bellefonte Ordinance 2005-03, Property Maintenance Code, adopted August 8, 2005.

WHEREAS the Town of Bellefonte has named New Castle County as enforcement agent of its Property Maintenance Code, this amendment hereby affirms that "Sec. 4.02.004. - Prohibited animals in certain residential areas" of New Castle County Code is adopted by the Bellefonte Town Commission, enforceable by New Castle County Department of Land Use Property Maintenance Code Enforcement division.

First Reading: _____ Second Reading: _____

Approved: _____ Date: _____

President

Affirmed: _____ Date: _____

Secretary

Town of Bellefonte
 Monthly Treasurers Report
 January 2016 Report

	Town Account	MSAF Account	Property Transfer Account	Town Accounts Sub-Total	January 2015	
1	Balance 01/01/16	\$119,638.40	\$4,867.40	\$138,278.12	\$262,783.92	\$251,054.61
Receipts						
2	Property Transfer Tax		4,755.00	4,755.00		
3	Town Taxes	2,690.84		2,690.84		
4	Plumbing Inspection Fees	100.00		100.00		
7	Total Receipts	2,790.84	0.00	4,755.00	7,545.84	3,455.28
Disbursements						
8	Trash Collection	12,769.90			12,769.90	
9	Maintenance	475.00			475.00	
10	Town Utilities	202.07	1,434.48		1,636.55	
11	Town History	500.00			500.00	
12	Tax Collection Commission	8,389.41			8,389.41	
13	Landscaping	670.95			670.95	
14	Plumbing Inspector Fees	50.00			50.00	
15	Other	179.59			179.59	
16	Total Disbursements	23,236.92	1,434.48	0.00	24,671.40	25,108.60
17	Ending Balance 01/31/16	\$99,192.32	\$3,432.92	\$143,033.12	\$245,658.36	\$229,401.29

19
 January
 Properties: 911 Prospect
 1100 Monterey

