

Bellefonte Town Commission
Meeting Minutes
May 9, 2016

Attending: Scott MacKenzie, David Brenner, Andrew Ritchie, Curt Nass, Brandon Dougherty

Excused: Ross Logan

I) Call to Order - the monthly meeting was called to order at 7:05 pm

II) Special Guests

John Cartier spoke about updates in NCC and the area.

- Will e-mail police activity report to the town commission
- Discussed NCC budget situation
- Discussed and updated people on land use and vacant properties in the area.

James Spadola

- Running for State Senate
- Spoke about his background and what he wants to do in office.

Jessica Graham, intern with Bellevue Community Center

- Talked about the Bellefonte Farmer's Market
- Wanted input from the community and advertising information to let people know where they are.
- Market will be Friday afternoons 4:30-7:30 pm starting June 3rd

III) Public Comments – None

IV) Minutes of Previous meeting

Brandon made a motion to waive the minutes of the previous meeting and approve them as distributed, Andrew seconded and the motion carried.

V) Building Inspector Report (Kyle Bender) - No report

VI) Plumbing Inspector Report (Steve Russo) –

- 911 Prospect Ave: Plumbing /HVAC \$100
- 901 Brandywine: Water Replacement \$50
- 504 Marion Ave: Boiler \$100
- 701 Brandywine Boulevard: Boiler \$100

VII) Board of Adjustment (Brian Donovan) - No activity to report.

VIII) Planning Commission (Andy Moore)

- Monday May 2nd held their meeting.
- There has been progress moving forward with the Comprehensive Plan
- June 9th Public Meeting at the Brandywine Fire Company
- Next meeting June 6th
- Steve Segretto resigned from the Commission.
- There are two new members.
- Charles Schneider and Ann Schneider are joining the commission.
- Scott discussed the issue of the invitation card that was sent out. There were a couple of glaring errors with the card. The question is should we re-do the card. It would cost \$500.00. Andrew Ritchie made a motion to re-do the postcard for up to \$500. Dave seconded. All in favor. The motion carried.

IX) Treasurer/Tax Collection Report (Curt Nass)

- Curt gave the Treasurer and Tax Collector's Report (attached). Dave made a motion to accept Treasurer/Tax Collection Report. Andrew seconded. All in favor. The motion carried.

X) President's Report (Scott MacKenzie)

- Updated us on Resolution 2016-02 Marriage Solemnization In Bellefonte (See attached) and read the resolution imposing fees on Marriage Solemnization and use of the Park for non-residents.
- There was considerable discussion about fees for non-Bellefonte residents getting married. Most people feel we should wait to see how it goes before we would impose fees on non-Bellefonte residents. Dave made a motion to approve the Resolution 2016-02. Brandon seconded. All in favor. The motion carried.
- Andrew made a motion to adjourn the meeting for five minutes to look at the renovations in the Annex. Dave seconded the motion. All in favor. The motion carried.
- Brandon made a motion to reconvene the meeting . Dave seconded the motion. All in favor. The motion carried.

XI) Old Business

- Capital Improvements: Andrew made a motion to lay vinyl composite tile on the hallway floor for \$1595. Dave seconded the motion. All in favor. The motion carried.
- Scott updated us on annexation and the new borders being completed by the County, but the properties have been transferred in Parcel View. Annexation takes place on June 1st.

XII) New Business

- Dave made a motion to read 2016-03 in title only. Brandon seconded. The motion carried. All in favor. 2016-03 Read in Title Only
- Brandon made motion to accept the ordinance 2016-03 first reading. Dave seconded the motion. All in favor. The motion carried.
- Landscaping Contract from Penny Hill was reviewed. Brandon made a motion to accept the contract from Penny Hill for \$6709.50. Andrew seconded. All in favor. The motion carried.
- Board of Elections: Charles Schneider updated us on applications and candidates. There will be no election as there was two applications for three open commission slots.
- Andrew made a motion to accept the new members of the Board of Election, Chaz Schneider, chair. Dave seconded. The motion carried.
- Brandon made a motion to accept the Auditor: Barbacane. Dave seconded. All in favor. The motion carried.
- Budget 2016-17 Operating Budget was discussed. There were no major points of discussion or disagreement.
- Dave made a motion to accept the tax rate at .55. Andrew seconded. All in favor. The motion carried.
- Brandon made a motion to accept the 2016-17 Operating Budget with \$245,400 in Receipts and \$277,250 in Expenses. Dave seconded. All in favor. The motion carried.

XII) Reading/Approval of the Bills

The following bills were presented for payment:

Comcast, monthly phone/Internet	\$279.46 (unpaid after checking balance)
Penny Hill, monthly landscaping	\$670.95
Waste Industries, trash, recycling, yardwaste	\$12,734.90
Delmarva Power, street lights	\$1,745.00
Barbacane Thornton, Audit fees	\$1,075.00
Suez Delaware, monthly water service	\$14.01
R & B Gen. Contracting, asbestos tile removal	\$3,400.00
Dave Brenner, reimb. hardware	\$11.46
News Journal, legal notices	\$173.32
Steve Russo, Plumbing inspector fees	\$175.00
Pat Anker, reimbursement flowers for tub	\$100.00

Andrew made a motion to accept the bills as read and pay. Dave seconded. All in favor. The motion carried.

XIV) Announcements:

- Next Planning Commission meeting will be held Monday, June 6, at 7:00 pm.
- Next Public Hearing re: Building Code Transfer to NCC will be held Monday, June 13th, 2016 at 6:00 pm.
- Next Town Commission Meeting will be held Monday, June 13th , 2016 at 7:00 pm

XV) Adjournment

A motion to adjourn was made by Andrew and seconded by David. All in favor. The motion carried. The meeting adjourned at 9:15pm.

Submitted by:

Brandon Dougherty