

**Bellefonte Town Commission
Meeting Minutes
August 1, 2016**

Attendees: David Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie, and Curt Nass
Excused: Ross Logan
Other attendees: Brian Donovan

Called to order: The meeting was called to 7:12

Special Guests: None

Minutes: Brandon made a motion to waive the reading of the minutes and to approve them as distributed, seconded by Andrew, and passed unanimously.

Building Inspector's Report: No report was submitted (Kyle is on medical leave). Scott will request a report again for the September meeting.

Payments submitted for permits:

- Signarama, Permit, \$60.00
- Tycos Gen. Contracting, \$320 + \$100, garage and roof reconstruction, 1205 Brandywine Blvd.

Dave reported that he had filed Building activity for the month to the US Dept. of Commerce/Census Bureau

Scott made a motion to reorder the agenda to move to Planning Commission business and to approve Maya Madison as a member of the Planning Commission/ZRB, Dave seconded, and the motion was approved unanimously.

Planning Commission Report: Carol Dougherty reported that a meeting was attempted on July 25, but did not have a quorum. The date of the next meeting was set for August 29.

Plumbing Inspector: Steve Russo did not attend.

Permit payments were received for:

- 403 Marion, HVAC, \$50
- Horizon payment, 1020 Euclid Ave., HVAC, \$50

Brandon made a motion to pay \$50 inspectors fees for Steve Russo, seconded by Andrew, all in favor.

Board of Adjustment Report: Brian reported no activity; except that we had received a resignation from the Board of Adjustment from Tom Byrne, who has moved outside of Bellefonte. Brian will contact members and see if they want to meet to review procedures and try to find a new member.

President's Report: Dave reported that we need to take action to pass the Stormwater Management Ordinance, 2016-04.

Brandon made a motion to waive the reading of the ordinance and to read in it title only, seconded by Dave and all were in favor.

Brandon read Ordinance 2016-04 – Stormwater Management, in title only, including its purpose. Andrew made a motion to pass the ordinance, seconded by Brandon, and the vote was unanimous: Andrew = Y, Dave = Yes, Brandon = Yes, Scott = Yes

- Dave reported that the Amimenipatj Historic Plaque was dedicated on July 29. In attendance was Dave, Scott, NCC County Executive Tom Gordon, and NCC Councilman John Cartier. Partial funding for the historic marker was provided by New Castle County Council. Dave reported that a concert was held in the Park later that day with Hall & Spadola performing.
- Dave reported that Tuesday, August 2 was National Night Out. Dave will post on the Town's Facebook page.
- Scott made a motion to approve \$300 for musicians for a concert on August 27, 6-8 pm, seconded by Andrew and all were in favor.

Old Business

- Capital Improvements – no activity to report. Dave will contact Andy Moore to see if there has been any news about the drawings from Howard Robertson, who is working on plans for the wheel-chair accessible entrance to Town Hall.
- Stormwater Jurisdictional Agreement – Scott made a motion to have Dave sign the agreement on behalf of the Town. Seconded by Brandon, all in favor.

New Business:

- Capital Improvements – No new proposals at this time.
- Town Picnic, September 17, 12 Noon – Brandon has contacted Tony Cappella, from Heavenly Hash about Playing the Picnic. Brandon will talk to Ed at Ice Cream Shoppe about providing ice cream. Andrew, Brandon and Scott will shop for food. Scott will approach Ann Schneider about getting door prizes.
- Dave reported storm damage to trim on the steeple. – Repaired by R & R Roofing. Scott will find out if the repair was free or not.

Treasurer & Tax Collector's Report - Curt's report will be presented at the next meeting.

Correspondence: Scott reported the following correspondence.

- \$17 refund from Selective Insurance -given to Curt
- \$278.70 SRECs from RecBroker.com -given to Curt
- Accumatch inquiry 710 Brandywine Blvd. - referred to Curt
- Letter from state DeIDOT - expect\$8,590.34 in MSAFs

Scott made a motion to adjourn until Curt arrives for the bills. Unanimous

Reading of the Bills: Scott read the following bills for payment:

Payee	Description	Amount
Will Merlo, sexton stipend	Annex cleaning & mop purchase	66.97
Anderson & Catania	Surety bond insurance	\$1,200
Penny Hill Landscaping	Town Parking lot border cleanup	\$660.00
Delmarva Power	Town Hall gas	\$36.97
Suez Water Delaware	Monthly service	\$15.33
Gerard Theiler	Concert entertainment	\$300.00
D. Brenner	Reimb. 6 ft ladder, screen repair	\$79.96
Trophy Shop	Historic marker and installation	\$1,495.40
Penny Hill Landscaping	Monthly fee	\$670.95
Waste Industries	Monthly Trash/Recycling	\$12,900.00
Delmarva Power	Streetlights	\$1,400.00
Comcast	Monthly	\$150.00
Steve Russo	Plumbing inspection fees	\$50.00

Scott made a motion to pay the bills as read, seconded by Brandon, approved by unanimous vote.

Curt requested that the Commission approve moving money from the Transfer Tax account until tax payments begin. Scott made a motion to move \$30,000 from Property Transfer Tax account to the General Town Account, seconded by Andrew, and the vote was unanimous.

Brandon motioned to approve \$50 for having a Bellefonte Town Flag made, seconded by Dave and approved unanimously.

Scott has a bill for annual membership dues for the Delaware League of Local Government, a group that monitors legislative activity and keeps members informed. Dave motioned to approve \$800 for DLLG dues, seconded by Andrew, all in favor.

Announcements:

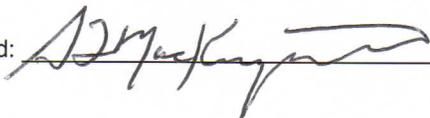
Planning Commission meeting will be held August 29, 2016 at 7 pm.

The August Town Meeting will be held on September 12, 2016, 7 pm.

Adjournment: The meeting adjourned at 9:45

Submitted by: Scott MacKenzie

Approved:



Date: 9-12-16