

Town of Bellefonte, Delaware

Meeting Minutes

May 8, 2017

Attending: David Brenner, Brandon Dougherty, Scott MacKenzie and Treasurer Curt Nass

Excused: Andrew Ritchie and Ross Logan.

Call to Order: Dave called the meeting to order at 7:03 pm.

Special Guests: Hadey Salem, legislative aide from Debra Heffernan's office, put in requests for bids for repaving both Highland and Prospect Avenue, at the request of Dave Brenner. He submitted an estimate for \$98,000 for Highland Avenue, which he is going to try to gain combined funding from Sen. McDowell's office. Hadey is also pursuing an answer about when we can expect to have paving of Bellefonte Avenue completed.

Daniel Elkins, DE Prevention Coalition and Claymont Lion's Club, spoke about the new Bellefonte branch of the Lion's Club. The branch currently has 14 members and is looking for more.

Minutes - Scott made a motion to waive the reading of the minutes and to approve them as distributed, seconded by Brandon and the motion was approved unanimously. Copies were distributed to those attending.

Board of Adjustment – Brian Donovan, chair of the BOA, has asked former Bellefonte Commissioner Kathy MacDonough to join the BOA and is awaiting her email of qualification before recommending her to the Commission. Otherwise no activity and no filings.

Planning Commission Report - Brandon reported for Carol Dougherty that the Planning Commission had held its first public hearing for the new Comprehensive Plan on May 1, attended by three members of the Planning Commission, property owner Michael DiFonso, and Commissioner Scott MacKenzie (separate minutes available). The next Public Hearing will be held on June 5th, 7 pm; and meetings of the Zoning Review Board will be held as needed to address requests as needed every Monday at 7 pm, except on Memorial Day Monday (ZRB meeting to be held on Tuesday, if needed).

There was a lengthy discussion about vacant properties pursuant to an article in the News Journal regarding recent legislation by New Castle County to deal with vacant property.

Treasurer and Tax Collector's Report – presented by Treasurer Curt Nass (attached).

Brandon made a motion to approve the report as presented, seconded by Scott and all approved.

Curt presented the audit for 2016. The Commission agreed that they would review the Audit for discussion at the next Town Meeting in June.

Annex Improvement - Andy Moore reported that he had held a contractor bid meeting and had invited three contractors to submit bids by the Tuesday after Memorial Day.

Summer Concert series - Scott requested approval of \$400 per concert for June-July-August, plus \$200 for postcards and postage to promote the concerts. Brandon made a motion to approve up to \$3,000 for summer concert series promotion and artist fees, seconded by Dave, and the vote was approved unanimously. Concerts are scheduled for June 23rd, July 21st, and August 18th, 6-8 pm.

Public Comments: Frank Holodick reported that water draining from the roof of 911 Brandywine Blvd. (Montrose Arms) is lying behind Town Hall and behind his barber shop. The Commission agreed that we and Frank should both be in contact with the NCC Water Conservation District to deal with this issue, since they approved the drainage plans for the building.

Bills for Payment: Scott read the following bills for payment:

Payee	Description	Amount
Will Merlo	Sexton expense (May)	\$50.00
Scott MacKenzie	reimb. Pizza, April meeting	\$40.00
Comcast	Monthly internet/phone	\$167.79+\$170.00
Waste Industries	Monthly Trash/Recycling	\$13,218.00
Delmarva Power	Streetlights	\$1,578.45
Penny Hill	Monthly fee	\$675.68
News Journal	Legal notice – public	\$60.48
No bill:		
Suez Water Delaware	Monthly service	Up to \$32.00
Delmarva Power	Town Hall electric	\$300.00
Delmarva Power	Town Hall gas	\$150.00

Dave made a motion to pay the bills, Brandon seconded, and the vote was unanimous.

Brandon motion to approve up to \$50 for refreshments for the public hearing, seconded by Dave and approved unanimously.

Announcements:

- Planning Commission/ZRB and Public Hearing for the 2017 Comp Plan will be held on Monday, June 5th, from 7-8:30 pm.
- The June Town Meeting will be held on Monday, June 12, at 7 pm.

Adjournment: Brandon made a motion to adjourn, seconded by Dave, all in favor, and the meeting adjourned at 828 pm.

Town of Bellefonte
 Monthly Treasurers Report
 April 2017 Report

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	April 2016	
1	Balance 04/01/17	\$77,630.00	\$322.68	\$140,752.70	\$218,705.38	\$237,075
Receipts						
2	Cable Franchise Fee	\$13,142.15			13,142.15	
3	Property Transfer Tax		7,376.25		7,376.25	
4	Town Taxes	100.00			100.00	
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5	Total Receipts	13,242.15	0.00	7,376.25	20,618.40	16,391
Disbursements						
6	Trash Collection	13,218.00			13,218.00	
7	Snow Plowing	4,055.00			4,055.00	
8	Town Audit	2,250.00			2,250.00	
9	Town Utilities	2,166.03			2,166.03	
10	Q1 Federal Taxes	1,499.28			1,499.28	
11	Landscaping	675.68			675.68	
12	Supplies	52.31			52.31	
13	Maintenance	50.00			50.00	
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14	Total Disbursements	23,966.30	0.00	0.00	23,966.30	16,747
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15	Ending Balance 04/30/17	\$66,905.85	\$322.68	\$148,128.95	\$215,357.48	\$236,718
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16 April Properties: 205 Beeson Rd
 1125 Talley Rd
 408 Elizabeth