

Town of Bellefonte, Delaware
Town Meeting Minutes
 July 10, 2017

Attending: David Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie and Treasurer Curt Nass

Call to Order: The meeting was called to order at 7:10 pm.

Special Guests/Public Comments: None

Board of Adjustment – Brian Donovan did not attend and sent no report, so we assume no activity; however, Kathy MacDonough, nominee for BOA was in attendance. Kathy made a statement of qualifications, explaining that Brian Donovan had invited her to join the Board of Adjustment, and listed her previous history in both government and land use. Brandon made a motion to approve Kathy for BOA membership, seconded by Andrew, and all were in favor. Kathy was sworn in by Dave for a three-year term ending in June 2020. Members of the BOA are now Brian Donovan, Rich Mulhern, Andy Shackelford and Kathy MacDonough.

Planning Commission/Zoning Review Board – Carol reported that the PC/ZRP attempted a hearing on July 3 but could not reach a quorum, so they re-scheduled their meeting for tonight, July 10. They also have three permit applications which they are reviewing concurrently with timing of the Town Meeting.

Treasurer and Tax Collectors Report = Curt Nass presented the Balance Sheet of the financial status of the Town's accounts (attached). Brandon made a motion to accept the Treasurer and Tax Collector's Report, seconded by Andrew, and the motion passed.

President's Report:

Capital Improvement/Annex Entrance Project - Dave presented the low bid on the project from AMAKOR for the installation and relocation of the entrance to the Annex to make the building ADA compliant.

Scott made a motion to approve the contract with AMAKOR to rebuild the Annex Entrance, and that Dave Brenner should sign the contract, seconded by Andrew, and the vote was unanimous.

Scott made a motion to issue a check to New Castle County for \$1,662 for the building permits, seconded by Andrew, and the motion carried. Dave signed and copies of the contract were given to Andy Moore, who is managing the project.

Overdue taxes – the Commission had a discussion about delinquent taxpayers and whether the Town should take legal action using a lien or a monition against property owners. The Commissioners discussed these options and decided not to pursue either, but to continue to attempt collection through current practices.

Auditor – The Commission had a discussion about qualification of our current auditor vs. new auditor. After careful consideration, Dave made a motion to approve Barbacane Thornton as auditor for 2018, seconded by Brandon, and the motion passed.

Revised Trash Schedule – Dave explained that we had requested an estimate on reducing trash collection to every other week. Waste Industries gave us an estimate of \$2 per house per month savings. The Commissioners reached consensus that the savings was not worth the decrease in service to this, our chief service to residents.

Bills: Scott read the bills.

Payee	Description	Amount
Will Merlo	Sexton expense (July)	\$50.00
Comcast	Monthly internet/phone	\$158.29
Gonser & Gonser	Delinquent tax collection	\$708.08
Delmarva Power	Streetlights	\$1,550.50
Penny Hill	Monthly fee	\$675.68
Suez Water Delaware	Monthly service	\$14.87

News Journal	Legal Notice - Comp Plan Public Hearing	\$59.01
Anderson & Catania	Surety bond, Curt	\$1,200.00
Delmarva Power	Town Hall power	\$201.75
Waste Industries	Monthly Trash/Recycling	\$13,253.00

Brandon made motion to pay the bills as read, seconded by Dave, and all were in favor.

New Business:


Town Picnic - Town Picnic will be held on Saturday, September 16, 12 Noon -- 3 pm. Scott motioned for \$300 for food for the picnic, seconded by Brandon, all were in favor. The Commission approved Stray Sounds for the musical entertainment for the picnic.

Announcements:

- The next Planning Commission will be held on Monday, August 7, 7 pm at Town Hall.
- The next Town Meeting will be held on Monday, August 14, at 7 pm at Town Hall.

Dave called for any further business for the Commission, there being none, Scott made a motion to adjourn at 8:54, seconded by Brandon and the meeting was adjourned.

Submitted by:



Date approved: 08-14-17