

Town of Bellefonte, Delaware
Meeting Minutes
September 11, 2017

Attending: David Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie, and Treasurer Curt Nass.

Welcome: Dave Brenner welcome everyone and asked for a moment of silence for the victims of the terrorist attacks of September 11, 2001, and for those suffering from recent natural disasters.

Special guests/public comments: New Castle County Councilman John Cartier presented the code enforcement report, noting that there are currently ten code enforcement cases that are outstanding (unresolved). He reported that the Governor Printz sewer project is once again ready to begin phase II, the zone on the north (Claymont) end of Gov. Printz. John also reported that he is sponsoring an ordinance for change to NCC land use code that would allow small lot land use for microbrews and tasting rooms. Currently, micro breweries/tasting rooms must be located in industrial parks, which is not the best location for such businesses.

Minutes: Brandon Dougherty made a motion to waive the reading of the minutes to the August meeting and to approve them as distributed in advance, seconded by Andrew, and the motion passed.

Board of Adjustment: No activity to report.

Brian Donovan, BOA chair mentioned that there are currently two properties on Prospect, 704 Prospect and 1004 Prospect that are vacant properties.

Planning Commission/Zoning Review Board: Brandon reported for Carol Dougherty, who is away on vacation. The Planning Commission is meeting at the same time as the Town Commission and is putting finishing touches on the application for PLUS review. The PC/ZRB also approved a permit request for 703 Prospect.

Scott MacKenzie made a motion to approve up to \$200 for legal notice in the News Journal for the public hearing for the ordinance adopting the Comprehensive Plan, seconded by Brandon, and approved unanimously.

The Public Hearing for approval of the Comp Plan will be held on Monday, October November 9, and November 13, at 6 pm, before the regular town meeting.

Treasurer/Tax collectors Report:

Curt presented the Financial Report as of August 31 (attached).

Old Business:

- Capital Improvements - Annex entrance project has begun. The hole has been excavated and the forms are ready for pouring the concrete retention wall.
- Town Picnic - Town Picnic is this Saturday. Lion's Club will hand over the ice cream
- August Concert - 80+ people attending, very successful, October concert discussed.
- Holiday Party - the date of the holiday party has been set for Friday, December 8, 7-9 pm

September bills: Scott presented the following bills for payment:

Payee	Description	Amount
Don McDonald	Town picnic music	\$450.00
Penny Hill Landscaping	September contact payment	\$675.68
Waste Industries	Monthly trash/recycling	\$13,218.00
Comcast	Phone & internet service	\$158.62 (no bill)
Suez	Monthly water + overdue amt.	\$15.48

Delmarva Power	Streetlights	\$1,542.90
Delmarva Power	Town hall-gas	\$103.11
Delmarva Power	Town Hall power	\$191.89
Will Merlo	Monthly stipend - September	\$50.00
Scott MacKenzie	July/August/Sept Town Hall food	\$105.00
Curt Nass	Tax mailing expenses	\$198.99

Andrew Ritchie made a motion to pay the bills as read, seconded by Brandon, and all were in favor.

Announcements:

- Planning Commission/Zoning Review Board meeting will be held on Monday, October 9, 7 pm; and the Town Hall meeting will be held at the same time.

Adjournment: Brandon made a motion to adjourn, seconded by Dave, and all in favor and the meeting adjourned at 8:50 pm.

Submitted by: *[Signature]*
Secretary

Appr. 10-9-17

Town of Bellefonte
Monthly Treasurers Report
August 2017 Report

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	August 2016
1	Balance 08/01/17	\$23,096.37	\$322.68	\$162,436.70	\$185,855.75
Receipts					
2	Property Transfer Tax		\$3,270.00	3,270.00	
	State Grant	\$8,469.37		8,469.37	
3	Town Taxes	2,433.53		2,433.53	
4	Total Receipts	2,433.53	3,270.00	14,172.90	47,851
Disbursements					
5	Trash Collection		13,218.00	13,218.00	
6	Town Utilities	173.16		173.16	
7	Engineering		1,340.00	1,340.00	
8	Memberships	800.00		800.00	
9	Attorneys Fees	708.08		708.08	
10	Landscaping	675.68		675.68	
11	Community Activities	400.00		400.00	
12	Public Notices	59.01		59.01	
13	Maintenance	50.00		50.00	
14	Bank Fee	7.31		7.31	
15	Total Disbursements	2,873.24	14,558.00	17,431.24	19,940
16	Ending Balance 08/31/17	\$22,656.66	\$8,792.05	\$151,148.70	\$182,597.41

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Curt A. Nass
Treasurer/Tax Collector

August Properties:
Transfer Tax

1000 Elizabeth