

Town of Bellefonte, Delaware
Town Meeting Minutes
January 14, 2019

Public Hearing for Ordinance 2018-01, 6 pm

Attending: Dave Brenner, Brandon Dougherty, and Scott MacKenzie. No members of the public attended. The hearing was called to order at 6:02 and closed at 7 pm. There were no comments.

Town Meeting, 7 pm

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie, and Treasurer Curt Nass

Call to Order: Dave Brenner called the meeting to order at 7:02 pm.

Special Guests/Public Comments: NCC Councilman John Cartier said that he and his wife very much enjoyed the holiday party on Dec. 7 and John wishes everyone in Bellefonte a happy and healthy New Year. John presented the crime report for the month, with the most prominent complaint being car break-ins and larceny. John also presented the Property Maintenance Code enforcement report, stating that there were six open cases and that two are resolved. John reported on Highlights from his district: On January 21, the formal announcement will be made about the donation of the land of the current Claymont Steel site. The will allow development of the Claymont Transportation Center. All together with the Edgemoor Port facility, John said, Bellefonte is centrally poised to benefit from this redevelopment with regard to employment and economic development.

Minutes: Brandon made a motion to waive the reading of the minutes to the December meeting and approve the minutes as distributed, seconded by Andrew, and the motion passed.

Planning Commission Report: The Planning Commission is currently meeting, so Scott made a motion to reorder the agenda to accommodate their report, without objection.

Financial Report: Curt presented the Town's financial status as of December 31, 2018 (attached). Curt also reviewed a 6-month budget status and the Commissioners reviewed the variances from the report. Andrew Ritchie made a motion to accept the report as presented, seconded by Brandon, and approved by all.

Correspondence:

- We received a voicemail question about a tree in right of way at 1201 Brandywine Blvd. Dave responded saying that the property owner is responsible.
- 1011 Fairview Avenue – question about notice for “unfit for human habitation.”
- Question about abandoned car in town parking lot.
- FOIA request - two were received: one about 702 Brandywine and the other about 1201 Brandywine. Scott replied 1/7/19.
- Holiday greeting cards from Yeager Law, Z & A LLC, and Elsmere.
- Quarterly assessment adjustment report from NCC.
- Tax check from Delmarva Power, given to Curt.
- Notice from Hartford Steam Boiler Insurance Co. Given to Dave.
- Annual notice from Sunoco regarding storage of race fuels at Marcus Hook and downstream risk to Bellefonte
- Waste Industries 2019 collection calendar and recycling info.

Old Business:

Capital Improvements:

- Ceiling of Town Hall – Scott will contact Andy Moore about getting bids.
- Scott requested \$1,000 to make improvements to the meeting room of the Annex – Brandon made a motion to approve up to \$1,000 for annex improvements, seconded by Dave, and approved by all.

Ordinance 2018-01: An Ordinance repealing Ordinance 89-1

Brandon made a motion to read the ordinance in title only, seconded by Scott and approved by all. Brandon read the ordinance in title only: "Ordinance 2018 - An ordinance repealing Ordinance 89-1, Drainage, a zoning ordinance passed in 1990." Scott made a motion to consider this the second and final reading of Ordinance 2018-01, seconded by Dave, and the ordinance passed.

New Business

Renewal of Arden Guild – Dave made a motion to approve up to \$200 for ads in the Arden Concert Guild program, seconded by Andrew and approved unanimously.

Planning Commission Report – Carol Dougherty said they had received feedback on the draft plan from the City of Wilmington and the State Office of Planning and were revising the Comp Plan. She reported that the ZRB had approved an application for 810 Brandywine Blvd.

Bills:

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,279.76
Delmarva Power	Town Hall	\$521.85
Delmarva Power	Town Hall gas	\$131.81
Comcast	Phone & internet service	\$140.00 (credit balance)
Waste Industries	Monthly trash/recycling	\$13,974.63
Suez	Monthly water service	\$20.00 (credit balance)
Curt Nass	Tax collectors commission 2018	\$9,392.59
US Treasury	Taxes on Curt's commission	\$1,556.11
News Journal/Delmarva Now	Legal notice for Ordinance 2018-01	\$151.74
Will Merlo	Annex cleaning - January	\$50.00
Will Merlo	Remove Decorations -from Brandywine Blvd	\$100.00
Jos. Finocchiaro & Bros	Jan 13 snowplowing & salt	\$3,460.00
Scott MacKenzie	Reimbursement - vacuum cleaner	\$78.99
Scott Mackenzie	Reimb. - Dec. pizza	\$28.00
Carol Dougherty	Supplies and copies	\$12.67
Barbacane Thornton	Progress billing for our audit	\$2,450.00

Andrew made a motion to pay the bills as read, Brandon seconded, and the motion carried.

Public Safety Night - Dave will contact the NCC Police Community Police Liaison to set up a public safety night. Scott made a motion to approve \$300 for refreshments for Souperbowl Safety Night in February.

Announcements:

- Planning Commission meeting will be held on Monday February 4, at 7 pm, or on any Monday at 7 pm when there is a ZRB application (MLK Day will be held Tuesday, 1/22 if needed)
- Town Meeting will be held on Monday, February 11, at 7 pm at Town Hall Annex.

Scott made a motion to adjourn without objection, and the meeting was adjourned at 8:33 pm

Submitted by: 

Approved: _____ 02-11-19 _____

Town of Bellefonte
 Monthly Treasurers Report
 December 2018 Report

	Town Account	MSAF	Account	Property Transfer Account	Town Accounts	December 2017
1	Balance 12/01/18		\$8,103.16	\$122,398.51	\$270,103.79	\$282,361
Receipts						
2	Town Taxes	718.15			718.15	
3	Property Transfer Tax			10,749.00	10,749.00	
4	Total Receipts	718.15	0.00	10,749.00	11,467.15	1,970
Disbursements						
5	Trash Collection	13,974.63			13,974.63	
6	Town Utilities	749.87	1,537.36		2,287.23	
7	Attorney's Fees	1,178.00			1,178.00	
8	Community Activities	822.50			822.50	
9	Landscaping	675.68			675.68	
10	Town Meeting/Supplies	557.60			557.60	
11	Maintenance	200.00			200.00	
12	Total Disbursements	18,158.28	1,537.36	0.00	19,695.64	52,062
13	Ending Balance 12/31/18	\$122,161.99	\$6,565.80	\$133,147.51	\$261,875.30	\$232,269

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December Properties:

410 Elizabeth
 504 Elizabeth
 1101 Monterey

Curt A. Nass
 Treasurer/Tax Collector