

**Town of Bellefonte
Town Meeting Minutes
March 11, 2019**

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie and Treasurer Curt Nass

Special Guests: NCC Councilman John Cartier reported that the City of Wilmington has enjoined the ACLU in the suit to force the County to reassess properties, which has soured the working relationship with the County at this time. John also reported that there is a Special Finance committee meeting to be held at 9 am on March 19 to report on the County's findings of its analysis of municipal services. He encouraged someone from the Town Commission to attend.

Public Comments: Valerie White of Bellefonte Arts Festival attended to request funding for BAF May 18 10 am – 5 pm, Rain Day Sunday, Action to this request will take place in New Business. Valerie also said that they will be holding an Animal Art Show to benefit the Senior Art Dog Haven, to be held on April 6, 11 am - 3 pm. Valerie also asked if the Town could look into trash receptacles on Brandywine Boulevard.

Minutes – Brandon made a motion to waive the reading and approve the minutes as distributed, seconded by

Board of Adjustment – Brian Donovan said there was no activity to report.

Planning Commission – Carol Dougherty submitted a written report via email saying that the Planning Commission had submitted the Comprehensive Plan for review by the Office of Planning and that they continue to make final edits to the document.

Carol also reported that the Zoning Review Board had one application this month, 700 Philadelphia Pike. Application was for use of office space for a small car dealership, and five external parking spaces. Applicant may use three of the spaces for inventory to sell cars. This is a small business, and the applicant had to have Planning Commission approval for this business usage.

Treasurer and Tax Collector's Report – Curt presented the Financial status of the Town as of February 28, 2019 (attached). Andrew motioned to approve financial report, seconded by Brandon and all approved.

Curt presented the updated list of delinquent property taxes and the total delinquent taxes total more than \$35,000. Scott said that the Town Commission had voted in December 2017 to proceed with filing monitions against all delinquent tax holders who owed more than \$2,000. After filing, a decision would be made about proceeding to sheriff's sale, or if a payment plan was made and honored, further action was suspended. A discussion was held regarding action by the Town Commission about delinquent taxpayers in the \$1,000 to \$2,000 range. Curt said that two new taxpayers had just crossed over the \$2,000 threshold and would be sent to the Town Solicitor. Scott made a motion to have the Town Solicitor send letters to all property owners who are in arrears for \$1,000 to 2,000, encouraging them to pay their taxes before the Commission is forced to take action, seconded by Andrew Ritchie, and the motion was unanimous.

President's Report:

- New hot water heater installed in the Annex by Russo Brothers. No bill received yet.
- Voicemail re: pothole on Wynnbrook. Dave replied.
- Email from Claymont resident regarding incorporation. She was invited to attend our meeting.
- Boiler inspection certificate and invoice from the State Boiler Safety program.
- Contacted about a wedding in Town Hall on May 11. Dave will handle.
- Bellefonte Arts Festival - Scott made a motion to approve up to \$525 for the Bellefonte Arts Festival sponsorship, which pays for the washing station and portapotty for the festival, seconded by Andrew and all approved.

Old Business:

- Discussion about Town Hall ceiling. Scott will contact Andy Moore and ask him to find contractors offering solutions.

Correspondence:

- Via USMail - Comcast explanation/calculation of franchise fee (received February)
- Via USMail - LIBOR class action lawsuit information.
- Via USMail - Insurance Assoc. Inc. refund check for \$312.19.
- Via USMail - Verizon franchise check for \$11,851.47.

March 2019 Bills:

| Payee | Description | Amount |
|--------------------------------|--------------------------------|----------------|
| Delmarva Power | Streetlights | \$1,536.25 |
| Delmarva Power | Town Hall | \$504.63 |
| Delmarva Power | Town Hall gas | \$97.41 |
| Comcast | Phone & internet service | \$100.00 |
| Waste Industries | Monthly trash/recycling | \$14,051.28 |
| Delaware Boiler Safety Program | Ann Inspection fee | \$15.00 |
| Suez | Monthly water service | No payment due |
| News Journal | Legal Notice | \$134.88 |
| Jos. Finocchiaro & Bros. | Feb 20 snowfall & salt | \$3,875.00 |
| Jos. Finocchiaro & Bros. | March 1 snowfall - salting | \$1,170.00 |
| Jos. Finocchiaro & Bros. | March 3 snowfall = salting | \$1,170.00 |
| Yeager Law Firm | Invoice 1 - August 2018 | \$76.00 |
| Yeager Law Firm | Invoice 2 - September 2018 | \$123.50 |
| Yeager Law Firm | Invoice 3 - Oct-Nov 2018 | \$978.50 |
| Yeager Law Firm | Invoice 4 - Dec 2018 | \$442.70 |
| Arden Concert Guild | Program ad Spring 2019 | \$180.00 |
| Ross Logan | Reimb. Internet hosting 1 year | \$203.88 |
| Will Merlo | Annex cleaning - March | \$50.00 |
| Will Merlo | Meeting room painting | \$500.00 |
| Bryan Nye | Soup event food & beverage | \$250.00 |
| Scott MacKenzie | Reimb. - Home Depot paint | \$76.98 |
| Scott Mackenzie | Reimb. - Feb meeting food | \$30.00 |
| Scott MacKenzie | Reimb. - Amazon shelves | \$99.98 |

Andrew made a motion to approve the bills as read, seconded by Brandon and all approved.

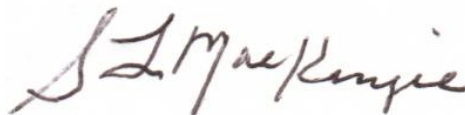
Scott received an estimate from sexton Will Merlo to paint the balance of the Annex for \$1,000. Andrew made a motion for up to \$1,000 to paint the balance of the Annex, seconded by Brandon, and all were in favor.

Announcements:

- Soup and Safety March 20, 6 pm, Town Hall Annex.
- Town Meeting - Monday April 8, 7 pm
- Planning Commission will be held on April 1, 7 pm, Town Hall Conference Room, or any Monday for which an application for a permit has been received.

Adjournment: Scott made a motion to adjourn, without objection, and the meeting ended at 8:28 pm.

Submitted by:



Approved: _____ 04-08-19 _____

Town of Bellefonte
Monthly Treasurers Report
February 2019

| | Town Account | MSAF Account | Property Transfer Account | Town Accounts | February 2018 |
|----------------------------|-----------------|-----------------|---------------------------------|---------------------|---------------|
| 1 Balance 02/01/19 | \$98,037.93 | \$5,286.04 | \$137,947.51 | \$241,271.48 | \$220,567 |
| Receipts | | | | | |
| 2 Town Taxes | 500.00 | | | 500.00 | |
| 3 Cable Franchise Fee | 6,402.40 | | | 6,402.40 | |
| 4 Property Transfer Tax | | | 4,170.00 | 4,170.00 | |
| 5 Total Receipts | 6,902.40 | 0.00 | 4,170.00 | 11,072.40 | 14,400 |
| Disbursements | | | | | |
| 6 Trash Collection | 14,132.93 | | | 14,132.93 | |
| 7 Snow Plowing | 3,120.00 | | | 3,120.00 | |
| 8 Town Utilities | 1,086.83 | 1,529.98 | | 2,616.81 | |
| 9 Maintenance | 50.00 | | | 50.00 | |
| 10 Town Meeting/Supplies | 30.00 | | | 30.00 | |
| 11 Bank Fee | 13.07 | | | 13.07 | |
| 12 Total Disbursements | 18,432.83 | 1,529.98 | 0.00 | 19,962.81 | 29,553 |
| 13 Ending Balance 02/28/19 | \$86,507.50 | \$3,756.06 | \$142,117.51 | \$232,381.07 | \$205,414 |

February
Properties: 1009 Fairview

Curt A. Nass
Treasurer/Tax Collector