

**Town of Bellefonte, Delaware**  
**Town Meeting Minutes**  
May 13, 2019

**Attending:** Dave Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie, and Treasurer Curt Nass

**Minutes:** Brandon made a motion to waive the reading and approve the minutes to the April meeting, seconded by Andrew and the motion passed.

**Special Guests/Public Comments:** None.

**Board of Adjustment:** Brian Donovan reported that the BOA had received an application for a variance for 810 Brandywine Blvd. The variance for setback and parking requirements. Rich reported that the applicant had submitted his payment and that he had sent the instructions to the applicant. Rich will also mail notices to all the neighbors within the required area. Scott made a motion to approve up to \$200 for a legal notice in the News Journal as required by BOA, seconded by Dave, and all approved.

**Planning Commission:** Carol Dougherty reported in written report that three applications for permits had been approved. Dave added that the Comprehensive Plan Annual report is due before July 1, and that Scott and Dave will complete the report and submit.

**Treasurer and Tax Collectors Report:** Curt presented monthly financial status (attached). Brandon made a motion to accept the report as presented, seconded by Andrew and all approved.

**Presidents Report:**

- Tree on Highland Avenue with branches hanging lower threatening to fall on roadway.
- Stormwater Report for Bellefonte submitted by Dave. Inspection of town properties scheduled for June 17.
- Insurance policy for renewal received.
- Voicemails for Planning Commission forwarded to Carol and commission.
- Voicemails for transfer taxes forwarded to Curt.
- Highland scheduled for repaving sometime in 2019
- Via USMail - 15 FOIA requests, all answered; 3 more received.
- Via USMail - copy of filing for no contact order.
- DELDOT documentation request for MSAF funding, deadline 5/15

**Capital Improvements:** Painting competed. Dave is contacting a drop ceiling contractor to request bid/proposal for budgeting purposes to address the ceiling in Town Hall.

**Delinquent Taxes** – Scott reported that Town attorney Seth Thompson responded to his request in addressing the tax amnesty requested by Miroslaw Kostyshyn at the last meeting. Scott said that Seth said that the Town of Milton had offered such an amnesty program and that the Town would have to pass an ordinance creating the program, which would be offered for a limited time period. The program would have to apply to all delinquent taxpayers, including those whom the Town had begun Sheriff's Sale proceedings on. The Commission reviewed a table prepared by Curt showing how much would be sacrificed by eliminating interest and penalties -- essentially 40% of the current \$30,000 delinquent.

Scott made a motion to ask Seth to develop an ordinance to start such an amnesty program, seconded by Dave. Upon discussion, Andrew stated that the delinquent plus interest would be collected on the eventual sale of the property otherwise. Dave said that if such an amnesty was offered what kind of incentive would there be for the rest of the residents to pay their taxes? He also asked how residents who are making a good faith effort to pay their delinquent taxes would maybe expect their interest to be refunded? Dave asked if there was any further discussion and called for a vote. All commissioners opposed the measure and none were in favor.

**Summer Concert:** next concert is Wednesday May 15, 6 pm, the trio SoulShine.

**Auditor:** According to our Charter, the Town must name its auditor by June. Scott said we might as well get it out of the way. Scott made a motion to approve Barbacane Thornton as auditor for the 2019 tax year, seconded by Andrew, and approved by all.

**Board of Elections:** Dave reported that Ann Schneider had resigned as Board of Elections chair. Scott nominated Carmella Brenner to chair the BOE, seconded by Andrew, and all were in favor (Dave recused himself). Scott swore her in using the BOE oath of office. Other BOE members include Rich Mulhern and Patricia Coward. To file for one of the positions, send an email or apply in writing to Carmella or any member of the BOE, and to file at the NCC BOE website for campaign finance requirements.

**Trash Receptacle:** Scott made a motion to pay up to \$350 for the purchase of a receptacle through Waste Industries for installation by the Laundromat, seconded by Dave, and approved by all.

**May 2019 Bills:** Scott read the following bills for payment:

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,540.30
Delmarva Power	Town Hall	\$188.82
Delmarva Power	Town Hall gas	\$86.86
Comcast	Phone & internet service	\$145.59
Waste Industries	Monthly trash/recycling	\$14,383.43
New Castle Co.	Quarterly sewer	\$115.73
Barbacane Thornton	Progress billing	\$350.00
Penny Hill Landscaping	Feb, Mar, Apr bills	\$2,027.04
Yeager Law Firm	Inv. 6 – March legal services	\$202.59
Yeager Law Firm	Inv. 7 – April legal services	\$76.00
Greg Hudson	May 15 concert	\$300.00
Will Merlo	Annex cleaning - May	\$50.00
Will Merlo	Hanging Spring banners	\$100.00
Will Merlo	Annex painting	\$1,000.00
Dave Brenner	Postcard stamps reimbursement	\$175.00
Scott Mackenzie	Reimb. - April meeting food	\$30.00
Scott MacKenzie	Concert postcard printing	\$63.90
Scott MacKenzie	Blue paint	\$76.98

Andrew made a motion to pay bills as read, seconded by Brandon, and all approved.

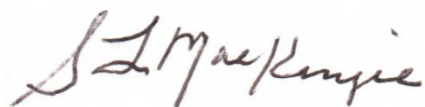
**Public Comment:** Miroslaw Kostyshyn asked for clarification about his request to pay the taxes on 1127 Brandywine Blvd., less interest and penalty. Dave informed him that the Commission had denied his request with the earlier vote.

**Announcements:**

- The next Town Meeting will be held on Monday, June 10, 7 pm at Town Hall Annex.
- The next Planning Commission meeting will be held Monday, June 3, 7 pm at Town Hall conference room; or any Monday where an application has been received by the Zoning Review Board.

**Adjournment:** Brandon motioned to adjourn, seconded by Andrew; the meeting adjourned at 8:54 pm

Submitted by:



Approved: \_\_\_\_\_ 06-11-19 \_\_\_\_\_

Town of Bellefonte  
 Monthly Treasurers Report  
 April 2019

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	April 2018	
1	Balance 04/01/19	\$80,173.06	\$2,219.81	\$148,506.01	<b>\$230,898.88</b>	\$199,678
Receipts						
2	Town Taxes	1,000.00			<b>1,000.00</b>	
3	Property Transfer Tax			5,700.00	<b>5,700.00</b>	
4	Total Receipts	1,000.00	0.00	5,700.00	<b>6,700.00</b>	10,844
Disbursements						
5	Trash Collection	14,383.43			<b>14,383.43</b>	
6	Town Utilities	511.54	1,535.61		<b>2,047.15</b>	
7	Q1 Federal Taxes	1,556.11			<b>1,556.11</b>	
8	Maintenance	1,425.00			<b>1,425.00</b>	
9	Attorney's Fees	803.22			<b>803.22</b>	
10	Bank Fee	19.66			<b>19.66</b>	
11	Total Disbursements	18,698.96	1,535.61	0.00	<b>20,234.57</b>	54,770
12	Ending Balance 04/30/19	\$62,474.10	\$684.20	\$154,206.01	<b>\$217,364.31</b>	\$155,752

April  
 Properties: 911 Bellefonte  
 1006 Fairview

Curt A. Nass  
 Treasurer/Tax Collector