

**Town of Bellefonte, Delaware**  
**Town Meeting Minutes**  
August 12, 2019

**Attending:** Dave Brenner, Scott MacKenzie, Andrew Ritchie and Treasurer Curt Nass

**Excused:** Brandon Dougherty

**Call to Order:** Dave called the meeting to order at 7:05 pm.

**Special Guests:** NCC Councilman John Cartier said that the current hot topic is that a task force is heading up examination of County Service review function, looking at how the County sets its tax rates for services it provides to municipalities.

**Public Comments:** Miroslaw Kostyshyn said that he is still waiting for a statement of taxes for each year for 1223 Rosedale and 1127 Brandywine Blvd. as requested at the last meeting. Scott apologized that this part of the request was overlooked and will be addressed as soon as possible.

Scott MacKenzie asked John Cartier about the Interjurisdictional Stormwater Agreement and street cleaning, and asked if he knew whether NCC was being required to street clean, and did they have equipment. He said that NCC does not have equipment because DeDOT is responsible for all roads in the County, like Bellefonte. He suggested that that be our position in moving to address this issue.

Christine Sparks gave copies of NCC bills for real estate and code violations to Mr. Kostyshyn.

**Minutes:** Andrew motion to waive the reading of the minutes and to approve them as distributed, seconded by Dave, and passed by all. Copies were distributed to those attending.

**Planning Commission Report:** Jim Paradise said that the PC met on 7/15 and approved two ZRB applications. He said that the Planning Commission will soon be ready for Public Hearings of Comp Plan. Scott made a motion to up to \$200 for public notices in News Journal. Carol has resigned. Scott motion to name Jim Paradise as chair of Planning Commission chair, seconded by Dave and all approved. The Commission will accept new member Steve Kimmel at its next meeting, to be approved by the Commission.

**Treasurer and Tax Collector's Report:** Curt Nass presented the financial status as of July 31, 2019 (see attached). Andrew made a motion to approve, seconded by Dave, and all approved. Curt requested a tax refund for Mrs. Ronan because in her final payment she overpaid her taxes. This check will be included in the bills for the month.

**President's Report:**

- Stormwater MS4 agreement - the Town received a request for corrective action from DNREC for deficiencies to our stormwater program. Dave and Scott will prepare a response.
- Trash Contract – will be working on issuing an RFP. Current contract expires January 2020.
- FEMA – Flood Plain Maps received.
- Correspondence:
  - Via USMail and email - 8 FOIA requests funneled through Seth Thompson. All answered.
  - VIA USMail - MS4 corrective action plan from DNREC
  - USMail - FEMA letter to Carol Dougherty - given to Jim Paradise
  - USMail - confirmation letter of award of \$10,103.78 in MSAF funds.
  - USMail - Evonik (Chester, PA) letter re: spillage risk downstream Sulfuric acid and Propane.
  - Fedex - Verizon re: initiation of royalty renewal agreement for TV service.

**Old Business:**

- Capital Improvements – waiting for response from vendors for sheetrock of town hall ceiling.
- Delinquent Taxes – Wirkobowski made partial payment, Curt will clarify. Bessem-Asu has been in contact and full payment is expected from his mortgage company.

- Town Picnic – There was a discussion about whether to do a postcard mailing for the picnic. Commissioners agreed to combine purposes and include information about the Comp Plan Public Hearings. Scott requested up to \$300 for a mailing for Town Picnic and Public Hearing, seconded by Andrew and all in favor.
- DLLG – Scott made a motion to pay \$800 for annual membership renewal in the Delaware League of Local Government, seconded by Andrew Ritchie, and all approved.

**New Business:**

- FEMA Flood Plain maps received. Bellefonte is not is a flood plain, but residents may purchase flood insurance if they wish.

**August Bills:**

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,517.89
Delmarva Power	Town Hall	\$206.50
Delmarva Power	Town Hall gas	\$55.98
Comcast	Phone & internet service	\$170.00
Waste Industries	Monthly trash/recycling	\$14,767.18
Selective Insurance	Late fee for annual payment	\$20.00
DE League of Local Government	Annual Dues	\$800.00
New Castle County	Sewer bill - 3rd quarter	\$115.73
Penny Hill Landscaping	August invoice	\$675.68
Yeager Law firm	Final inv. #8 early July	\$133.00
Parkowski, Guerke, & Swayze	Statement 1: July legal services	\$114.00
Young, Conaway, Stargatt & Taylor	BOA representation, July	\$3,570.00
James Spadola	August concert	\$400.00
Will Merlo	Annex cleaning - August	\$50.00
Scott Mackenzie	Reimb. - July meeting food	\$30.00
Scott MacKenzie	Reimb. - 2 area rugs	\$88.97
Scott MacKenzie	Reimb. - postage	\$24.15
Curt Nass	Reimb. - tax postage stamps	\$165.00
Mrs. Ronan	Overpayment taxes	\$39.83

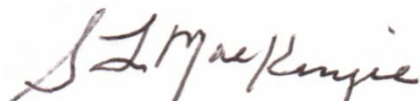
Andrew made a motion to approve payment of bills as read, seconded by Dave, and all approved.

**Announcements:**

- Planning Commission will meet on Tuesday September 3 at 7pm, unless an application for Zoning Review is received, then a meeting will be held on the nearest Monday at 7 pm.
- Public Hearing for the draft Comprehensive Plan will be held September 9, at 6 pm, before the Town Meeting.
- The next Town Meeting will be held September 9, 7 pm, at Town Hall Annex.

**Adjournment:** Dave called for any further business and then adjourned the meeting without objection, there being none the meeting adjourned at 8:40 pm.

Submitted by:



Approved: \_\_\_\_\_09-09-19\_\_\_\_\_

Town of Bellefonte  
Monthly Treasurers Report  
July 2019

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	July 2018	
1	Balance 07/01/19	\$12,911.11	\$684.20	\$170,702.47	<b>\$184,297.78</b>	\$118,578
	Receipts					
2	Town Taxes	6,148.92			<b>6,148.92</b>	
3	MSAF State Grant		10,103.78		<b>10,103.78</b>	
4	Transfer from Property Transfer Acct	25,000.00			<b>25,000.00</b>	
5	Property Transfer Tax			3,373.50	<b>3,373.50</b>	
6	Energy Credits	185.80			<b>185.80</b>	
7	Total Receipts	31,334.72	10,103.78	3,373.50	<b>44,812.00</b>	46,629
	Disbursements					
8	Transfer to Town Account			25,000.00	<b>25,000.00</b>	
9	Trash Collection			14,383.43	<b>14,383.43</b>	
10	Town Utilities	1,917.39			<b>1,917.39</b>	
11	Landscaping	1,451.36			<b>1,451.36</b>	
12	Attorney's Fees	1,354.90			<b>1,354.90</b>	
13	Insurance	1,200.00			<b>1,200.00</b>	
14	US Treasury Q2 Taxes	497.25			<b>497.25</b>	
15	Community Activities	400.00			<b>400.00</b>	
16	Public Notices	84.30			<b>84.30</b>	
17	Supplies/Meeting Expenses	70.20			<b>70.20</b>	
18	Maintenance	50.00			<b>50.00</b>	
19	Bank Fee	27.34			<b>27.34</b>	
20	Total Disbursements	7,052.74	0.00	39,383.43	<b>46,436.17</b>	21,006
21	Ending Balance 07/31/19	\$37,193.09	\$10,787.98	\$134,692.54	<b>\$182,673.61</b>	

22                      Curt A. Nass  
Treasurer/Tax Collector

July  
Properties:  
1216 Euclid