

**Town of Bellefonte, Delaware  
September 9, 2019 Minutes**

**Public Hearing:**

Attending Scott Dave Brandon and Jim Paradise, Carol Dougherty and Kathy MacDonough  
Dave called to order at 6 pm.

Kathy spoke about the survey conducted in preparation for the first plan, which was instrumental in putting together the first Comprehensive Plan from 2007. Carol Dougherty, former chair of the Planning Commission, spoke about the process used for this version, which included a town meeting held at Brandywine Hundred Fire Company in June 2016. Carol said that she had received concurrence from the City of Wilmington with the plan, but had not received any comment from New Castle County. There was no other comment during the hearing.

Dave closed the hearing at 7:02 pm, and announced that the second public hearing would be held on October 14 at 6 pm before the Town Meeting.

**Town Meeting:**

Attending: David Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie and Treasurer Curt Nass.

**Call to Order:** Dave called the meeting called to order at 7:03 pm and welcomed those attending.

**Special Guests:** Vince Jacono from Delmarva Power attended to inform the community about some infrastructure improvements in area along Brandywine Boulevard. He also spoke about a "floating gas" incident reported as gas leak. Delmarva investigated but did not find source. He also reported on two major projects with gas reliability in New Castle. There was also a discussion of LEDs on Brandywine Blvd., which Vince will investigate. Members of the Commission thanked Vince for the amazing service and reliability provided to the community by Delmarva.

NCC Councilman John Cartier spoke updating those attending on happenings in New Castle County government. Crime incidence report – vehicle break ins. Code enforcement 9 cases and 6 resolved. Meeting 11 months per year, delivering key services with efficiency. Financially very pleased with the Meyers administration record, rolling out green power projects, environmental programs, including Minquadale landfill private landfill application to raise height limit 130 ft to 160. NCC trying to cap height at 140 feet, Waste Management suing. On 10/5, the Darley Beer & Wine Festival will be held. Kathy noted appreciation for environmental efforts being pursued by the County.

**Public Comments:** None.

**Minutes to Previous Meeting:** Brandon made a motion to waive the reading of the minutes and to approve them as distributed, seconded by Andrew and all approved.

**Board of Adjustment** – no report.

**Planning Commission** – Commission approved Steve Kimmel as member of the Planning Commission. Dave used the Delaware Oath of Office to swear Steve in. Jim Paradise reported one ZRB application for 410 Elizabeth, a renovation to an apartment unit. The ZRB has requested evidence of continued rental of the unit showing no more than the one year allowed for grandfathered properties. Jim said that the Planning Commission had voted for him as chair replacing Carol Dougherty. Dave nominated Jim as Chair, seconded by Brandon, and all approved.

**Treasurer and Tax Collector's Report** – Curt presented the Financial Reports for the Town as of August 31, 2019 (report attached). Brandon motioned to approve, seconded by Andrew, and all were in favor.

**Correspondence:**

- Voicemail - Abandon car on Talley Rd. Resident advised to call police non-emergency number.
- 5 FOIA requests forwarded by Yeager Law all answered by Scott within required timeline.
- Approval of Annual Report for existing Comp Plan filed by Dave in June.

- Audit Report received from Barbacane and distributed to Commissioners for review.

**Old Business:**

- **Capital Improvements** – still trying to find contractor to hang sheetrock in old town hall.
- **FOIA** – Five responses forwarded by Yeager. Yeager notified to return any further FOIA submissions to the applicant. Bellefonte's FOIA coordinator is listed on our website as required.
- **Stormwater Plan Recommended Remediation** - Dave prepared a draft response which was emailed in advance to the Commissioners for review. Scott made a motion to file the response as drafted, seconded by Andrew, and all were in favor.
- **Delinquent Taxes** – Curt reported that full payment was made on 1210 Talley Rd. and that the monition was removed. Curt said he also had received some payments for 1127 Brandywine Blvd., whose monition is currently on hold pending bankruptcy filings.
- **Town Picnic & Concert** – Heavenly Hash performing with John Cartier manning the grill on 9/14.

**New Business:**

- **Firehouse donation** – Scott received a request from BHFC for a donation to their upcoming auction. Knowing that it was too late to include on the agenda, Scott asked for general agreement for the same support as last year, to be approved at the October meeting. The Commissioners agreed to consider in October.
- **Arden Concert Gild program** – Scott said he had received a request to renew advertising on the Arden Concert Gild program but it was too late to place on the agenda. Scott asked for general agreement for the same support as last year, to be approved at the October meeting. The Commissioners agreed to consider in October.

**September 2019 Bills**

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,515.49
Delmarva Power	Town Hall	\$183.72
Delmarva Power	Town Hall gas	55.98
Comcast	Phone & internet service	\$170.00*
Waste Industries	Monthly trash/recycling	Up to \$14,767.18*
Penny Hill Landscaping	August invoice	\$675.68
Dave Brenner	Reimb. - postcard stamps	\$175.00
Will Merlo	Annex cleaning - August	\$50.00
Scott Mackenzie	Reimb. -August meeting food	\$30.00
Scott MacKenzie	Reimb. - postcard printing	\$71.00
Scott MacKenzie	Reimb. – Comp Plan printing	\$20.00
Charlotte Hash	Town Picnic entertainment	\$550.00

Andrew made a motion to approve bills as read, seconded Brandon and all approved.

Brandon asked about the Bellefonte history being prepared by Larry Nagengast. Scott said that the first chapters have been loaded on the website. Scott will contact Larry about completing the project.

**Announcements:**

- Town Meeting – October 14, 6 pm Public Hearing and regular Town Meeting at 7 pm.
- Planning Commission will be held on October 7, 7 pm, unless a ZRB application is received.
- Town Picnic will be held Saturday October 14, 12 Noon - 3 pm in the Park.
- Adjourn: Andrew motion to adjourn, second by Dave, and motion was carried.

Town of Bellefonte  
 Monthly Treasurers Report  
 August 2019

	Town	Account	MSAF	Account	Property Transfer Account	Town Accounts	August 2018
1	Balance 08/01/19	\$37,193.09		\$10,787.98	\$134,692.54	<b>\$182,673.61</b>	\$144,201
2	Receipts						
3	Town Taxes	20,613.66				<b>20,613.66</b>	
4	Property Transfer Tax				3,075.00	<b>3,075.00</b>	
5	<b>Total Receipts</b>	<b>20,613.66</b>		<b>0.00</b>	<b>3,075.00</b>	<b>23,688.66</b>	16,136
6	Disbursements						
7	Trash Collection	14,767.18			0.00	<b>14,767.18</b>	
8	Attorney's Fees	3,817.00				<b>3,817.00</b>	
9	Town Utilities	548.21		1,517.89		<b>2,066.10</b>	
10	Memberships	800.00				<b>800.00</b>	
11	Landscaping	675.68				<b>675.68</b>	
12	Community Activities Supplies/Meeting	400.00				<b>400.00</b>	
13	Expenses	308.12				<b>308.12</b>	
14	Maintenance	50.00				<b>50.00</b>	
15	Insurance	20.00				<b>20.00</b>	
16	Bank Fee	39.07				<b>39.07</b>	
17	<b>Total Disbursements</b>	<b>21,425.26</b>		<b>1,517.89</b>	<b>0.00</b>	<b>22,943.15</b>	18,487
18	Ending Balance 08/31/19	\$36,381.49		\$9,270.09	\$137,767.54	<b>\$183,419.12</b>	\$141,850

16  
 Curt A. Nass  
 Treasurer/Tax  
 Collector

August  
 Properties: 906 Marion