

**Town of Bellefonte, Delaware**  
**Town Meeting Minutes**  
January 8, 2018

**Attending:** Dave Brenner, Brandon Dougherty, Scott MacKenzie and Treasurer Curt Nass.

**Absent:** Andrew Ritchie notified us he would not be attending.

**Call to Order:** Meeting called to order at 7:12 pm

**Special Guests/Public Comments:** New Castle County Police Officer Kearns attended at the request of Councilman John Cartier. Scott and Dave told the officer that the Town is interested in hosting a crime prevention workshop during the coming months to educate residents about protecting themselves from crime. The officer will be in touch about scheduling the workshop.

**Minutes:** Brandon made a motion to waive reading and to approve the minutes as distributed, seconded by Dave, and passed without objection.

**Board of Adjustment:** Brian Donovan reported no activity from the BOA.

**Planning Commission:** The Planning Commission meeting scheduled for tonight was canceled because of inclement weather. PC has been meeting on Mondays to work on revisions to the Comp Plan that were recommended by PLUS Review. Andy and Carol have been in contact with DNREC about scheduling a meeting for their input. The next PB meeting is Monday, February 5, 7 pm, and the ZRB meets every Monday when there is a Zoning Review application.

**Tax collectors/Treasurer's Report:** Curt Nass presented the monthly report of financial status and tax collection, as of December 31 (attached). Brandon made a motion to accept the Financial Report, seconded by Dave and approved unanimously.

**President's Report:**

- Multiple complaints about missed trash pickup and rescheduled recycling pickup. Email from Waste Management salesman inquiring about contract. Scott replied.

**Correspondence:**

- Community Transportation Fund Audit - from state auditor, no findings, no recommendations.
- Complaint about dumpster on Marion, referred to NCC Code Enforcement
- Received from Gonser & Gonser - statement of zero balance

**Old Business:**

- Annex Construction – roof complete hall cleaned. Final invoice should be coming in February.
- FOIA requests – None
- Overdue Taxes – Action on overdue taxes was tabled at the December meeting, pending the end of the tax collection year on December 31. Scott made a motion to refer all properties with overdue taxes of more than \$2500 to Gonser & Gonser to place a monition on those properties, seconded by Brandon, and all were in favor.

**New Business:**

- Soup & Sandwich – A discussion was held about holding a soup and sandwich on Friday February 16 at 6 pm – Scott made a motion for \$150 for food & supplies, seconded by Brandon, and the motion passed. Brandon will prepare some pre-recorded music for the event.

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- Arden Gild Hall advertising - Scott said the Town had been approached about renewing our business card ad in the Arden Gild Hall program. Dave made a motion to approve \$180 for annual ad in Gild Hall program, seconded by Dave, and all approved.
- Meeting security/Crime prevention – discussed in public comments above.

**January 2018 Bills** - the following bills were read by Scott for payment:

Payee	Description	Amount
Jos. Finocchiaro & Brothers	Salting Dec. 15 6.5 tons	\$1,267.50
Jos. Finocchiaro & Brothers	Salting & sanding Jan 4	\$4,055.00
Waste Industries	Monthly trash/recycling	\$13,615.80
Comcast	Phone & internet service	\$175.00
Suez	Monthly water service	\$17.04
Delmarva Power	Streetlights	\$1,561.87
Delmarva Power	Town Hall	\$386.65
Delmarva Power	Town Hall gas	\$248.08
Will Merlo	Monthly stipend - January	\$50.00
Scott MacKenzie	Reimbursement - mop bucket	\$39.33
Scott MacKenzie	Reimbursement - Dec. meeting food - Pats Pizzeria	\$27.27
Scott MacKenzie	Reimbursement - Nov. meeting food - Pats Pizzeria	\$30.00
Larry Nagengast	4th payment - history	\$574.90
Arden Gild Hall	Concert program, 2018	\$180.00

Dave made a motion to pay the bills, seconded by Brandon and the motion was approved unanimously.

**Announcements/Adjournment:**

The next Planning Commission will be held on Monday, February 5, 7 pm at Town Hall.

The February Town Meeting will be held February 12, at 7 pm.

Town of Bellefonte  
 Monthly Treasurers Report  
 December 2017 Report

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	December 2016	
1	Balance 12/01/17	\$157,602.42	\$4,149.01	\$120,609.85	<b>\$282,361.28</b>	\$275,645
Receipts						
2	Town Taxes	1,691.64			<b>1,691.64</b>	
3	Energy Credits	278.00			<b>278.00</b>	
4	Total Receipts	1,969.64	0.00	0.00	<b>1,969.64</b>	3,643
Disbursements						
5	Trash Collection	26,441.00			<b>26,441.00</b>	
6	Maintenance	50.00		21,850.00	<b>21,900.00</b>	
7	Town Utilities	409.90	1,567.49		<b>1,977.39</b>	
8	Community Events	1,032.79			<b>1,032.79</b>	
9	Landscaping	675.68			<b>675.68</b>	
10	Attorneys Fees	35.00			<b>35.00</b>	
11	Total Disbursements	28,644.37	1,567.49	21,850.00	<b>52,061.86</b>	16,944
12	Ending Balance 12/31/17	\$130,927.69	\$2,581.52	\$98,759.85	<b>\$232,269.06</b>	\$262,344

Curt Nass, Treasurer