

Town of Bellefonte, Delaware
Meeting Minutes
October 14, 2019

Public Hearing, 6 pm

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie.

The Public Hearing was called to order at 6 pm by Dave Brenner. Copies of the Comp Plan were handed out to those attending, along with a FAQ prepared by Kathy McDonough. Attending from the Planning Commission were Kathy McDonough and Jim Paradise. There was no public comment. The Hearing was closed by Dave at 7 pm.

Town Meeting, 7 pm

Attending, Dave Brenner, Brandon Dougherty, Scott MacKenzie, and Treasurer Curt Nass.

Excused: Andrew Ritchie

Special Guests/Public Comment: Sarah McBride introduced herself as candidate for Senatorial District 1, being vacated by Harris McDowell who is retiring. She gave a brief background and explained why she was running for office.

Elisa King of 904 Marion Avenue expressed some safety concern about traffic on Marion Avenue, (she lives on the corner of Melrose and Marion). She says that cars are going too fast and that they frequently run the stop sign at Euclid. She also said that there are frequently people walking up and down Marion and because there are no sidewalks, she is concerned for pedestrians and for children playing in the area. Scott will contact NCC police about enforcement. Scott will contact Deb Heffernan about speed indicator light (Sarah McBride emailed Deb Heffernan and requested the speed indicator light).

Minutes: Brandon made a motion to waive the reading of the minutes of the September 9 meeting and to approve them as distributed, seconded by Dave, and the vote was unanimous.

Board of Adjustment: Brian Donovan reported no activity.

Planning Commission: Jim Paradise reported that there have been no Zoning Review Board **applications in the past month**. Jim reached out to previous applicant for 410 Elizabeth. Pending affidavit from applicant to see if she was ready to refile. Jim said that the Planning Commission has started working on revising and updating the 2010 Land Use Code. They are also working to remove vagueness in some of the rules.

Correspondence:

- Voicemail about stolen car and streetlights. Bellefonte currently has 118 streetlights. No action by Commission.
- Via USMail - Seagrant info sent to Dave from Widener Law School.
- VIA USMail - CMI notice of downstream warning from Cork Industries
- VIA USMail - Snow plowing renewal contract from Tom Finocchiaro
- VIA USMail - Bankruptcy notice Harold Clemens, 500 Maple
- VIA USMail - News Journal affidavit of public notice publication 8-28
- VIA USMail - quarterly assessment adjustment from NCC DOLU

Old Business:

- Town Hall - Still waiting for Drywall contractor bid for Town Hall ceiling.
- Fire-proof file cabinet in Town Hall - Dave still trying to find serviceperson to open
- Window repair - there are several broken windows in the Annex. Scott will try to find a vendor.
- FOIA requests – no requests this month
- Delinquent taxes – Wirkibowski overdue taxes have been satisfied and town solicitor withdrew motion.
- Town picnic – 85 attending a lot of positive comments food and concert

Treasurer and Tax Collectors Report: Curt Nass gave the Town's financial status as of September 30. Brandon motioned to approve, seconded by Dave and all approved.

Public Comments: Sarah McBride contacted Deb Heffernan about getting the speed indicator on Marion. Christine Sparks reported issue from Next Door about after hours use of the park. Scott said that park rules state that it closes at dusk, so if people are using it afterhours this is a police matter. Dave encouraged people to report these matters to the NCC Police for enforcement. Scott will arrange for the landscaper to empty trash and clean up any left items that were reported.

New Business:

- BHFC Auxiliary Donation to auction - Scott motioned to approve \$250 , seconded by Brandon, and all approved.
- Arden Concert Guild program – Scott made a motion for renewal of ad for \$180 for 2019-20, seconded by Dave and approved by 2:1 vote (Dougherty, No).
- Reading of Ordinance: Scott made motion to read Ordinance 2019-01 in title only, seconded, and all approved. Dave read the ordinance in title alone: Scott made a motion to approve the reading as the first reading of ordinance, seconded by Brandon, all approved.
- 2018 Town Audit Report: Scott made a motion to approve the 2018 Audit Report, seconded by Dave and all approved. Scott also requested that Curt address the exceptions noted in the audit and to explain the deficiencies so that the residents understand the nature of the exceptions.
- Trash contract – current trash contract expires January 15, 2020. Commission agreed to make public RFP . Scott made a motion to approve up to \$200 to issue RFP in News Journal, seconded by Dave and approved by all. Bids by 5 pm December 1.
- Snow plowing – Contract does not include an increase. Same price as last year. Scott made a motion to approve the contract for annual snowplowing with Joseph Finocchiaro and Bros., seconded by Dave and all approved. Dave will sign and return contract to vendor.

October 2019 Bills - Scott read the following bills for payment:

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,517.87
Delmarva Power	Town Hall	\$207.96
Delmarva Power	Town Hall gas	\$55.98
News Journal	Public Notice 8-28	\$98.35
Comcast	Phone & internet service	\$170.00*
Waste Industries	Monthly trash/recycling	\$14,024.38
Arden Concert Guild	Season ad	\$180.00
Penny Hill Landscaping	September invoice	\$675.68
Parkowski, Guerke & Swayze PA	September service, Inv 3	\$120.43
Parkowski, Guerke & Swayze PA	August service, Inv 2	\$437.00
Seth Thompson Esq.	Reimburse Yeager inv 9	\$119.00
Bryan Nye	Town picnic catering	\$500.00
Will Merlo	Annex cleaning – October	\$60.00
Scott Mackenzie	Reimb. –Sept meeting food	\$35.00
Scott MacKenzie	Reimb. – BHFC Auction item	\$250.00
Curt Nass	Reimb. – Staples supplies	\$62.99

*No bill

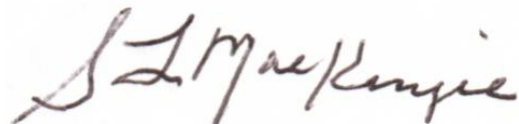
Brandon made a motion to pay the bills as read, Dave seconded, and all approved.

Holiday Party – The Commission agreed to set the date for Friday 13th December, 6 pm. Scott will ask Bryan Nye to cater.

Announcements:

- Planning Commission meeting will be held on Monday, November 4, at 7 pm, Town Hall conference room, unless there is a Zoning Review application, which will be scheduled for the closest Monday.
- Town Meeting will be held Monday, November 11, public hearing 6 pm, meeting at 7 pm.

Adjournment: Dave adjourned the meeting without objection at 8:38 pm.



Approved: _____11-11-19_____

Town of Bellefonte
Monthly Treasurers Report
September 2019

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	September 2018	
1	Balance 09/01/19	\$36,381.49	\$9,270.09	\$137,767.54	\$183,419.12	\$141,850
	Receipts					
2	Town Taxes	130,909.20			130,909.20	169,448.66
3	Property Transfer Tax		5,328.38		5,328.38	
4	Total Receipts	130,909.20	0.00	5,328.38	136,237.58	138,603
	Disbursements					
5	Trash Collection	14,767.18			14,767.18	
6	Town Utilities	409.70	1,515.49		1,925.19	
7	Community Activities	1,050.00			1,050.00	
8	Landscaping	675.68			675.68	
9	Supplies/Meeting Expenses	296.00			296.00	
10	Maintenance	50.00			50.00	
11	Insurance	39.83			39.83	
12	Bank Fee	45.41			45.41	
13	Total Disbursements	17,333.80	1,515.49	0.00	18,849.29	17,612
14	Ending Balance 09/30/19	\$149,956.89	\$7,754.60	\$143,095.92	\$300,807.41	\$262,842
15	Curt A. Nass Treasurer/Tax Collector			September Properties: 1005 Prospect		