

Town of Bellefonte , Delaware
Town Meeting Minutes
November 12, 2018

Attendance: Dave Brenner, Brandon Dougherty, Scott MacKenzie and Treasurer Curt Nass.

Excused: Andrew Ritchie

Special Guests/Public Comments: David June of Highland Avenue raised the following concerns:

- Speed control/safety on Highland Avenue . The Commission will contact John Cartier about additional police surveillance.
- His vehicle was not broken into because it was unlocked, but was intruded upon at 5 am recently. NCC police were called, but he wanted residents to be aware that perpetrators are checking for open doors in vehicles.

Board of Adjustment: No report.

Planning Commission: Currently meeting, will report afterward.

Treasurer and Tax Collector's Report: Curt Nass presented the tax and treasurer's report of financial activity for the month ending October 31, 2018 (attached). Dave made a motion to approve the Treasurer and Tax Collector's report, seconded by Brandon, and approved by all.

President's Report: Dave reported the following activity:

- A complaint about trash collection being missed was forwarded to Waste Industries.
- There were several contacts about transfers of properties, outstanding taxes for settlements
- Gazebo power – decided not to pursue because of expense.
- FOIA responses – no activity
- Legislative Review - the Commission received a letter from Seth Thompson, solicitor, addressing our question about Ordinance 89-1, Drainage, in which Seth recommended that the Town Commission repeal the ordinance, since the code requirements are already covered by New Castle County Code, and the right to sue for property damage is in Delaware Code. Repeal of ordinance 89-1, a public hearing will be held at 6 pm on Dec. 10. Brandon made a motion to approve up to \$200 for public notice in the News Journal, seconded by Dave, and approved unanimously. Scott will post in News Journal.
- Holiday Party – Scott requested \$1,500 for food, entertainment, postcard and mailing. Brandon made a motion to approve \$1,500 for the Holiday Party, seconded by Dave, and all approved.

Correspondence:

- Pipeline Safety brochure from Colonial Pipeline

Public Comments: None.

New Business:

- **Small Business Saturday** - Scott said that Valerie White had requested support from the Town Commission for the Shoppes of Bellefonte's Small Business Saturday, to be held on the Saturday after Thanksgiving at all retail stores in Bellefonte. Brandon made a motion to reimburse Valerie for \$100 worth of Facebook advertising for the event.
- **Capital Improvement** – Dave explained that the Town Hall water heater had been turned off while improvements were being made, and now it doesn't work. Dave made a motion to approve up to \$2,000 for a new water heater to be installed by Russo Brothers, seconded by Brandon and all approved. Dave will contact Steve Russo.

Planning Commission – Carol Dougherty reported that the Planning Commission is still working on revisions to the Comprehensive Plan. Scott MacKenzie asked if NCC and Wilmington had been sent the draft plan for review. He recommended that the draft be sent since their only interest would be the section about annexation.

Carol said that the Planning Commission had approved ZRB applications for 900 Prospect Avenue and 1208 Melrose Avenue, both for interior renovations. Both applications for garages have been postponed to gain more information from the applicants.

Bills for Payment: Scott read the following bills for payment:

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,480.41
Delmarva Power	Town Hall	\$175.73
Delmarva Power	Town Hall gas	\$58.30
Comcast	Phone & internet service	\$100.00 (credit balance)
Waste Industries	Monthly trash/recycling	\$13,974.63
New Castle County	Water & sewer	\$14.00
Will Merlo	Annex cleaning - October	\$50.00
Suez	Monthly water service	Credit balance
Scott MacKenzie	Reimbursement - November meeting food - Pats Pizzeria	\$35.00
Penny Hill Lawn & Landscaping	November services	\$675.68
Penny Hill Lawn & Landscaping	Replace shrub on left side of TH door	\$79.90
Penny Hill Lawn & Landscaping	Tulip bulb planting & turf repair at TH	\$891.80

*No bill

Dave made a motion to pay the bills as read, Brandon seconded, and all were in favor.

Announcements and Adjournment:

- The next Town Meeting will be held on Monday, December 10, at 7 pm, Town Hall Annex.
- The next Planning Commission meeting will be held on Monday, December 3, at 7 pm, or on any Monday where there is a Zoning Review Application, Monday at 7 pm, Town Hall.
- The Holiday Party will be held on Friday, December 7, 6:30-8:30 pm.

The meeting passed into adjournment, without objection, at 8:55 pm.

Submitted by:



Approved: _____ 12-10-18 _____

Town of Bellefonte
 Monthly Treasurers Report
 October 2018 Report

	Town Account	MSAF	Account	Property Transfer Account	Town Accounts	September 2017	
1	Balance 10/01/18	\$139,826.28		\$11,120.97	\$111,894.65	\$262,841.90	\$265,786
Receipts							
2	Town Taxes	29,480.88				29,480.88	
3	Property Transfer Tax			11,053.50		11,053.50	
4	Total Receipts	29,480.88		0.00	11,053.50	40,534.38	67,291
Disbursements							
5	Trash Collection	13,964.80				13,964.80	
6	Town Utilities	648.02		1,537.40		2,185.42	
7	Landscaping	2,027.04				2,027.04	
8	US Treasury	581.40				581.40	
9	Town Meeting/Supplies	266.94				266.94	
10	Maintenance	50.00				50.00	
11	Bank Fee	63.31				63.31	
12	Total Disbursements	17,601.51		1,537.40	0.00	19,138.91	15,964
13	Ending Balance 10/31/18	\$151,705.65		\$9,583.57	\$122,948.15	\$284,237.37	\$317,114
14	Curt A. Nass Treasurer/Tax Collector			October Properties:	1004 Prospect 1208 Melrose 900 Prospect		