

Town of Bellefonte, Delaware
Town Meeting Minutes
December 9, 2019

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie and Treasurer Curt Nass

Excused: Andrew Ritchie

Call to Order: Dave Brenner called the meeting to order at 7:04 pm, welcome those attending and invited special guest John Cartier to present his update.

Special Guests/Public Comment: NCC Councilman John Cartier presented the police and property maintenance reports for the month. John announced that he has a new assistant, Michelle Rossi Gildea. He spoke about the ongoing development of the new Claymont Amtrak Train Station as well as the planning going forward for the former Evraz Steel Company site.

Minutes to the Previous Meeting: Brandon made a motion to waive the reading of the minutes and to approve them as distributed, seconded by Dave, and approved by all.

Board of Adjustment: BOA chair Brian Donovan reported no activity.

Planning Commission: PC chair Jim Paradise reported that there were no ZRB hearings during the past month. Jim said the Planning Commission is seeking approval of a contract for reviewed of Land Use Code. Scott made motion to approve the contract for review by the University of Delaware of our Land Use Code, for \$2,000, with \$1,000 approved for payment now, seconded by Brandon, and all in favor. A meeting with IPA and the Planning Commission is scheduled for Monday, January 13, 6 pm. The public is invited to attend.

Treasurer and Tax Collector's Report: Curt presented the financial status of the Town as of November 30 (report attached).

Brandon made a motion to approve the Treasurer and Tax Collector's report, seconded by Dave, and all approved.

President's Report:

- Resident called about missing trash cans. Dave handled.
- Surface Water survey – Dave answered the survey and returned to DNREC.

Correspondence: Scott reported the following correspondence.

- Via USMail - from \$278.70 check for sale of SRECs (solar power generation)
- VIA USMail - from Comcast, explanation of services and fee structure
- VIA USMail - FOIA request dated 12/2 from P. Kostyshyn
- VIA USMail - Lockton statement of liability insurance Waste Management
- VIA USMail - from News Journal, affidavit of publication, adoption of Ordinance 2019-01
- VIA USMail - NC Conservation District newsletter
- USMail - from Aqua, notice of spillage potential from Ridley Park facility
- VIA USMail - from Colonial Pipeline, pipeline safety and preparedness brochure
- VIA USMail - Notification of bankruptcy, Harold B. Clemens Jr.

Old Business:

- Contractor bid \$7,750 for Chicago grid. Scott asked for photos. Tabled until January meeting.
- Holiday Party budget – Dave motion for up to \$1,800 for the holiday party, seconded by Scott, on discussion Brandon had a question about what was included in the budget. Scott said it was entertainment, food, and mailing and postage to residents. The vote was held and the motion was approved unanimously.

Public Comments: None.

New Business:

- **Trash Contract** - Scott read the bids from the decision matrix of the bids received by Seth Thompson.

Scott made a motion to approve the contract with GFL for five years and to direct the Town Solicitor to notify GFL that they won the bid and to request them to forward a contract for Dave's signature, and authorizing Dave to sign in between and before the January meeting, seconded by Brandon, and approved by all.

December 2019 Bills

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,522.31
Delmarva Power	Town Hall	Up to \$275.00*
Delmarva Power	Town Hall gas	Up to \$65.00*
Comcast	Phone & internet service (credit balance)	\$80.00
News Journal	Public Notices	\$210.75
Waste Industries	Monthly trash/recycling	Up to \$15,000.00*
Penny Hill Landscaping	December invoice	\$675.68
Parkowski, Guerke & Swayze PA	November service, Inv 5	\$841.66
Will Merlo	Town Hall cleaning – December	\$60.00
Will Merlo	Changing Fall banners to holiday, hanging decorations 1-5	\$200.00
Scott Mackenzie	Reimb. – Nov meeting food	\$35.00
Scott MacKenzie	Reimb.-Staples supplies	\$48.45
Scott MacKenzie	Reimb.-postage stamps	\$11.00
Scott MacKenzie	Reimb.- holiday party postcard printing	\$70.56
Dave Brenner	Holiday postcard stamps	\$210.00
Corelogic	Tax overpayment refund	\$458.23
Bryan Nye	Holiday Party food	\$500.00
University of Delaware	Land Use Code	\$1,000.00

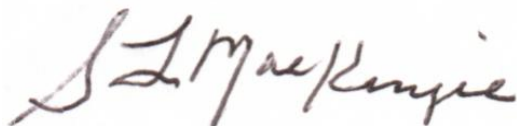
*No bill

Scott made a motion to approve the bills, Brandon seconded and all approved.

Announcements:

- Planning Commission will be held at 6 pm on January 13 at Town Hall Annex, and on any given Monday at 7 pm when a Zoning Review application has been received.
- The Town Commission meeting will be held on January 13 at 7 pm at Town Hall Annex.

Adjournment: Dave adjourned the meeting without objection at 9 pm.



S. L. MacKenzie, Secretary

Approved: _____1-13-20_____

Town of Bellefonte
Monthly Treasurers Report
November 2019

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	November 2018	
1	Balance 11/01/19	\$144,543.54	\$6,236.73	\$148,945.92	\$299,726.19	281,962.73
Receipts						
2	Town Taxes	1,596.45			1,596.45	
3	Property Transfer Tax			3,832.50	3,832.50	
4	Total Receipts	1,596.45	0.00	3,832.50	5,428.95	5,652
Disbursements						
5	Trash Collection	14,050.00			14,050.00	
6	Town Utilities	563.24	1,519.02		2,082.26	
7	Landscaping	675.68			675.68	
8	Attorney's Fees	413.25			413.25	
9	Maintenance	160.00			160.00	
10	Supplies/Meeting Expenses	36.00			36.00	
11	Bank Fee	7.34			7.34	
12	Total Disbursements	15,905.51	1,519.02	0.00	17,424.53	17,511
13	Ending Balance 11/30/19	\$130,234.48	\$4,717.71	\$152,778.42	\$287,730.61	\$270,104

Curt A. Nass

14 Treasurer/Tax Collector

November
Properties: 103 Beeson