

Town of Bellefonte, Delaware

Town Meeting Minutes

February 12, 2018

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie, and Treasurer Curt Nass.

Call to Order: Dave called to order at 7:01

Special Guests/Public Comments: Lauren Demuzio of 705 Euclid Avenue had questions about selling house wanted to know signage and marketing restrictions. Dave gave her a copy of the sign restrictions from the Land Use Code.

NCC Councilman John Cartier sent monthly Police Report and the Property Code Enforcement Report. NCC Councilman John Cartier reported on the County's progress in addressing the issue of vacant properties. These properties are being added to vacant properties registry and must pay registration fees, which escalate over time. These properties are also being pursued for back taxes. He encourages residents to report any property suspected of being vacant.

John talked about the latest developments of port development at the Port of Wilmington and at the former DuPont Edgemoor site.

Minutes: Brandon made a motion and Andrew Ritchie seconded a motion to waive the reading of the minutes and to approve them as distributed. Copies were distributed to those attending.

Scott made a motion to recess for five minutes for refreshments, seconded by Dave, without objection. The meeting was called back to order at 7:36.

Planning Commission/Zoning Review Board:

Carol Dougherty submitted a written report. She reports that PC member Andy Moore has been reviewing a DNREC comments from the plus review. He is trying to meet with some of their representatives so they can give us an idea of what we should change. We have updated other parts of the plan, and will be checking with other state departments related to make sure our statements are what they are expecting. The PC Commission continues making revisions to the Comp Plan suggested by the PLUS review.

Carol reported that the Zoning Review Board had one approval for a sign on 1015 Brandywine Boulevard at the last meeting.

Board of Adjustment: Chair Brian Donovan reported no activity.

Treasurer/Tax Collectors Report: Curt presented the financial status of the town as of January 30, 2018 (report attached). Dave made a motion to accept the report, seconded by Brandon, and the motion was approved.

President's Report:

Crime Prevention: Since the date of this event is being combined with Soup and Sandwich, the report will be held for New Business.

Insurance Claim for Damage in Annex: Insurance company and Dave are negotiating for amount of claim. Plumbing has already been fixed by Steve Russo. Awaiting estimate for re-hanging ceiling tiles and asking for more clean-up money. The Commission agreed that Dave will continue to negotiate the final settlement for damages and that he is authorized to do so without Commission approval.

Laundromat: No response from the owner about the letter from Dave encouraging use.

Board of Elections: Commissioners up for re-election include Dave, Andy, and Brandon, and also Curt. Dave asked Scott to contact Ann Schneider and see if she will agree to be the chair of the Board of Elections.

Old Business:

- **Capital Improvement** – work on Annex entrance has been completed.
- **FOIA** – no activity.
- **Delinquent Taxes** – Curt is working with Bill Gonser to continue the process of monition
- **Public Comment:** None

New Business:

- **Soup, Sandwich, and Safety** – New Castle County Police will be making a presentation on crime prevention. March 9, 6 pm. Brandon made a motion for up to \$400 for postcards to be mailed. Scott made a motion for up to \$200 for food, seconded by Brandon, and all in favor.
- **Cajun Kate** – Scott said he saw that they were applying for permit to allow BYOB at Cajun Kate's. He will reply if and when requested from ABC.
- **Bellefonte Arts Festival** – Scott made a motion to approve \$525 for bathrooms, seconded by Andrew, and all were in favor.

Bills: Scott read the following bills were read for consideration:

Payee	Description	Amount
Jos. Finocchiaro & Brothers	Salting Jan 8	\$1,072.50
Waste Industries	Monthly trash/recycling	\$13,615.80
Comcast	Phone & internet service	\$171.39
Suez	Monthly water service	0
Delmarva Power	Streetlights	\$1,557.32
Delmarva Power	Town Hall	\$509.60
Delmarva Power	Town Hall gas	\$149.22
Will Merlo	Annex cleanup	\$450.00
Scott MacKenzie	Reimbursement - mop and toner cartridge	\$62.49
Scott MacKenzie	Reimbursement - Jan. meeting food - Pats Pizzeria	\$27.93
Dave Brenner	Duplicate keys for annex	\$9.95
Barbacane Thornton	Progress billing	\$2,800.00
Curt Nass	Tax collector's commission TY2018	\$9,117.07
US Treasury	Withholding on tax collector	\$1,510.46

Brandon made a motion to approve the bills for payment, seconded by Andrew, and all approved.

Correspondence:

- Franchise payment from Comcast for 2017 of \$6,930.

Announcements:

- Planning Commission – March 5, 2018, and
- Town Meeting March 12, 2018

Town of Bellefonte
Monthly Treasurers Report
January 2018 Report

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	January 2017	
1	Balance 01/01/18	\$130,927.69	\$2,581.52	\$98,759.85	\$232,269.06	\$262,344
	Receipts					
2	Property Transfer Tax		10,282.50		10,282.50	
3	Town Taxes	233.15				
4	Energy Credits	185.80			185.80	
5	Total Receipts	418.95	0.00	10,282.50	10,468.30	2,044
	Disbursements					
6	Trash Collection	13,615.80			13,615.80	
7	Snow Plowing	5,322.50			5,322.50	
8	Town Utilities	1,001.96	1,561.87		2,563.83	
9	Town History	574.90			574.90	
10	Donations	180.00			180.00	
11	Town Meeting/Supplies	96.60			96.60	
12	Maintenance	50.00			50.00	
13	Total Disbursements	20,841.76	1,561.87	0.00	22,403.63	18,700
14	Ending Balance 01/31/18	\$110,504.88	\$1,019.65	\$109,042.35	\$220,566.88	\$245,688

15

Curt A. Nass
Treasurer/Tax Collector

January
Properties:

1108
Wynnbrook
1016 Euclid
1107 Grandview
1105 Bellevue