

Town of Bellefonte, Delaware
Meeting Minutes
April 9, 2018

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie, and Treasurer Curt Nass

Call to Order: Dave Brenner called the meeting to order at 7:03 pm and introduced special guest Vince Jacona from Delmarva Power.

Special Guest: Vince Jacona, Regional Affairs manager, for Delmarva Power gave a presentation on the amount of damage and repair to infrastructure resulting from recent winter storms. He also presented information on infrastructure enhancements that have been made during the past five years. Delmarva Power, now part of Exelon, has many more resources to respond to storm damage, and is constantly working to update and upgrade the power grid.

Scott made a motion, without objection, for a ten minute adjournment for refreshments. Dave called the meeting back to order at 7:30.

Public Comments: Kathy MacDonough raised issue of abandoned house at 301 Bellefonte Avenue. She will check with John Cartier about whether it has been recorded, but the house has been vacant for years.

Minutes: Brandon motion to waive the reading of the minutes to the previous meeting and to approve them as distributed, seconded by Andrew and all approved. Scott distributed copies of the minutes to those attending.

Planning Commission Report: Carol submitted a written report stating that a Planning Commission meeting was held last week, Kathy approved for membership in the Planning Commission. Still working to update the Comp Plan in preparation for PLUS Review. Dave swore Kathy in, using the Delaware Oath of Office for a three-year term..

Treasurer and Tax Collector Report: Curt Nass presented the Town's financial status as of March 31 (considered draft, bank statement not received to date)(attached). Scott made a motion to approve the Treasurer and Tax Collectors Report, seconded by Andrew and approved unanimously.

Curt raised the issue of a property owner who had received notice of the monition for delinquent taxes and had contacted Curt with an offer to pay \$500 per month until the taxes were paid. Curt suggested that we pause any action against her unless she fails to meet the payment agreement. Scott made a motion to pause the monition against Susan Ronan of 616 Melrose with an agreement to pay back taxes at \$500 per month, seconded by Brandon, and the motion was approved unanimously. Curt will notify the law offices of Gonser & Gonser.

President's Report:

- **Elections:** Ann Schneider, chair of the Board of Elections, submitted the Notice of Solicitation of Candidates submitted, members of BOE identified. BOE are Ann Schneider, Rich Mulhern and Pat Coward.
- FOIA Request for 704 Philadelphia Pike – FOIA response referred to town solicitor
- **Insurance Policy:** Dave reviewed the contract and bill for the coming year. The Commission reached consensus that the increase was modest considering our recent claims. Brandon made a motion to renew the current policies with IAI with the small increase in premiums.
- **Special Guests:** John Cartier, NCC Councilman submitted the code violation report as of today, and also presented the crime mapping report – fairly quiet reporting month. John spoke about port expansion including development of the Diamond State Port Corporation at Edgemoor (former Chemours site). County is moving forward with enhancement of its vacant property ordinance to include recovery of costs to include abatement and back taxes

for vacant properties. Naamans Creek Watershed Association clean-up day is this Saturday, April 14, 2018. Meet at F & N Shopping Center.

- **Capital Improvements:** Scott presented a proposal to purchase some furniture to make the Annex suitable to hold the town meetings, including two conference tables, chairs, a curtain and curtain rod, totaling just under \$1,000. Scott made a motion for up to \$1000 for miscellaneous furniture to be purchased, seconded by Andrew, and the motion was approved.
- Scott said that he had discussed running an Ethernet cable from town hall with his neighbor, who does cable installations. He quoted a price of \$200 to run the cable so that the wifi would work in the Annex. Scott made a motion for \$200 Ethernet cable to annex, seconded by Brandon and approved by all.
- Scott also made a motion for up to \$500 to approve painting of Annex basement wall with Drylock.

Bills:

Payee	Description	Amount
Master Interiors	Ceiling tile replacement	\$684.00
Joseph Finocchiaro & Bros.	3/20 snowfall, salt (2ton) and plowing	\$5,505.00
Waste Industries	Monthly trash/recycling	\$13,615.80*
Comcast	Phone & internet service	\$179.65
Suez	Monthly water service	\$53.48
Delmarva Power	Streetlights	\$1,567.89
Delmarva Power	Town Hall	452.22
Delmarva Power	Town Hall gas	151.81
Will Merlo	Annex cleanup – April	\$50.00
Scott MacKenzie	Reimbursement – march meeting food – Pats Pizzeria	\$30.00
Scott MacKenzie	Reimbursement – Allstatebanners.com, 12 Spring banners	\$245.58
Gonser & Gonser	Legal services March, monitions	\$331.50
Amakor	Final payment	\$29,563.10
Insurance Associates	Annual insurance premiums	\$7,984.00

*No bill received.

Scott made a motion to approve the bills as read, seconded by Andrew and the motion was approved.

Correspondence:

- Letter from DNREC re: CTF park grants opening for application.
- Tax updates March and February from NCC (Curt)

New Business:

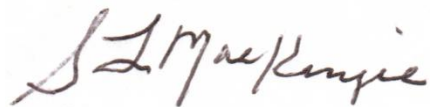
Scott will investigate music for park concerts from June until September so that a postcard of the schedule can be mailed out.

Planning Commission meeting will be held on May 7, 2018, 7 pm at Town Hall conference room. Meetings are held every Monday as needed to consider applications for permits and Zoning Review Board approval.

The next Town Meeting will be held on May 14, 7 pm, Town Hall Annex.

Submitted by:

Approved: _____ 5-14-18 _____



Scott L. MacKenzie, Secretary

Town of Bellefonte
Monthly Treasurers Report
March 2018 Report

<i>Estimated</i>	Town Account	MSAF Account	Property Transfer Account	Town Accounts	March 2017
1 Balance 03/01/18	\$88,826.50	\$1,019.65	\$118,057.35	\$207,903.50	\$234,217
Receipts					
2 Property Transfer Tax			-	0.00	
3 Cable Franchise Fee	12,359.44			12,359.44	
4 Insurance Reimbursement	5,006.58			5,006.58	
5 Town Taxes	387.01			387.01	
6 Other	92.90			92.90	
7 Total Receipts	17,845.93	0.00	0.00	17,845.93	4,501
Disbursements					
8 Trash Collection	13,615.80			13,615.80	
9 Snow Plowing	6,945.00			6,945.00	
10 Town Utilities	2,341.02			2,341.02	
11 Town Audit	2,325.00			2,325.00	
12 Town Meeting/Supplies	637.10			637.10	
13 Maintenance	240.00			240.00	
14 Web Page	203.88			203.88	
15 Attorney's Fees	122.50			122.50	
16 Bank Fee	16.53			16.53	
15 Total Disbursements	26,446.83	0.00	0.00	26,446.83	20,013
16 Ending Balance 03/31/18	\$80,225.60	\$1,019.65	\$118,057.35	\$199,302.60	\$218,705

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Curt A. Nass
Treasurer/Tax Collector

March Properties: