

Town of Bellefonte
Meeting Minutes
July 9, 2018

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie and Treasurer Curt Nass.

Call to Order: Dave called the meeting to order at 7:13 pm.

Special Guests: NCC Councilman John Cartier presented crime mapping report for the past month, saying that the report was typical, including larceny and vandalism, vehicle break-ins and theft. John also presented the monthly report of Property Maintenance violations, saying there are five cases of code enforcement that are non-resolved.

John continued reporting that the NCC budget had been approved, which includes a property tax increase of 7.5 percent, and that the state had passed a law permitting the County to create a lodging tax. John said that with this new source of revenue, tight financial management, and increased transfer taxes have the County on firm financial ground for the next five years. John said that he had met with Matt Meyers about Eastern Brandywine Hundred development and planning, especially with the transit center, Edgemoor port, and Delaware Greenways, and that the county executive is supportive of this development. John also mentioned a new bakery, Plaza Bread & Buttercream Bakery, that opened across from Graylyn Plaza on Marsh Road,

Minutes: Scott MacKenzie made a motion to waive the reading of the minutes and to approve them as distributed, seconded by Brandon, and approved by all.

Board of Adjustment: Brian Donovan reported no activity.

Planning Commission: The ZRB realized that there was not a quorum for 7/9, so the PC met on 7/2 to review 2 applications that came in for 201 Bellefonte Ave. and 715 Rosedale Ave.

Andy and Carol met with representatives from the State Office of Planning and DNREC, to assist on Comprehensive Plan. They offered some assistance and resources and the commission continues to work on the final Comprehensive Plan.

Treasurer & Tax Collectors Report: Curt presented the financial status report for the town as of June 30, 2018 (attached). Brandon motion to approve, seconded by Dave, all approved.

Presidents Report:

- **Town Solicitor** - Dave reported that our solicitor, Bill Gonser, is retiring. He referred us to Seth Thompson Esq., who is interested in being town solicitor. Dave will contact him and will report back.
- **FOIA request** – A request was received after last meeting and was responded to July 8.
- **Discussion about Road Paving** - Scott will draft an email to our representative.
- **Delinquent Taxes** - progress being made and back taxes being collected.
- **Town Picnic** – Ideas for donations and food and beverage were discussed.

New Business:

Finance - Scott asked if Curt needed a motion to move money from the Transfer Tax account over to the General Account. Curt said that he would simply pay the appropriate bills for Town services from the TT account.

Commission Membership: Scott made a motion to appoint Andrew Ritchie to a two-year term as commissioner, expiring June 2020, seconded by Brandon, all in favor. Dave swore in Andrew using the Delaware oath of office.

July 2018 Bills: Scott read the following bills for payment:

Payee	Description	Amount
Waste Industries	Monthly trash/recycling/yard	\$13,620.80
Comcast	Phone & internet service	\$177.35
Suez	Monthly water service	\$28.28
Delmarva Power	Streetlights	\$1,582.34
Delmarva Power	Town Hall	\$167.56
Delmarva Power	Town Hall gas	\$56.57
Will Merlo (Reimbursement to Scott MacKenzie)	Annex cleaning - June Painting Window Sills, etc	\$50.00 \$75.00
Scott MacKenzie	Reimbursement – June Meeting food - Pats Pizzeria	\$35.00
Gonser & Gonser	Legal services June, monitions	\$196.50
Penny Hill Lawn & Landscaping	July services	* \$675.68
Commissioners Stipends	DBrenner - \$554.10 BDougherty - \$554.10 SLMackenzie - \$831.15 ARitchie – \$461.75 CNass - \$1108.20	\$3,509.30
David Brenner	Reimbursement for Ink Cartridge & Address Labels	\$45.98
US Treasury	Taxes on commissioner stipends	\$673.20

*No bill – Estimate Based on Previous Bill

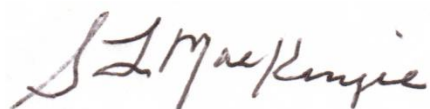
Brandon made a motion to pay the bills as read, seconded by Dave, and all approved.

New Business (continued) - Scott asked Steve Kimmel to provide an estimate to fix the condensate tubes on the air conditioning splits that are leaking water in the building.

Brandon made a motion to approve \$150 for installation of a Wifi hotspot in the Park by Rob Leslie, seconded by Andrew, and the motion was approved.

Adjournment: Scott motion to adjourn at 855, seconded by Brandon Andrew.

Submitted by:



Approved: _____ 8-13-18 _____

Town of Bellefonte
 Monthly Treasurers Report
 June 2018 Report

<i>Estimated</i>	Town Account	MSAF Account	Property Transfer Account	Town Accounts	June 2017
1 Balance 06/01/18	\$30,929.43	\$1,019.65	\$96,551.95	\$128,501.03	210,971.5
Receipts					
2 Property Transfer Tax			2,850.00	2,850.00	
3 Town Taxes	5,679.43			5,679.43	
4 Other	317.90		-	317.90	
5 Total Receipts	5,997.33	0.00	2,850.00	8,847.33	9,522
Disbursements					
6 Trash Collection	13,615.80			13,615.80	
7 Town Utilities	2,071.68			2,071.68	
8 Maintenance	875.00			875.00	
9 Landscaping	675.68			675.68	
10 Donations	505.00			505.00	
11 Attorney's Fees	473.00			473.00	
12 Community Activities	400.00			400.00	
13 Town Meeting/Supplies	130.00			130.00	
14 Bank Fee	24.48			24.48	
15 Total Disbursements	18,770.64	0.00	0.00	18,770.64	28,563
16 Ending Balance 06/30/18	\$18,156.12	\$1,019.65	\$99,401.95	\$118,577.72	\$191,930
17		June Properties:	1100 Bellevue Ave		

Curt A. Nass
 Treasurer/Tax Collector