

Town of Bellefonte, Delaware

Meeting Minutes

September 10, 2018

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie, and Treasurer Curt Nass.

Call to Order: Dave Brenner called the meeting to order at 7:06 pm.

Guest Speaker: NCC Councilman John Cartier announced his new legislative aide, Dan Hagelberg, who started in late August. John presented the crime report for June 10 – September 10, and also presented Code Enforcement Report. John reported that he had met with manager of DOLU, to discuss the interaction of DOLU with regard to development of the Edgemoor Port of Wilmington, and coordinating the development with the State. John wants to make sure that the County is not shut out of the review and approval process. Scott brought some irregularities in dealing with some ongoing property maintenance code violations and John asked for documentation to be emailed to him.

Public Comments: Visitor Hope asked about 301 Bellefonte Avenue and its overdue taxes and stated that she was interested in the property if and when the Town takes action on the property. She said that her son lives next door and that there are ongoing maintenance issues; she was directed to report them to the County.

Scott made a motion without objection, to recess for refreshments, and the meeting recessed for five minutes. Scott made a motion rejoin the session, without opposition.

Minutes to the Previous Meeting: Brandon made a motion to waive the reading of the minutes of the August 2018 meeting, seconded by Andrew and the motion passed. Dave made a motion to approve the minutes as distributed, seconded by Brandon and the motion passed. Minutes were distributed to those attending and will be loaded onto the Town website.

Board of Adjustment: Brian Donovan reported no activity.

Dave Brenner said that the enhanced information on New Castle County's ParcelView website is very helpful and thanked Brian for his work on that project.

Planning Commission: The Planning Commission notified the Town Commission of its approval of Kris Slay for membership. Scott made a motion to appoint Kris Slay as a member of the Planning Commission for a three-year term, seconded by Brandon, and all approved. Kris repeated the oath of office and was sworn in. Kris will serve for a three year term expiring September 2021. Dave asked if the ZRB application has been approved. The Planning Commission was meeting concurrently with the Town Meeting. Carol reported that the ZRB application for 1201 Rosedale (garage conversion) has been approved and that the PC will be meeting on Monday, September 24, at 7 pm. Scott advised Carol that the date of the meeting and the agenda needed to be posted on the Town Bulletin board.

Treasurer and Tax Collector's Report: The Town's financial status as of August 31, 2018 was presented by Treasurer Curt Nass (see attached). Brandon made a motion to accept the Treasurer and Tax Collector's Report, seconded by Andrew, and the motion carried.

Correspondence:

- Dave replied to a message from the owner of 1014 Brandywine Blvd. reporting a neighbor dispute about property maintenance violations.
- Dave replied to a resident from 801 Euclid about info about ZRB process/permits.
- The Town received notification from the contract manager at Waste Industries about a \$0.65 per house increase in the cost of recycling, because of the increased fees they are paying for dumping recycled waste.
- The Town received a refund of \$2,050 from Barbacane Thornton (duplicate payment) of an invoice.
- The Town received notice from Cork Industries in Folcroft PA about the possibility of storage tank and pipeline rupture upstream.

President's Report:

- Dave renewed a 3-yr. contract with Comcast for Internet and Phone Service, reducing monthly cost.
- Capital Improvements – Dave will obtain a bid for electrical work in Gazebo.
- Fall banners – banners will be changed by the Commissioners on Sept. 29 for the Fall.
- FOIA Responses – copies of two discovered old ordinances sent to previous petitioner.

Old Business:

- Delinquent Taxes. Solicitor Seth Thompson notified us that he had filed with the courts notifying them that he was now Town Solicitor and would be handling filings with the Court.
- Town Picnic – Scott made a motion to authorize \$1,000 for the picnic, seconded by Andrew, and approved by all.

Public Comments: Kathy McDonough reported on some code violations of a current resident.

Bills: Scott read the following bills for payment:

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,572.46
Delmarva Power	Town Hall	\$180.91*
Delmarva Power	Town Hall gas	\$56.57*
Gonser & Gonser	Legal services August, monitions status	\$52.50
Comcast	Phone & internet service	\$150.00*
Waste Industries	Monthly trash/recycling	\$13,615.80*
Will Merlo	Annex cleaning - September	\$50.00
Suez	Monthly water service	\$30.00 (credit balance)
Dave Brenner	Reimbursement - supplies	\$18.71
Scott MacKenzie	Reimbursement - August meeting food - Pats Pizzeria	\$31.54
Scott MacKenzie	Reimb, - Berger Bros. furniture	\$1,070.00
Scott MacKenzie	Reimbursement - office supplies	\$100.47
Scott MacKenzie	Reimbursement - town picnic	\$160.02
Penny Hill Lawn & Landscaping	September services	\$675.68*

*No bill

Dave made a motion to approve the bills as read, seconded by Brandon , all were approved.

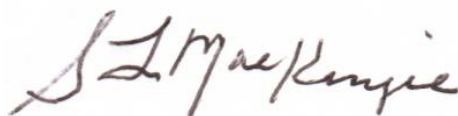
Announcements:

The Town Meeting will be held on Monday, October 8, at 7 pm, at Town Hall Annex.

The Planning Commission meeting will be held on September 24 and October 1, at 7 pm, and every Monday at 7 pm if they have received an application.

Adjournment: Scott made a motion, without objection, to adjourn the meeting at 9:10 pm.

Submitted by:



Approved: _____ 10-8-18 _____

Town of Bellefonte
Monthly Treasurers Report
August 2018 Report

		Town Account	MSAF Account	Property Transfer Account	Town Accounts	August 2017
1	Balance 08/01/18	\$48,550.12	\$1,019.65	\$94,631.15	\$144,200.92	159,034.7
Receipts						
2	Property Transfer Tax			6,210.00	6,210.00	
3	Town Taxes	9,925.69			9,925.69	
4	Other	-		-	0.00	
5	Total Receipts	9,925.69	0.00	6,210.00	16,135.69	47,851
Disbursements						
6	Trash Collection	13,615.80			13,615.80	
7	Town Utilities	1,995.72			1,995.72	
8	Insurance	1,200.00			1,200.00	
9	Community Activities	800.00			800.00	
10	Town Meeting/Supplies	378.81			378.81	
11	Tax Bill Costs	262.47			262.47	
12	Attorney's Fees	105.00			105.00	
13	Maintenance	100.00			100.00	
14	Bank Fee	28.73			28.73	
15	Total Disbursements	18,486.53	0.00	0.00	18,486.53	19,940
16	Ending Balance 08/31/18	\$39,989.28	\$1,019.65	\$100,841.15	\$141,850.08	\$186,946
17	Curt A. Nass Treasurer/Tax Collector		August Properties:	705 Euclid 1000 Prospect		