

Town of Bellefonte, Delaware

Town Meeting Minutes, August 10, 2020

Attending: Scott MacKenzie, Brandon Dougherty, Elisa King, Andrew Ritchie and Treasurer David Brenner, and Tax Collector Curt Nass. Absent: Ross Logan.

Call to Order: The call to order was made by Scott MacKenzie at 7:04 pm and welcomed those attending.

Minutes to the Previous Meeting: Elisa King made motion to approve minutes of July 13, 2020, meeting and Brandon Dougherty seconded, and the vote was unanimous.

Special Guests: Steve Washington running for 1st District State Senator.

John Cartier, NCC Council Representative.

No code enforcement cases to present. Submitted NCC area crime report. Covid-19 testing in NCC has been very successful. Recent walk up event was held at Bellevue Community Center. Encourage all to get tested and know your status. Weather took a toll and active hurricane season ahead. Be proactive and prepare for situations. We will get to all the issues (e.g., trees, damaged roads). John stated that he always available to handle the grill at town picnic. NCC had suspended sheriff sales due to Covid-19, beginning process again on delinquent properties.

Public Comments: Mary Kastelli, 701 Highland, addressed the paving project, rocks washed out of ruts during storms. Responsibility of DelDot contractor, Representative Heffernan is actively putting pressure on DelDot to resolve the situation. It was recommended by Scott to call her office.

Board of Adjustment: No activity.

Planning Commission: Three ZRB applications approved (rebuild of porches and repair of damage of porch). Plan sent to NCC for review. Will send Comprehensive Plan out to State for Plus review. Next meeting 9/8/202 and the agenda has been posted.

Treasurer's Report: Treasurer presented the financial report for July (attached). Scott made a motion to transfer \$30,000 from transfer tax account to the general account, second by Brandon Dougherty. All in favor. Andrew made the motion to accept the Treasurer's report, second by Elisa, all were in favor.

Tax Collector Report: Through end of July, \$21,084.53 delinquent. Scott asked for analysis for next meeting of all that owe more than \$1,000. Eight properties owe more than \$1,000, six \$1,500 or more. We would like to identify who is on a payment plan.

Correspondence:

- Via USMail - from DelDOT, MSAF fund award letter; \$10,021.32.
- VIA USMail - downstream storage tank notification from Evonik Corp. Chester PA.
- VIA email - Inquiry about Day Care rental
- Email and Facebook regarding road damage and storm damage

Old Business:

HVAC quotes for repair obtained. No maintenance done since installed. Repairs result from vandalism. Scott made motion up to \$5,000 for repair of HVAC system in Town Hall, second by Elisa. All were in favor.

No number for polycarb shield to replace windows. Only estimate to repair windows. If replaced without polycarb, will have covered with plywood. Scott made motion to approve up to \$3,000 to replace windows, second by Elisa. All in favor. Will be reimbursed by insurance company, less the deductible.

Scott made motion to take a 10-minute recess, second by Andrew. All in favor.

Public Comments: No comments

New Business:

- Verizon franchise agreement tabled to next meeting.
- Discussion on security tabled to next meeting. Motion detector floodlights have been replaced. Will look into motion sensor camera.
- Town looking to do something in conjunction with the merchants in October during BlocktoOctoberFest. First or second Saturday in October to showcase each business (demonstrations, sidewalk sales, etc.). Keeping eye on restrictions for gatherings. Will not be providing food, possibly provide box lunches; a different type of town picnic. Possibly work in conjunction with Firehouse Open House. Bring donations to food pantry. On-line marketing of event and some posters.
- Scott made motion to approve a budget for up to \$2,000 for the town picnic event, Andrew second, all in favor.

August 2020 Bills

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,526.27
Delmarva Power	Town Hall	*\$400 recommended
Delmarva Power	Town Hall gas	*\$100 recommended
Comcast	Phone & internet service	*\$200 recommended
New Castle Co.	Sewer service, July	\$14.00
Suez Delaware	Monthly water service	*Up to \$40 recommended
GFL Environmental	Monthly trash/recycling	\$10,861.00
Will Merlo	Town Hall cleaning - August Changing banners on Brandywine Boulevard	\$160.00
Scott MacKenzie	Reimbursment June and July meeting food (\$31/mo)	\$62.00
Dave Brenner	Reimb: postage and supplies for Treasurer	\$79.13

Brandon made motion to pay bills, second by Elisa, all in favor.

Announcements:

- Next Town Meeting is 9/14/2020 at 7 pm
- Planning Commission is 9/8/2020

Meeting adjourned at 8:41 pm without objection.

Submitted by

Andrew C. Ritchie, Secretary

Approved:

Town of Bellefonte
 Monthly Treasurers Report

	Town Account	Jun-20 MSAF Account	Property Transfer Account	Town Accounts	Jun-19	
1	Balance 06/01/20	\$48,523.02	\$1,673.55	\$207,009.42	\$257,205.99	\$208,583.99
	Receipts					
2	Town Taxes	\$1,906.37			\$1,906.37	
3	Property Transfer Tax		\$7,723.50		\$7,723.50	
4	Energy Credit	\$92.90			\$92.90	
5	Total Receipts	<u>\$1,999.27</u>	\$0.00	\$7,723.50	\$9,722.77	<u>\$6,886.46</u>
	Disbursements					
6	Trash Collection	\$10,861.00			\$10,861.00	
7	Commissioner Stipends	\$2,493.46			\$2,493.46	
8	Town Utilities	\$2,022.35			\$2,022.35	
9	Treasurer Fee	\$1,108.20			\$1,108.20	
10	Landscaping	\$750.75			\$750.75	
11	Maintenance	\$220.00			\$220.00	
12	Attorney's Fee	\$93.25			\$93.25	
13	Supplies/Meeting Expenses	\$57.98			\$57.98	
14	Bank Fee/Returned Check	\$217.49			\$217.49	
15	Total Disbursements	<u>\$17,824.48</u>	\$0.00	\$0.00	\$17,824.48	<u>\$31,172.67</u>
1	Ending Balance 06/30/20	<u>\$32,697.81</u>	\$1,673.55	\$214,732.92	\$249,104.28	\$184,297.78
17	Curt A. Nass, Tax Collector David A. Brenner, Treasurer	June 1107 Properties: Wynnbrook 1209 Brandywine				