

Town of Bellefonte, Delaware

Meeting Minutes

May 14, 2018

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie, and Treasurer Curt Nass

Special Guests/Public Comments: John Cartier, NCC Councilman, presented the code violations in Bellefonte from Mar-Apr., and the Monthly crime report for Mar-Apr. John reported on the County's Vacant properties initiative, adding that a house on Bellefonte Avenue had been reported. John said that the County's new ordinances and initiative to deal with the vacant property issue includes code violations, fines, and delinquent taxes. He added that the County had hired an outside law firm to handle monitions and sheriff's sales on these properties. John said that the largest beneficiary of the delinquent tax collection are the school districts, because the largest portion of tax goes towards the schools.

Edgemoor Site Port Development - John reported that the Diamond State Port Corporation did the due diligence and recommended management by Gulftainer, a multi-national corporation based in the United Arab Emirates. Gulftainer is the largest port operation company in the world. The State approved their recommendation. Gulftainer and the State will be working together to update and expand operations at the Port of Wilmington, and to create a container port at the former DuPont Edgemoor site, down the hill from Bellefonte. He said that a Town Hall meeting was held earlier tonight at Mt. Pleasant High. He said that development will be 5-7 years, with different phases of development that include the current Port of Wilmington, the Edgemoor site, and some additional development at the port in Newport.

Scott MacKenzie made a motion to adjourn for refreshments, without exception. The meeting reconvened five minutes later.

Minutes: Brandon made a motion to waive the reading and to approve the minutes as distributed, seconded by Andrew, and the motion passed.

Board of Adjustment: No report, no activity.

Planning Commission: The Planning Commission is currently meeting for a hearing on a permit application during the Town Commission Meeting. They continue reviewing the Comp Plan awaiting response from February.

Financial Reports: Curt Nass, Treasurer, presented the statements of financial position for the month ending April 30 (attached).

Brandon questioned bank fees. Curt said that TD's rates are low, but they have never been free. Scott made a motion to approve the financial reports, seconded by Brandon, and approved by unanimous vote..

Presidents Report:

- FOIA request received and replied to today.
- Selective Insurance - acknowledgement of renewal.
- DeIDOT - MSAF annual filing; referred to Curt for completion - deadline 5-15-18
- Dave called Comcast about lowering our bill.

New Business:

- **Summer Concerts** - Scott will work with Brandon to schedule a concert series in the park for the third Friday of the month for June-September with the same budgeted \$400 per concert.

- **Town Picnic** - the date of the Town Picnic was set for Saturday September 15, 12 - 3 pm.
- **Town Budget** - Scott presented a draft budget prepared by Dave and him, reviewing the variances and line items that differ from the current budget. This new budget is based on no change in the current tax rate of \$.55/\$100 valuation. Scott made a motion to approve the proposed 2019 FY Budget with receivables of \$252,400 and expenses of 271,845, seconded by Andrew, and the budget was approved unanimously. Scott made motion to approve the current Real Estate Tax Rate at .55 per hundred of valuation for tax year 2019, seconded by Andrew, and the tax rate was approved unanimously.
- **Landscaping Contract** - Brandon motion to approve Penny Hill as landscaping contractor under the same terms as last year, seconded by Dave, and the vote was unanimous.
- **Beautification** - Scott made a motion to approve \$100 reimbursement for Pat Anker to replace bathtub flowers, seconded by Dave, and all approved.

Bills: The following bills were presented by Scott for payment:

Payee	Description	Amount
Waste Industries	Monthly trash/recycling	\$13,615.80
Comcast	Phone & internet service	\$184.35
Suez	Monthly water service	\$38.26
Delmarva Power	Streetlights	\$1,590.35
Delmarva Power	Town Hall	\$328.21
Delmarva Power	Town Hall gas	\$91.83
Will Merlo	Annex cleaning - May	\$50.00
Scott MacKenzie	Reimbursement - April meeting food - Pats Pizzeria	\$28.00
Gonser & Gonser	Legal services April, monitions	\$158.50
Penny Hill Lawn & Landscaping	April & May services	\$1,351.36

Brandon motion to approve the bills as read, seconded by Andrew, and all were in favor.

Election – Scott sent a message to Ann Schneider about announcing registration results, which will be posted to the town's website and bulletin board tomorrow, May 15.

Announcements:

- The next meeting of the Town Commission will be held on Monday, June 11, 7 pm, at the Town Hall Annex.
- Planning Commission meeting will be held on June 4, 2018, 7 pm at Town Hall conference room. Meetings are held every Monday as needed to consider applications for permits and Zoning Review Board approval.

Adjournment: The meeting was adjourned at 8:45 without objection.

Town of Bellefonte
 Monthly Treasurers Report
 April 2018 Report

<i>Estimated</i>	Town Account	MSAF Account	Property Transfer Account	Town Accounts	April 2017
1 Balance 04/01/18	\$80,225.60	\$1,019.65	\$118,432.35	\$199,677.60	\$218,705
Receipts					
2 Property Transfer Tax			7,681.50	7,681.50	
3 Town Taxes	3,160.14			3,160.14	
4 Other	1.48		1.20	2.68	
5 Total Receipts	3,161.62	0.00	7,682.70	10,844.32	20,618
Disbursements					
6 Maintenance	734.00		29,563.10	30,297.10	
7 Trash Collection	13,615.80			13,615.80	
8 Snow Plowing	5,505.00			5,505.00	
9 Town Utilities	2,405.05			2,405.05	
10 Town Audit	2,325.00			2,325.00	
11 Attorney's Fees	331.50			331.50	
12 Town Meeting/Supplies	275.58			275.58	
13 Bank Fee	15.21			15.21	
14 Total Disbursements	25,207.14	0.00	29,563.10	54,770.24	23,966
15 Ending Balance 04/30/18	\$58,180.08	\$1,019.65	\$96,551.95	\$155,751.68	\$215,357

16 April Properties: 1004 Prospect
 1214 Wynnbrook
 1117 Brandywine

Curt A. Nass
 Treasurer/Tax Collector