

Town of Bellefonte, Delaware
Town Meeting Minutes, September 14, 2020

Attending: Scott MacKenzie, David Brenner, Elisa King, Ross Logan, Andrew Ritchie, and Treasurer Curt Nass

Call to Order: The call to order was made by Scott MacKenzie at 7:04 pm and welcomed those attending.

Minutes to the Previous Meeting:

Ross Logan made motion to waive the reading and approve the minutes of August 10, 2020, meeting and Elisa King second, and the vote was unanimous.

Special Guests: No special guests attended

Public Comments: Amy Brennan, 916 Elizabeth Avenue

Ms. Brennan brought up concerns regarding storage unit on Marion Avenue. She was provided contact information for NCC code inspector for Bellefonte.

Board of Adjustment: Rich Mulhern attended, no activity reported.

Planning Commission: Jim Paradise reported no ZRB applications. There was a discussion at August meeting about raising chickens in Bellefonte, several residents attended. No vote, only three members in attendance. Will have short discussion and vote next month. Seth will review Comprehensive Plan. The Commission will have extra meetings starting in October and public notice for these meetings will be displayed on the town bulletin board. The Comprehensive Plan was filed for PLUS review, and Jim will discuss with liaison this week the path forward. All meeting minutes will be printed out and stored in a binder. Commission was given approval to purchase a digital thermometer to take temperature checks prior to entrance to meetings.

Treasurer's Report: Treasurer presented the financial report for August (attached). Made transfer \$30,000 from transfer tax account to the general account. Elisa made the motion to accept the Treasurer's report, second by Andrew, all were in favor.

Tax Collector Report: Curt presented analysis of all delinquent taxes. Scott made a motion to move forward with Seth Thompson to resolve all properties with delinquent taxes of \$1,500 or more, Ross second, all were in favor.

Correspondence:

- Via USMail - from DelDOT, MSAF fund award letter; \$10,021.32.
- VIA USMail - downstream storage tank notification from Evonik Corp. Chester PA.
- VIA email - Inquiry about Day Care rental
- Email and facebook regarding road damage and storm damage

Old Business:

Capital improvements - Condensation lines for AC units have been repaired.

A written estimate needs to be obtained for the repair of the windows for the total cost and provided to insurance company.

Environmental clean up on basement completed.

Paving on streets in town has been completed.

Public Comments: No comments

New Business:

- Verizon franchise agreement tabled.
- Discussion on security tabled to next meeting.
- Security discussion tabled to next meeting.

Community Activities:

No Blocktober festival this year. Scott recommended options that are not “gathering activities”. Scott recommended a food giveaway. Elisa recommended a lunch giveaway and town walk. Elisa will get banner proposals from local shop owner Andrew Geroski.

Use of building for Boy Scouts Troop 99 for consideration: Recommendation for Boy Scout Troop 99 to use Town Hall for one (1) meeting per month with the following conditions: Provide blanket hold harmless agreement, Andrew Ritchie to be present at each meeting. Ross made a motion to use facility with terms. Andrew abstained, all other in favor.

Snow plowing contract tabled.

September 2020 Bills:

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,525.33
Delmarva Power	Town Hall	No payment due
Delmarva Power	Town Hall gas	No payment due
Comcast	Phone & internet service	\$220. recommended
Penny Hill Landscaping	Contract payment: June	\$750.75
Penny Hill Landscaping	Tree removal parking lot	\$787.50
GFL Environmental	Monthly trash/recycling	\$10,841.00
J & M Industries	Oil spill cleanup & remediation	\$6,930.00
Calvert	#9840618 AC repair #1	\$3,050.00
Parkowski Guerke & Swayze	Legal services August - Inv 14	\$66.75
Will Merlo	Town Hall cleaning - August Trimming trees at Town Hall	\$160.00
Scott MacKenzie	Reimbursement August meeting food	\$33.00

*No bill

Andrew made motion to pay bills, second by Elisa, all in favor.

Scott recognized Ross Logan for efforts in beginning to improve the town website.

Announcements:

Next Town Meeting is 10/12/2020 at 7 pm

Next Planning Commission Meeting is 10/5/2020

Meeting adjourned at 9:15 pm without objection.

Submitted by

Andrew C. Ritchie, Secretary

_____10/12/20_____
Approved:

**Town of Bellefonte
Monthly Treasurers Report
September 2020**

	Town Account	MSAF Account	Property Transfer Account	Total of Town Accounts	September 2019
Balance 09/01/20	\$57,886.86	\$1,673.55	\$197,362.92	\$256,923.33	\$183,419.12
Receipts					
Town Taxes	\$106,278.56			\$106,278.56	
Property Transfer Tax			-	\$0.00	
MSAF Award		\$10,033.43		\$10,033.43	
Energy Credits	\$185.80			\$185.80	
Total Receipts	\$106,464.36	\$10,033.43	\$0.00	\$116,497.79	
Disbursements					
Trash Collection	\$10,841.00			\$10,841.00	
Comcast Cable				-	
Delmarva - TH Gas & Electric	-			-	
Delmarva - Annex Gas	-			-	
Delmarva - Town Street Lights	\$1,525.33			\$1,525.33	
Suez - Water	-			\$0.00	
Reimbursement - Mtg Food	\$33.00			\$33.00	
Landscaping	\$750.75			\$750.75	
Parking Lot Tree Removal	\$787.50			\$787.50	
J&M Industries- Oil Spill	\$6,930.00			\$6,930.00	
Maintenance	\$160.00			\$160.00	
Parkowski, Guerke, & Swayze	\$66.75			\$66.75	
Calvert - HVAC Repairs	\$3,050.00			\$3,050.00	
Bank Analysis Fee	\$36.96			\$36.96	
Wilmington Glass				-	
Total Disbursements	\$24,181.29	\$0.00	\$0.00	\$24,181.29	
Ending Balance 09/30/20	<u>\$140,169.93</u>	<u>\$11,706.98</u>	<u>\$197,362.92</u>	<u>\$349,239.83</u>	<u>\$300,807.41</u>

Curt A. Nass, Tax Collector
David A. Brenner, Treasurer

September Properties: