

**Town of Bellefonte, Delaware**  
**Town Meeting Minutes, January 11, 2021**

**Attending:** Scott MacKenzie, Elisa King, Ross Logan, Andrew Ritchie, Brandon Dougherty with Treasurer Dave Brenner and Tax Collector Curt Nass

**Call to Order:** Scott MacKenzie called the meeting to order at 7:07 pm and welcomed those attending.

**Minutes to the Previous Meeting:** Elisa King made a motion to approve minutes of December 14, 2020, meeting and Brandon Dougherty seconded, all were in favor.

**Special Guests and Public Comments:** No special guests or public comment.

**Board of Adjustment:** No activity reported.

**Planning Commission:** January meeting has been cancelled due to Governor's recommendations regarding Covid-19.

**Treasurer's Report:** Treasurer Dave Brenner presented the financial report for December (attached). We are expecting a refund check from Verizon. Andrew Ritchie made the motion to accept the Treasurer's report, seconded by Elisa King, all were in favor.

In regard to have a Town credit care, recommendation is to continue with reimbursement process. Most reimbursements are under \$100.

**Tax Collector Report:** Curt Nass presented Treasurer's report. Scott MacKenzie made a motion to approve the tax collector's report, Elisa King seconded, all were in favor.

**Old Business:**

- Insurance Repairs: Roofer will need half of money in advance.
- Town Hall Renovations: Venders notified that bids were accepted.
- Roof Repairs: Old Town Hall roof repairs (roof tune up) completed.
- Security surveillance system - Ross Logan did research to replace cameras and application economically and found a DVR and application for under \$200 that will connect to the existing the cameras.
- Town Holiday Decorations Contest Update - From comments on Facebook, people really enjoyed contest. We would like to combine with outdoor event next year. Gift cards were mailed to winners,
- Traffic Control on Marian Avenue - No correspondence received from Deb Heffernan. Scott confirmed that we were placed on the schedule for rotation for NCC Police targeted enforcement. Scott has seen enforcement activities on Bellefonte Avenue and Brandywine Boulevard.

**New Business:**

- Verizon Franchise Agreement (tabled)
- Historic marker in town parking lot was damaged in traffic accident. Scott will have Trophy Shop in Wilmington look at it and see what can be salvaged.

**Public Comments:** No public comments

**January 2021 Bills**

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,640.72
Delmarva Power	Town Hall	\$327.08
Delmarva Power	Town Hall gas	\$192.04
Suez	Balance overdue	Rec. payment \$43.00
Comcast	Phone & internet service (credit balance)	Rec. payment \$100.00
Penny Hill Landscaping	Outstanding Balance, missed payment - June 2020	\$720.48
GFL Environmental	Monthly trash/recycling	\$10,851.00
Calvert	Replacement of condensate lines damaged in fire	\$575.38
Joseph Finocchiaro & Bros.	Dec 15 salting & plowing	\$4,545.00
Will Merlo	Town Hall cleaning - Jan. Emergency water cleanup Holiday decor removal	\$60.00 \$60.00 \$100.00 = \$220.00
R & R Roofing	1/2 advance for roof repairs	\$2,493.00
Scott MacKenzie	Reimbursement Dec meeting food	\$19.53
R & R Roofing	Roof tune- up for church building	\$1,110.00 (paid in Dec 2020)

\*No bill

Motion made by Scott McKenzie to pay the December bills, Brandon Dougherty seconded, all were in favor.

**Correspondence:**

- USPS - Compliance Management International, North Wales, possible spill downstream notification.
- USPS - Downstream spillage notification from Monroe Energy, Trainer PA.
- USPS - NCC Quarterly Assessment Report, given to Curt.

Next planning commission meeting: 2/1/2021

Next Town of Bellefonte Commission Meeting: 2/8/2021

Motion to adjourn at 8:09 pm made by Andrew Ritchie, seconded by Ross Logan, all in favor.

Submitted by

\_\_\_\_Andrew Ritchie\_\_\_\_\_  
Andrew C. Ritchie, Secretary

\_\_\_\_2/8/21\_\_\_\_\_  
Approved:

**Town of Bellefonte**  
**Monthly Treasurers Report**  
**December 2020**

	Town Account (774)	MSAF Account (782)	Property Transfer Account (445)	Total of Town Accounts	December 2019
<b>Balance 12/01/2020</b>	\$131,510.20	\$11,694.86	\$209,392.92	\$352,597.98	\$287,730.61
<b>Receipts</b>					
Town Taxes	\$1,519.01			\$1,519.01	
Property Transfer Tax			\$15,787.50	\$15,787.50	
Energy Credits	\$371.60				
<b>Total Receipts</b>	<b>\$1,890.61</b>	<b>\$0.00</b>	<b>\$15,787.50</b>	<b>\$17,306.51</b>	
<b>Disbursements</b>					
Trash Collection	\$10,851.00			\$10,851.00	
Comcast Cable	\$220.00			\$220.00	
Delmarva - TH Gas & Electric	\$0.00			\$0.00	
Delmarva - Annex Gas	\$207.75			\$207.75	
Delmarva - Town Street Lights	\$1,644.61			\$1,644.61	
Suez - Water	\$25.85			\$25.85	
Landscaping (3 Invoices)	\$3,863.25			\$3,863.25	
Reimburse-S.MacKenzie Postcards	\$46.98			\$46.98	
Reimburse-S.MacKenzie Candles	\$80.64			\$80.64	
Reimburse to D.Brenner Wreaths	\$337.93			\$337.93	
Maintenance	\$100.00			\$100.00	
Maint-Holiday Banners, etc	\$560.00			\$560.00	
Andrew Geroski -Banner Designs	\$225.00			\$225.00	
Parkowski, Guerke, & Swayze	\$360.00			\$360.00	
Fire Damage Repairs - S. Kimmel	\$500.00			\$500.00	
R&R Roofing-Roof Inspect&Repair	\$1,110.00			\$1,110.00	
TD Bank - Visa Gift Cards	\$450.00			\$450.00	
<b>Total Disbursements</b>	<b>\$20,583.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,583.01</b>	
<b>Ending Balance 12/31/2020</b>	<b>\$112,817.80</b>	<b>\$11,694.86</b>	<b>\$225,180.42</b>	<b>\$349,693.08</b>	<b>\$303,212.62</b>

Curt A. Nass, Tax Collector  
David A. Brenner, Treasurer

December Properties: 1006 Fairview  
1100 Grandview  
1108 Wynnbrook  
1110 Talley