

**Town of Bellefonte, Delaware  
Town Meeting Minutes,  
April 13, 2020**

**Attending:** Brandon Dougherty, Scott MacKenzie, and Andrew Ritchie

Scott MacKenzie, Secretary, read an email from Commission President Dave Brenner, naming Brandon Dougherty as president officer for this meeting.

**Call to Order:** Brandon called the meeting to order at 7:15 pm.

**Approval of minutes:** Andrew made a motion to waive the reading and to approve the minutes to the previous meeting as distributed.

**Suspension of Regular Order:** Scott made a motion to suspend the regular order for this meeting and to proceed with the agenda as published, seconded by Andrew and all were in favor.

**Landscaping Contract:** Scott read the sole bid received from the current contractor, Penny Hill Landscaping. The bid detailed the provision of all services requested for the total annual cost of \$7,507.50. Andrew made a motion to approve the Penny Hill contract and to authorize Dave to sign the contract, seconded by Brandon and all were in favor. Scott will notify Dave.

**Correspondence:**

- Via USMail - from DELDOT, annual survey of MSAF, given to Curt.
- VIA USMail - from NCC DOLU, Quarterly Assessment report.

**Bills** - Scott read the following bills for payment:

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,522.57
Delmarva Power	Town Hall	\$493.34
Delmarva Power	Town Hall gas	\$0 (no payment requested)
Comcast	Phone & internet service (credit balance)	*\$120.00 recommended
Barbacane Thorton & Co.	Progress billing, audit	\$1,200.00
Parkowski, Guerke, & Swayze PA	March monthly Inv. 9	\$970.00
Suez Delaware	Monthly water service	*\$40.00 recommended
Waste Industries	Monthly trash/recycling	*\$10,861.00 estimate
News Journal	Landscaping bid notice	\$73.06
Will Merlo	Town Hall cleaning - April	\$60.00
Scott Mackenzie	Reimb. - March meeting food	\$35.00
Curt Nass	Reimb - postage stamps	\$22.00

\*No bill

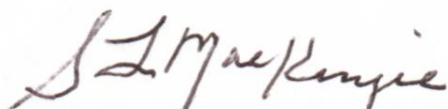
Andrew made a motion to approve the bills as read, seconded by Brandon, and all were in favor.

May Planning Commission meeting is canceled per Governor's COVID-19 SOE.

The May Town meeting will be held on Monday, May 11, 7 pm and Town Hall Annex, likely with the same suspension of regular order pending the end of the Governor's State of Emergency.

**Adjournment:** Brandon adjourned the meeting at 7:40 pm without objection.

Submitted by:



S. L. MacKenzie, Secretary

Approved: \_\_\_\_\_05-11-20\_\_\_\_\_