

**Town of Bellefonte, Delaware**  
**Town Meeting Minutes, May 11, 2020**

**Attending:** Commissioners Brandon Dougherty, Scott MacKenzie, and Andrew Ritchie attended.

**Excused:** Dave Brenner and Elisa King.

**NOTE:** Commission President Dave Brenner designated Brandon Dougherty to preside at this meeting due to the COVID crisis.

**Call to Order:** Brandon called the meeting to order at 7 pm.

**Minutes to the Previous Meeting:** Andrew made a motion to waive the reading of and to approve the minutes to the April 11 Minutes as distributed, seconded by Scott and all were in favor.

**Suspension of Regular Order:** Brandon made a motion to suspend regular order for this meeting, seconded by Andrew, and the motion was approved. This means that normal reports including Treasurer/Tax Collector Report and Planning Commission Report, etc. will be suspended until future meetings.

**Public Comments:** Brandon called for public comments but no one attended the meeting. Dave is continuing to encourage residents to contact the Commission by phone or email to avoid contact.

**BOE Report:** Scott read the report submitted by BOE Chair Logan Ritchie into the record. (attached)

**TY 2021 Budget** – Scott presented the draft budget prepared by he and Dave, noting the decreased tax rate in response to hardship resulting from COVID-19, while increased the capital budget to allow repairs to Town Hall. Scott made a motion to approve the proposed 2021 budget with revenues set at \$236,650 and expenses of \$274,900 in expenses, seconded by Andrew, and all were in favor.

**Auditor** – Scott made a motion to name Barbacane Thorton as auditor for 2020, Brandon seconded, and all approved.

**Bills:**

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,522.57
Delmarva Power	Town Hall	\$223.22
Delmarva Power	Town Hall gas	\$82.04
Comcast	Phone & internet service	\$124.73
Penny Hill Landscaping	Contract payment: Mar/Apr	\$1,531.77
Barbacane Thornton	Progress billing - audit	\$950.00
New Castle County	Sewer bill	\$14.00
Suez Delaware	Monthly water service	*\$40.00 recommended
GFL Environmental	Monthly trash/recycling	\$10,851.00
Will Merlo	Town Hall cleaning - May & change banners on Boulevard	\$160.00

\*No bill

Scott made a motion to pay the bills, second Andrew, and all were in favor.

**Correspondence:**

- Via USMail - from DELDOT, Bicycle Infrastructure Grant Info.
- VIA USMail - from NCC DCS, intent to renew HUD participation. Scott motioned to agree to participate with HUD through New Castle County and authorize Dave to sign, seconded by Andrew, and all approved.
- VIA USMail - Delmarva Power - change to the way our power bill is calculated because of low usage.

**Adjournment:** Brandon adjourned the meeting without objection at 8:06 pm.

The next Town Meeting is June 8, 7 pm.

Submitted by:



S. L. MacKenzie, Secretary

Approved: \_\_\_\_\_06-08-20\_\_\_\_\_



## BELLEFONTE BOARD OF ELECTIONS

901A ROSEDALE AVENUE

# NOTICE

**The Bellefonte Town Election, scheduled for  
Tuesday, June 2, 2020, has been canceled.**

The Bellefonte Town Election, scheduled for Tuesday, June 2, 2020, has been canceled. As of the Filing Deadline, May 1, 2020, the number of registrants for the ballot is equal to or less than the number of open positions. In accordance with the Bellefonte Charter and Delaware Code, no election is necessary.

Registrants for election are:

Town Commissioner (2 year term – Ending June 2022)

Town Commissioner (2 year term – Ending June 2022)

Town Commissioner (2 year term – Ending June 2022)

Town Treasurer (1 year term – Ending June 2021)

Tax Collector/Assessor (1 year term – Ending June 2021)

Bellefonte Board of Elections:

Logan Ritchie, Chair

Patricia Coward

Richard Mulhern

## Town of Bellefonte 2021 TY Operating Budget

Cash Reserves, Opening Balance		\$225,000	
<b>RECEIVABLE</b>			New Tax Rate
Tax Collection (@.50/100)		\$140,000	\$.50/\$100 valuation
Property Transfer Tax		\$70,000	
Cable/FIOS Franchise Royalties		\$17,000	
Grants (MSAF)		\$9,000	
Grants (Park)		\$0	
Other		\$650	
Interest income		\$0	
		-----	
<b>TOTAL RECEIPTS</b>		\$236,650	
<b>PAYABLE</b>			
Advertising/Public Notices		\$600	
Attorneys Fees		\$10,000	
Audit Expense		\$5,000	
Bank Fees		\$500	
Capital Improvements-Town Hall		\$30,000	
Capital Improvements-Park		\$3,000	
Commissioners' Stipend		\$2,400	
Community Activities		\$4,000	
Donations		\$2,000	
Insurance		\$9,500	
Landscaping/Beautification		\$10,000	
Memberships		\$800	
Planning Commission Expenses		\$3,000	
Office Supplies & Equipment		\$2,000	
Other		\$500	
Postage/Mailing		\$1,500	
Secretary Fee		\$900	
Sexton Stipend		\$1,100	
Snow Plowing		\$15,000	
Stormwater Program Expenses		\$500	
Tax Collector's Commission		\$8,000	
Town Utilities		\$27,000	
Trash Collection		\$135,000	
Treasurer's Fee		\$1,200	
US Treasury		\$1,400	
		-----	
<b>TOTAL PAYABLES</b>		\$274,900	
<b>ENDING BALANCE</b>		\$186,750	