

Town of Bellefonte
Town Meeting Minutes
July 8, 2019

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie and Treasurer Curt Nass.

Call to Order: Dave Brenner called the meeting to order at 7:03 pm. He welcomed everyone to the meeting and, noting that John Cartier was not in attendance, asked if anyone had public comments.

Special Guests/Public Comments: Mirosław Kostyshyn presented FOIA request, which requested clarification of the previous FOIA response (headers were missing from the requested data table. Scott apologized and Curt filled in the headers and responded immediately to Mr. Kostyshyn.

Christine Sparks said that she had filed property maintenance code violations for 1127 Brandywine Blvd. over a year ago and that there has been little or no progress from NCC on these issues. She presented a report printed from the County's Parcelview portal which shows a list of violations going back for several years, fines levied and unpaid, and no closure on the case. She asked the question how long before the County acts? She said that taxes have not been paid for years and that there are also over \$3,000 in fines for code violations, and yet no action to take the house to Sheriff's sale. She wonders why the County continues to take no action. Brandon Dougherty suggested that she contact the director of the Department of Land Use, Charles Hall and County Executive Matt Myers to get an answer directly from the top.

Minutes to the Previous Meeting: Brandon made a motion to waive the reading of the minutes and to approve them as distributed, seconded by Andrew, and approved by all. Scott distributed copies to those attending.

Board of Adjustment: No activity.

Planning Commission: No meeting this month, Hearing for Zoning Review Board on 408 Elizabeth Avenue next Monday. One ZRB application was approved for 1103 Wynbrook Avenue.

Swearing in Treasurer: Dave swore in Curt Nass as Treasurer for the term June 2019-June 2020 (oversight from the previous meeting).

Treasurer and Tax Collector's Report: Curt Nass presented the financial statements for the period ending June 30, 2019 (see attached). Brandon made a motion to accept, seconded by Andrew, and approved by all.

Presidents Report

- Annual Report of Comprehensive Plan activities
- Stormwater Inspection by DNREC was held on June 17. Dave accompanied the inspectors
- PECO Liquors is sponsoring the Bellefonte Beast 5K to benefit a support animal charity.
- Via USMail - Selective Insurance, annual notice of policy reinstatement.
- Via USMail - Energy Transfer - Annual notice of possible leak/flood release of petrochemicals from Sunoco Marcus Hook in the event of a catastrophe.
- ServiceMark certificate of insurance
- USMAIL - Notice from Yeager about Seth Thompson leaving (with response form)
- USMail - M Farinola certificate of inspection BHFC elevator
- USMail - NCC assessment update given to Curt.

Old Business:

- Asbestos testing on ceiling tiles came back negative – good news. We are still waiting on a price for drywall for the ceiling in Town Hall.
- Attorney General – the Town received a complaint through the Attorney General's office filed by Peter Kostyshyn alleging that the Town violated the Delaware Freedom of Information Act in a previous response to his request. The Town received a letter from the AG's office ruling that the complaint was without grounds.
- The Town received a notice that town solicitor Seth Thompson was leaving Yeager Law group and moving to Parkowski, Guerke & Swayze. The Town has the choice of staying with Yeager,

or moving with Seth to his new firm. We have received assurance that his current fee structure would not change. After discussion, Andrew Ritchie made a motion to name town attorney as Seth Thompson of Parkowski, Guerke & Swayze, seconded by Brandon, and approved by all.

- Approval of Resolution 2019-01 – Dave said that although the resolution was passed at the previous meeting, which was reflected in the minutes to the June meeting, the resolution was not actually signed. Dave signed it and Scott attested the document, reasserting the unchanged real estate tax rate, the annual budget, and approving the stipend fee schedule contained in the resolution.

New Business:

- Re-scheduling of Kim Walton concert – Brandon will look into re-scheduling Kim when she is available.
- Tax collection hours – Curt requested time shortening Tuesday 6:30-7 in September. The Commission agreed to Curt’s request because there are a limited number of people who actually pay in person.
- Town Picnic – September 14 – Scott made a motion to approve \$500 for Rich and Bryan to prepare food for the Town Picnic, seconded by Dave, and approved by all.

July 2019 Bills: Scott read the following bills for payment:

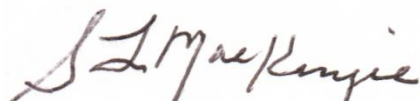
Payee	Description	Amount
Delmarva Power	Streetlights	\$1,515.20
Delmarva Power	Town Hall	\$181.21
Delmarva Power	Town Hall gas	\$55.98
Comcast	Phone & internet service	\$165.00
Waste Industries	Monthly trash/recycling	\$14,383.43 (no bill)
News Journal	Public Notice for BOA	\$84.30
Anderson & Catania	Treasurer's bond premium	\$1,200.00
Penny Hill Landscaping	June invoice	\$675.68
Yeager Law Firm	Inv. 6 - June legal services	\$1,354.90
Glen E. Williams	July concert	\$400.00
Will Merlo	Annex cleaning - July	\$50.00
Scott Mackenzie	Reimb. - June meeting food	\$30.00
Dave Brenner	Reimb. Ceiling tile testing + mileage	\$40.20
Pat Anker	Tub flower donation to Flower Market	\$100.00
US Treasury	Taxes on Curt’s Tax collectors and treasurer’s fees	\$497.25

Scott made a motion to approve the bills as read, seconded by Andrew, and approved by all.

Announcements:

- July summer concert is Wednesday, July 17, 6 pm.
- Town Meeting is August 12, 7 pm, at Town Hall Annex.
- Planning Commission has no August meeting unless there is a ZRB application.
- Motion to adjourn – motion by Andrew, seconded by Brandon. and all approved, and the meeting adjourned at 8:47 pm.

Submitted by:



Approved: _____08-12-19_____

Town of Bellefonte
 Monthly Treasurers Report
 June 2019

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	June 2018	
1	Balance 06/01/19	\$43,583.78	\$684.20	\$164,316.01	\$208,583.99	\$128,501
	Receipts					
2	Town Taxes	500.00			500.00	
3	Property Transfer Tax			6,386.46	6,386.46	
4	Total Receipts	500.00	0.00	6,386.46	6,886.46	8,847
	Disbursements					
5	Trash Collection	14,403.13			14,403.13	
6	Insurance	7,759.00			7,759.00	
7	Commission Stipends	3,001.40			3,001.40	
8	Audit Expenses	2,233.00			2,233.00	
9	Town Utilities	1,973.21			1,973.21	
10	Maintenance	1,023.00			1,023.00	
11	Donations	505.00			505.00	
12	Attorney's Fees	220.00			220.00	
13	Supplies/Meeting Expenses	31.00			31.00	
14	Bank Fee	23.93			23.93	
15	Total Disbursements	31,172.67	0.00	0.00	31,172.67	18,771
16	Ending Balance 06/30/19	\$12,911.11	\$684.20	\$170,702.47	\$184,297.78	\$118,578

17
 Curt A. Nass
 Treasurer/Tax Collector

June
 Properties: 900 Prospect
 901 Prospect