

**Town of Bellefonte, Delaware**  
**Town Meeting Minutes,**  
**March 8, 2021**

**Attending:** Scott MacKenzie, Andrew Ritchie, Ross Logan, Elisa King with Treasurer Dave Brenner and Tax Collector Curt Nass

**Call to Order:** Scott MacKenzie called the meeting to order at 7:08 pm and welcomed those attending.

**Minutes to the Previous Meeting:** Elisa King made a motion to approve minutes of February 8, 2021, meeting and Scott McKenzie seconded, all were in favor.

**Special Guests and Public Comments:** Mickey Kostyshyn, 700 Brandywine Blvd., reported someone put a hardening substance in the locks on his house and he reported to Police. Also, reported mini dirt bikes driving streets of Bellefonte.

**Board of Adjustment:** No activity reported.

**Planning Commission:** The March meeting was held on 3/1/2021. A definition for signs was created in the Land Use Code. Next meeting is 4/5/2021. Goal is to complete the comprehensive plan during April meeting.

**Treasurer's Report:** Treasurer Dave Brenner presented the financial report for January (attached). Andrew Ritchie made the motion to accept the Treasurer's report, Elisa King seconded, all were in favor.

**Tax Collector Report:** Curt Nass presented Treasurer's report and reviewed delinquent tax report.

**Old Business:**

- Insurance Repairs - Waiting for window in Town Hall and roof membrane from fire damage
- Ceiling has been completed in Town Hall.
- Town Hall Renovations and consideration of up to \$1500 for ceiling fixtures in old Town Hall. Andrew Ritchie made the motion for up to \$1,500 for ceiling fixtures in old Town Hall, Ross Logan seconded, all were in favor.
- Security surveillance system - Ross Logan purchased DVR to connect to cameras.
- Traffic Control/Stop Signs on Marian Avenue - Elisa King said Deb Heifferon forwarded issue to Del DOT. Elisa will contact Sarah McBride.
- Historic marker in town parking lot was damaged in traffic accident - No progress to report

**Public Comments:** No public comments

**New Business:**

- Verizon Franchise Agreement (tabled) - Requested a new copy to be sent by mail, tabled to next meeting.
- Donation to the fire company - Scott MacKenzie made motion to give donation of \$1000, to BHFC, Elisa King seconded, all in favor.

## March 2021 Bills

| Payee                      | Description                               | Amount                     |
|----------------------------|---|----------------------------|
| Delmarva Power             | Streetlights                              | \$1,654.53                 |
| Delmarva Power             | Town Hall                                 | \$210.66                   |
| Delmarva Power             | Town Hall gas                             | \$344.33                   |
| Suez                       | Balance overdue                           | Recommend payment \$35.00  |
| Comcast                    | Phone & internet service (credit balance) | Recommend payment \$100.00 |
| GFL Environmental          | Monthly trash/recycling                   | \$10,851.00                |
| Parkowski, Guerke & Swayze | Inv 19 - Jan service                      | \$360.00                   |
|                            |   |                            |
| Bellevue Group             | Demolition TH ceiling                     | \$4000.00 +                |
| Joseph Finocchiaro & Bros. | February 1 and 7 plowing & salting        | \$6,180.00                 |
| New Castle Co.             | Sewer bill                                | \$14.00                    |
| De State DNREC             | Biannual boiler inspection certificate    | \$15.00                    |
| Wilmington Glass Co.       | Replacement of window on playground side  | \$360.00                   |
| Will Merlo                 | Town Hall cleaning - Feb.                 | \$60.00                    |
| Ross Logan                 | DVR security system                       | \$121.99                   |
| Curt Nass, Tax Collector   | Tax Collector Commission 2020             | \$9,307.07                 |
| .US Treasury               | Taxes on Tax Collector Commission         | \$1,541.94                 |
| Scott MacKenzie            | Reimbursement Jan meeting food            | \$33.00                    |

\*No bill

+ already paid

A motion was made by Scott MacKenzie to pay the March bills, Elisa King seconded, all were in favor.

**Correspondence:** none

**Announcements:**

Next planning commission meeting: April 5, 2021. 7 pm.

Next Town of Bellefonte Commission Meeting: April 12, 2021, 7 pm.

Motion to adjourn at 8:09 pm without objection

Submitted by:

\_\_\_\_\_  
Andrew C. Ritchie, Secretary

\_\_\_\_\_  
4/12/21  
Approved:

**Town of Bellefonte**  
**Monthly Treasurers Report**  
**February 2021**

|                                      | <b>Town<br/>Account<br/>(774)</b> | <b>MSAF<br/>Account<br/>(782)</b> | <b>Property<br/>Transfer<br/>Account<br/>(445)</b> | <b>Total of<br/>Town<br/>Accounts</b> | <b>February 2020</b> |
|--------------------------------------|-----------------------------------|-----------------------------------|--|---------------------------------------|----------------------|
| <b>Balance 2/1/2021</b>              | \$104,786.07                      | \$11,694.86                       | \$225,180.42                                       | \$341,661.35                          | \$281,757.80         |
| <b>Receipts</b>                      |                                   |                                   |  |                                       |                      |
| Town Taxes                           | \$558.64                          |                                   |  | \$558.64                              |                      |
| Property Transfer Tax                |                                   |                                   | \$6,450.00   | \$6,450.00                            |                      |
|                                      |                                   |                                   |  |                                       |                      |
| <b>Total Receipts</b>                | \$558.64                          |                                   | \$6,450.00   | \$7,008.64                            |                      |
| <b>Disbursements</b>                 |                                   |                                   |  |                                       |                      |
| Trash Collection                     | \$10,851.00                       |                                   |  | \$10,851.00                           |                      |
| Comcast Cable (Bal -\$217.02)        | \$100.00                          |                                   |  | \$100.00                              |                      |
| Delmarva - TH Gas & Electric         | \$344.33 online                   |                                   |  | \$344.33                              |                      |
| Delmarva - Annex Gas                 | \$210.66 online                   |                                   |  | \$210.66                              |                      |
| Delmarva - Town Street Lights        |                                   | \$1,654.53 online                 |  | \$1,654.53                            |                      |
| Suez - Water                         | \$35.00                           |                                   |  | \$35.00                               |                      |
| Reimburse-S.MacKenzie                | \$33.00                           |                                   |  | \$33.00                               |                      |
| Bellevue Builders-Ceiling Deposit    | \$4,000.00                        |                                   |  | \$4,000.00                            |                      |
| Reimburse R.Logan Video Surveill     | \$121.99                          |                                   |  | \$121.99                              |                      |
| Maintenance - Will Merlo             | \$60.00                           |                                   |  | \$60.00                               |                      |
| Wilmington Glass (Annex Door)        | \$360.00                          |                                   |  | \$360.00                              |                      |
| DNREC ( Biennial Boiler Inspection)  | \$15.00                           |                                   |  | \$15.00                               |                      |
| Curt Nass (Tax Collector's Comm)     | \$9,307.07                        |                                   |  | \$9,307.07                            |                      |
| New Castle Co. Sewer                 | \$14.00                           |                                   |  | \$14.00                               |                      |
| Artisan Electric - Rough-in Electric | \$3,500.00                        |                                   |  | \$3,500.00                            |                      |
| Parkowski, Guerke, & Swayze          | \$360.00                          |                                   |  | \$360.00                              |                      |
| Joseph Finocchiaro (Snow Plowing)    | \$6,180.00                        |                                   |  | \$6,180.00                            |                      |
| Bank Analysis Fee                    | \$2.46                            |                                   |  | \$2.46                                |                      |
| <b>Total Disbursements</b>           | \$35,494.51                       | \$1,654.53                        |  | \$37,149.04                           |                      |
|                                      |                                   |                                   |  |                                       |                      |
| <b>Ending Balance 2/28/2021</b>      | \$69,850.20                       | \$10,040.33                       | \$231,630.42                                       | \$311,520.95                          | \$283,091.36         |

Curt A. Nass, Tax Collector  
David A. Brenner, Treasurer

February Properties: 901 Prospect  
1210 Rosedale