

Town of Bellefonte, Delaware
Town Meeting Minutes, May 10, 2021

Attending: Scott MacKenzie, Andrew Ritchie, Elisa King, Brandon Dougherty, Ross Logan, with Treasurer Dave Brenner and Tax Collector Curt Nass

Call to Order: Scott MacKenzie called the meeting to order at 7:03 pm and welcomed those attending.

Check presentation to Brandywine Hundred Fire Company

Minutes to the Previous Meeting: Elisa King made a motion to approve minutes of April 12, 2021, meeting and Brandon Dougherty seconded, all were in favor.

Special Guests and Public Comments:

John Cartier, NCC Councilman - Councilman Cartier presented police response report for April and code enforcement report to Commission. Recognized Brandywine Hundred Fire Department. NCC to receive \$108 million from American Rescue Fund, State will be getting 1 billion to combat effects of pandemic. Guidance released today. Addressing things as occurred and investing in future. Ordinances to appropriate the funds. Will be attending Bellefonte Arts Festival this weekend. Candlelight Dinner Theatre resuming productions. Bellevue Community Center Farm Market on Fridays. Get out and support local businesses. Dog park should be complete this weekend.

M. Kostyshyn, 700 Brandywine Blvd. – NCC tax amnesty program and school tax program. Would not apply to Bellefonte as Bellefonte is a chartered municipality.

Board of Adjustment: No activity reported.

Planning Commission: Committee met on May 3 and one ZRB application was approved. There is an open spot on committee. Working on sign section of Land Use Code. State Planning Committee accepted Comprehensive Plan.

Board of Elections: Two commissioners ending term. Election cancelled. One application was received from Dave Brenner to be Town Treasurer.

Treasurer's Report: Treasurer Dave Brenner presented the financial report for April (attached). Brandon Dougherty made the motion to accept the Treasurer's report, Elisa King seconded, all were in favor. Overall the Town is under budget.

Tax Collector Report: Curt Nass presented Tax Collector's report and reviewed delinquent tax report. No changes in report.

Old Business:

- Insurance Repairs – Roofing has been completed. Window still needs to be repaired. Plywood to be removed when cameras are up and running
- Light fixtures still need to be installed in Town Hall. Bid received to correct steps going into Town Hall with proper rise. Scott made a motion for \$8,122 to Bellevue Buildings to replace steps and fixture skirting around building, Brandon seconded, all were in favor.
- Security surveillance system – Ross will implement
- Traffic Control/Stop Signs on Marian Avenue – Traffic study conducted on Marian. Needs Town to sign off on application to request a stop sign. Scott made a motion to sign off on request for a stop sign for Marian, Andrew seconded, all were in favor.
- Historic marker in town parking lot was damaged in traffic accident – Brandon took the sign to the vendor to obtain an estimate for repair.

Public Comments: No public comments

New Business:

- Bellefonte Arts Festival on 5/15, Scott made a motion to approve up to \$500 to sponsor Bellefonte Arts Festival, Ross seconded, all in favor.

- Bellevue Community Center – Scott talked to Debra Heffernan., include in bond bill in June, Bellefonte does not need to act as agent.
- American Recovery Act Discussion, commissioners will develop a plan by passing around a document, a plan to implement will be produced and hold public hearings.
- 2022 FY Budget Discussion – Dave and Scott developed the draft of the budget. Andrew made a motion to approve 2022 budget (attached); Brandon seconded, all were in favor.
- Resolution 2021-01 for budget and tax rate; Elisa made motion to pass resolution; Ross seconded, all were in favor

May 2021 Bills

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,644.87
Delmarva Power	Town Hall	\$99.97
Delmarva Power	Town Hall gas	\$66.98
Comcast	Phone & internet service	Recommend payment \$200.00
GFL Environmental	Monthly trash/recycling	\$10,856.00
Suez	Monthly water (credit balance \$9.68)	Recommend \$20.00
Penny Hill Landscaping	April payment	\$750.75
Penny Hill Landscaping	Cleanup after park fire	\$1,060.00
New Castle County	Monthly sewer	\$14.00
Will Merlo	Town Hall cleaning – May	\$60.00
Scott MacKenzie	Reimbursement April meeting food	\$35.00

Scott made motion to approve, Andrew seconded, all in favor.

Correspondence:

- None

Announcements:

- Next planning commission meeting: June 7, 2021 7 pm.
- Next Town of Bellefonte Commission Meeting, scheduling change, cancelling meeting on June 14, 2021, meeting will be held on June 7, 2021, 7 pm.
- Motion to adjourn at 8:13 pm without objection

Submitted by:

Andrew C. Ritchie, Secretary

6/7/21
Approved:

Original on file at Town Hall

Town of Bellefonte
Monthly Treasurers Report
April 2021

	Town Account (774)	MSAF Account (782)	Property Transfer Account (445)	Total of Town Accounts	April 2020
Balance 4/1/2021	\$50,901.41	\$8,377.76	\$244,036.92	\$303,316.09	\$284,054.77
Receipts					
Town Taxes					
Property Transfer Tax					
Verizon - Refund from Audit	\$145.14				
Total Receipts	\$145.14	\$0.00	\$0.00	\$0.00	
Disbursements					
Trash Collection	\$10,866.00			\$10,866.00	
Comcast Cable (Bal)	\$200.00			\$200.00	
Delmarva - TH Gas & Electric	\$179.31	Online		\$179.31	
Delmarva - Annex Gas	63.76	Online		\$63.76	
Delmarva - Town Street Lights		\$1,659.55	Online	\$1,659.55	
Joseph Finocchiaro (Snow Plowing)	\$2,340.00			\$2,340.00	
Reimburse-S.MacKenzie (Mtg Food)	\$33.00			\$33.00	
Reimburse-S.MacKenzie (Lights&Fans)	\$1,438.28			\$1,438.28	
Penny Hill Landscaping	\$750.75			\$750.75	
Maintenance - Will Merlo	\$160.00			\$160.00	
D.Brenner-Reimbursement for Stamps	\$55.00			\$55.00	
Parkowski, Guerke, & Swayze	\$200.00			\$200.00	
Suez - Water	\$20.00			\$20.00	
Bank Analysis Fee	\$12.75			\$12.75	
Reimburse - R.Logan - Video Pwr Supply	\$11.24			\$11.24	
Total Disbursements	\$16,330.09	\$1,659.55	\$0.00	\$17,989.64	
Ending Balance 4/30/2021	<u>\$34,716.46</u>	<u>\$6,718.21</u>	<u>\$244,036.92</u>	<u>\$285,471.59</u>	<u>\$266,910.86</u>

Curt A. Nass, Tax Collector
David A. Brenner, Treasurer

April Properties: