

Town of Bellefonte, Delaware
Meeting Minutes
March 12, 2018

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie and Treasurer Curt Nass.

Call to Order: The meeting was called to order by Dave at 7:06 pm.

Public Comments: Steve Kimmel, resident at 1109 Talley Rd. since 2006 said he decided to attend and promised to attend future meetings.

Minutes to the Previous Meeting: Scott made a motion to waive the reading of the minutes and to approve them as distributed, seconded by Brandon, and the motion was approved unanimously.

Board of Adjustment: Brian Donovan, chair of the Board of Adjustment, reported no activity.

Planning Commission: Brandon reported that Carol said they the PC did not reach quorum requirements at their March meeting and that they continue making PLUS requested revisions to the Comprehensive Plan. Brandon also said that the PC/ZRB is losing two members: Jim Paradise and Maya Madison.

Financial Report: Curt presented the monthly report of financial standing ending on February 28 (attached). Scott made a motion to accept the financial report, seconded by Brandon and all approved.

President's Report:

- **Correspondence** - Dave reported no significant voicemails, just two surveys.
- **Frozen Water Pipe** - Insurance claim was finalized and payment of the claim was received with a check for \$5,006.58.
- **FOIA filings** – none received.
- **Soup Sandwich and Safety** – 35 attendees. A discussion was held about how to increase attendance at such events. John Cartier offered that based on such meetings he has attended, 35 was not bad.
- **Bellefonte Arts Festival** – as discussed at the January meeting, the Town intends to help sponsor the festival by paying directly for restroom facilities. Brandon made a motion to approve up to \$525 in direct payment to the vendor for the bathrooms.

Special Guests: NCC Councilman John Cartier attended and discussed the following:

- **Annex Entrance** - John noted the completion of the new entrance on the Annex, saying it was great to have a fully accessible entrance close to the curb.
- **Soup, sandwich & safety** - Using NCC Police for education was a great service and use of County resources.
- **County Budget process beginning** – John said that the County is looking for enabling legislation from the State for a hotel accommodation tax in the County, similar to Wilmington's.
- **Board of Elections** – Scott gave an update that Ann Schneider had agreed to chair the BOE. Dave will email her to find out the other members of the BOE and if the Call for Registration for Election is ready to be posted.

Scott made a motion to adjourn the meeting for 5 minutes for refreshments, seconded by Dave, and passed without objection.

Meeting Security - a discussion was held about the Town hiring a police officer to attend meetings. Scott made a motion to close this discussion and remove it from future agendas, seconded by Brandon, and all were in favor.

Spring Banners – Scott said that the Town has lamppost banners for all of the seasons, except Spring. He suggested that this left a long gap between the winter holidays and the Summer (American flag) banners and that it might be nice to order some. Brandon made a motion to assign Scott to design and order, for up to \$500, for Spring banners. The motion was seconded by Andrew, and all approved unanimously.

Bills: Scott read the following bills for payment.

Payee	Description	Amount
Russo Bros.	Repair and cap broken pipe	\$190.00
Waste Industries	Monthly trash/recycling	\$13,615.80
Comcast	Phone & internet service	\$175.00
Suez	Monthly water service	\$15.22
Delmarva Power	Streetlights	\$1,562.15
Delmarva Power	Town Hall	\$468.19
Delmarva Power	Town Hall gas	\$120.46
Will Merlo	Annex cleanup – March	\$50.00
Scott MacKenzie	Postcards for Soup & sandwich	\$91.28
Scott MacKenzie	Reimbursement 500 postcard stamps	\$175.00
Scott MacKenzie	Reimbursement – HP Elitebook laptop	\$206.98
Scott MacKenzie	Reimbursement – Feb. meeting food – Pats Pizzeria	\$35.00
Gonser & Gonser	Legal services Feb.	\$122.50
Bryan Nye	Soup & sandwich reimburse.	\$128.84
Ross Logan	Reimb. Web hosting	\$203.88
Jos. Finocchiaro & Bros.	March 7 snowstorm	\$6,945.00
Barbacane Thornton	Progress billing	\$2,325.00

Scott made a motion to pay the bills, seconded by Brandon, and the motion was passed by all.

New Business:

Scott suggested that we might be able to get cheaper Internet/phone service. Dave will try to get price down.

Announcements:

- Next Planning Commission Meeting will be held on Monday, April 2, at 7 pm, at Town Hall.
- Next Town Meeting will be held on Monday, April 9, 7 pm, at Town Hall Annex.

Submitted by: _____ Approved: _____
Scott MacKenzie, Secretary

Town of Bellefonte
 Monthly Treasurers Report
 February 2018 Report

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	February 2017	
1	Balance 02/01/18	\$110,504.88	\$1,019.65	\$109,042.35	\$220,566.88	\$245,688
	Receipts					
2	Property Transfer Tax		6,525.00		6,525.00	
3	Cable Franchise Fee	6,930.20			6,930.20	
4	Town Taxes	944.57			944.57	
5	Other	-			0.00	
6	Total Receipts	7,874.77	0.00	6,525.00	14,399.77	15,931
	Disbursements					
7	Trash Collection	13,615.80			13,615.80	
8	Tax Collector Fee	9,117.07			9,117.07	
9	Town History	2,800.00			2,800.00	
10	Town Utilities	2,387.53			2,387.53	
11	Snow Plowing	1,072.50			1,072.50	
12	Maintenance	450.00			450.00	
13	Town Meeting/Supplies	100.37			100.37	
14	Bank Fee	9.88			9.88	
15	Total Disbursements	29,553.15	0.00	0.00	29,553.15	27,401
16	Ending Balance 02/28/18	\$88,826.50	\$1,019.65	\$115,567.35	\$205,413.50	\$234,217
17	Curt A. Nass Treasurer/Tax Collector		February Properties:	715 Rosedale 601 Melrose 412 Elizabeth		