

Town of Bellefonte, Delaware
Meeting Minutes, November 11, 2019

Public Hearing, 6 pm

Attending: Dave Brenner, Brandon Dougherty, and Scott MacKenzie

Kathy McDonough and Curt Nass attended. There were no questions about Ordinance 2019-01. Kathy brought some slight typographical errors to Dave's attention and edits were made to the draft ordinance.

Town Meeting, 7 pm

Attending: Dave Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie and Treasurer Curt Nass.

Call to Order: Dave called the meeting to order at 7:04 pm.

Special Guests/Public Comments: NCC Councilman John Cartier, wished everyone a happy Veteran's Day and expressed gratitude to those who have served. John announced his assistant has moved to another position and that he is in the process of hiring a new staffer. application for public storage building at the former Forman Mills site on N. Market Street. John said that New Claymont Transportation Center is slated to open Spring 2022. WILMAPCO is looking at possible reconfiguration of Governor Prinz, along with "road diet" for Philadelphia Pike, so pay attention to planned public information sessions and hearings. 1200 unit housing proposal for former Evraz Steel site. Claymont Christmas Parade is on December 7. John wished everyone a great holiday and he will join us at the Town Holiday Party on December 13. Darley Green is at 75 percent build out, which is significant in that the property management portion now kicks in, establishing the homeowner's association.

Minutes: Brandon moved to waive the reading of the minutes and to approve them as distributed, seconded by Andrew and approved by all.

Board of Adjustment: Brian Donovan reported no activity.

Planning Commission: Four Zoning Review Board applications were approved since the last meeting. There was a lengthy discussion about hiring IPA at University of Delaware to review our current Land Use code and how much expertise does our solicitor have in reviewing Land Use code. A decision was deferred until December meeting.

Treasurer and Tax Collector's Report: Curt Nass presented the financial status of the Town as of October 31, 2019 (attached).

There was a discussion about the current delinquent taxes and taking further action on the next tier of delinquent accounts. Curt suggested holding off until January, since that would be when the 2019 taxes begin accruing penalties. Scott made a motion to approve the Treasurer and Tax Collector's Report, seconded by Andrew, and all approved.

President's Report by Dave Brenner:

- Requests to use park for wedding was received by email. Awaiting further info from the bride.
- Approved street sweeping procedures were rejected by the program administrator. Dave made revisions and resubmitted for review.

Correspondence:

- Via USMail - from News Journal, affidavit of Public Notice, Trash contract RFP
- VIA USMail - from News Journal, affidavit of Public Notice, Ordinance 2019-01
- VIA USMail - FOIA request dated 11/4 from P. Kostyshyn; Scott replied 11/12.
- VIA USMail - from Seth Thompson regarding change of legal fee rates
- VIA USMail - mailing from Dept. of Labor - referred to Dave

- VIA USMail - Comcast offering of enhanced service, referred to Dave.
- VIA USMail - from Enphase solar panel software re: upgrade, ref. to Dave.
- VIA USMail - from Fox Rothschild tax payment, 504 Elizabeth Ave.

Old Business:

- Capital Improvements: Dave to get rebid from suspended ceiling contractor. Scott will contact Wilmington Glass about repairing windows.
- FOIA responses - already reported above.

New Business:

- Pancreatic Cancer Awareness Day - Dave read Resolution 2019-02 - Recognizing :World Pancreatic Cancer. Brandon made a motion to approve Resolution 2019-02 "World Pancreatic Cancer Day," as November 21, 2019 in Bellefonte, seconded by Dave and approved by all.
- Ordinance 2019-01 -- Scott made a motion to read in title only, seconded by Andrew and approved by all.
 Dave read the ordinance in title only, "Approving and Adopting the Town's Ten Year Comprehensive Plan."
 Andrew make a motion to accept as second reading and to approve, seconded by Dave all in favor. (individual roll call vote was Ritchie=Y, Dougherty=Y, Brenner=Y, MacKenzie=Y)
- Trash Contract - some questions sent by some prospective vendors referred to Seth Thompson.

November 2019 Bills

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,519.02
Delmarva Power	Town Hall	\$257.51
Delmarva Power	Town Hall gas	Up to \$65.00*
Comcast	Phone & internet service	\$130.00*
New Castle County	Quarterly sewer	\$115.73
Suez Water Delaware	Credit balance	\$0
Waste Industries	Monthly trash/recycling	\$14,050.00*
Penny Hill Landscaping	October invoice	\$675.68
Parkowski, Guerke & Swayze PA	October service, Inv 4	\$413.25
Will Merlo	Town Hall cleaning - November	\$60.00
Will Merlo	Changing Fall banners 10-15	\$100.00
Scott Mackenzie	Reimb. - Oct. meeting food	\$36.00

*No bill

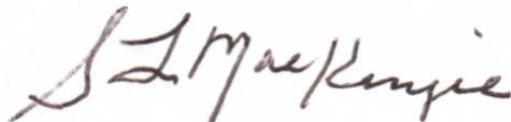
Andrew made a motion to pay the bills as read, seconded by Dave and all approved.

Scott said he would be seeking approval for \$1,500 for the Holiday Party at the next meeting and asked that it be placed on the agenda.

Announcements:

- Planning Commission - Meeting will be held Monday, Dec 2, at 7 pm.
- Town meeting - Monday Dec. 9, 2019, at 7 pm.

Adjournment: Dave adjourned the meeting without objection at 9:15 pm.



Approved: _____ 12-09-19 _____

Town of Bellefonte
 Monthly Treasurers Report
 October 2019

	Town Account	MSAF Account	Property Transfer Account	Town Accounts	October 2018	
1	Balance 10/01/19	\$149,956.89	\$7,754.60	\$143,095.92	\$300,807.41	\$262,842
	Receipts					
2	Town Taxes	10,975.67			10,975.67	
3	Property Transfer Tax			5,850.00	5,850.00	
4	Total Receipts	10,975.67	0.00	5,850.00	16,825.67	38,260
	Disbursements					
5	Trash Collection	14,024.38			14,024.38	
6	Town Utilities	433.94	1,517.87		1,951.81	
7	Attorney's Fees	676.43			676.43	
8	Landscaping	675.68			675.68	
9	Supplies/Meeting Expenses	347.99			347.99	
10	Public Notices	98.35			98.35	
11	Maintenance	60.00			60.00	
12	Bank Fee	72.25			72.25	
13	Total Disbursements	16,389.02	1,517.87	0.00	17,906.89	19,139
14	Ending Balance 10/31/19	\$144,543.54	\$6,236.73	\$148,945.92	\$299,726.19	\$281,963

15 Curt Nass, Treasurer

October
 Properties: 805 Rodman
 1208 Melrose