

**Town of Bellefonte, Delaware**  
**Town Meeting Minutes, November 9, 2020**

**Attending:** Brandon Dougherty, Elisa King, and Scott MacKenzie, with Treasurer David Brenner and Tax Collector Curt Nass.

**Absent:** Ross Logan and Andrew Ritchie

**Call To Order/Welcome:** Scott called the meeting to order at 7:06 pm.

**Minutes to the Previous Meeting** - Scott said that there was a revision to the attendance list since the minutes were distributed (Dave Brenner and Brandon Dougherty). Elisa made a motion to waive the reading and to pass the minutes, Brandon seconded and all were in favor.

**Special Guest:** Brian Moran of the Delaware River Surfriders Association attended regarding the proposed: LNG facility in Gibbstown, NJ; He spoke about his concerns about safety; dangerous transportation through the area., fuel; Facts presented against the building of the facility. Resolution to be considered.

**Board of Adjustment:** Brian reported no activity.

**Planning Commission:** Jim Paradise submitted a written report in which he reported the proceedings of their November 2 meeting. Jim reported that discussions continue regarding implementation of some land use changes to allow chickens. He said that the code would have restriction, like other municipalities have implemented, including exclusion of roosters, restricting the number allowed, coop restrictions, etc. These are all just considerations at this point but the members of the public attending for this change outweigh those who are against. They also continued to review other revisions to the Land Use code.

Jim said that following research, the town has no authority to regulate storage pods or dumpsters on the streets, unless that authority is granted by the legislature, since the streets are owned and controlled by DelDOT.

**Treasurer's Report:** Dave Brenner reported that he had sent out the statement as of October 31 as well as bank statements to the Commission in advance of the meeting and had received no comments or questions. Dave presented the financial position as of October 31, 2020 (attached) and reviewed some line items. Dave also reported on a number of other forms that were completed during the month and gave credit to Curt for the completion of these other duties-as-assigned without complaint. Elisa made a motion to accept the report, seconded by Brandon and the motion was approved.

Mark Fansler introduced himself and said that he was the owner of the property at 811 Brandywine Blvd. He said that he had been invited to attend the Planning Commission meeting and was invited to replace Kris Slay, who is leaving the commission. Scott made a motion to approve Mark for the Planning Commission for the rest of Kris Slay's term, ending July 31, 2021, seconded by Elisa and the motion was approved.

**Tax Collector (Curt Nass) :** Updated us on current tax delinquents. A motion was made to proceed with munitions on a couple of properties. It was seconded by Scott. Motion passed.

**Old Business/President's Report:**

Scott presented an update on Town Hall ceiling. We will have proposals soon on demolition and installation of wallboard.

**Correspondence:**

- USPS - Antimask Letter from Robert Duff Jr. of Dover
- USPS - Commercial Policy Info Statement from Selective - referred to Dave
- USPS - From DNREC - approval of oil spill remediation, no further action
- Email re: easement behind Prospect Avenue - matter referred to Town Solicitor
- USPS - request for resolution re: LPG terminal in New Jersey.

**Holiday Decorations:** Lampposts decorations look old and Scott requested up to \$500 for new Winter decorations for Brandywine Blvd. Brandon made a motion for \$500 for new Winter decorations. Elisa seconded. Motion passed.

Elisa provided an update on Brandywine Boulevard interest about lights for the holidays.

Verizon Franchise Agreement was tabled.

**Security:** Scott made a motion to approve up to 1K for the security system as designed by Commissioner Ross Logan, Elisa seconded, and the motion was passed.

**Insurance Discussion:**

Scott and Dave discussed the pros of the insurance and bond for all members of the Town Commission and Planning Commission, etc. Scott asked Dave to submit the policy to the Town Solicitor for his advice.

**Public Comments:** Coralie Prype, a member of the nearby community, came to express her concerns about LNG facility in New Jersey.

**Stop Signs:** Discussion about adding stop signs on Marion Avenue. Elisa was discussing the safety of children. Her main concern was that cars are cutting through. Scott said he had been discussing this with Seth. He hopes at the next meeting to have some information on the legality of putting up signs ourselves.

**New Business:** Scott read the resolution into the minutes as a draft. A discussion was made to change some of the language into the document to make it stronger as a recommendation to the governor.

A motion was made to waive the full reading of the Resolution. Elisa seconded. The motion was passed. The Resolution was read in title only.

A motion was made by Scott to approve Resolution 2020-0. Elisa seconded. Motion was passed. Scott will send the Resolution to the governor's office.

**November Bills:**

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,620.00
Delmarva Power	Town Hall	Credit balance \$432.93
Delmarva Power	Town Hall gas	\$56.08
Suez	Credit balance	\$0
Comcast	Phone & internet service (credit balance)	*\$220. recommended
Calvert	AC repair	\$445.77
Penny Hill Landscaping	Contract payment: November	*\$750.75
GFL Environmental	Monthly trash/recycling	\$10,851.00
Parkowski, Guerke & Swayze	Inv. 16, October legal services	\$545.85
NCC	Water & sewer	\$14.00
Will Merlo	Town Hall cleaning - November	\$60.00
Scott MacKenzie	Reimbursement Oct meeting food	\$30.00

\*No bill

Motion was made by Brandon to pass the October 2020 bills. Elisa seconded. All in favor. Motion was passed.

**Announcements:**

- Planning Commission: December 7, 2020
- Town Meeting: December 14, 2020

**Adjournment:** The meeting was adjourned without exception at 8:42.

**Town of Bellefonte  
Monthly Treasurers Report  
October 2020**

	Town Account (774)	MSAF Account (782)	Property Transfer Account (445)	Total of Town Accounts	October 2019
<b>Balance 10/01/2020</b>	\$140,169.93	\$11,706.98	\$197,362.92	\$349,239.83	\$300,807.41
<b>Receipts</b>					
Town Taxes	\$19,311.27			\$19,311.27	
Property Transfer Tax			\$4,980.00	\$4,980.00	
MSAF Award		-\$12.12		-\$12.12	
Energy Credits					
<b>Total Receipts</b>	<b>\$19,311.27</b>	<b>-\$12.12</b>	<b>\$4,980.00</b>	<b>\$24,279.15</b>	
<b>Disbursements</b>					
Trash Collection	\$10,851.00			\$10,851.00	
Comcast Cable	\$440.00			\$440.00	
Delmarva - TH Gas & Electric	-			-	
Delmarva - Annex Gas	-			-	
Delmarva - Town Street Lights	\$1,526.18			\$1,526.18	
Reimbursement - Thermometer	\$39.69			\$39.69	
Reimbursement - Mtg Food	\$35.00			\$35.00	
Landscaping	\$750.75			\$750.75	
Anderson & Catania - Bond	\$1,200.00			\$1,200.00	
Reimbursement Printing	\$86.42			\$86.42	
Maintenance	\$160.00			\$160.00	
Parkowski, Guerke, & Swayze	-			-	
Calvert - HVAC Repairs	-			-	
Bank Analysis Fee	\$50.34			\$50.34	
Wilmington Glass	\$2,515.00			\$2,515.00	
<b>Total Disbursements</b>	<b>\$17,654.38</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,654.38</b>	
<b>Ending Balance 10/31/20</b>	<b>\$141,826.82</b>	<b>\$11,694.86</b>	<b>\$202,342.92</b>	<b>\$355,864.60</b>	<b>\$299,726.19</b>

Curt A. Nass, Tax Collector  
David A. Brenner, Treasurer

October Properties: