

Town of Bellefonte, Delaware
Town Meeting Minutes, August 9, 2021

Attending: Scott MacKenzie, Andrew Ritchie, Elisa King, Ross Logan, with Treasurer Dave Brenner and Tax Collector Curt Nass

Call to Order: Scott MacKenzie called the meeting to order at 7:06 pm and welcomed those attending.

Minutes to the Previous Meeting: Elisa made a motion to approve minutes of July 12, 2021, meeting, Andrew seconded, all were in favor.

Special Guests and Public Comments: No special guests or public comment

Board of Adjustment: No report

Planning Commission: Jim Paradise will not be resigning and will stay on commission temporarily. Kathy MacDonough. will be the Chair. Mark Fansler resigned from the Planning Commission.

Andrew made a motion to appoint Frank Holodick to commission, Ross seconded, all were in favor. Frank was a member of the original chartered commission.

Treasurer's Report: Treasurer Dave Brenner presented the financial report for July (attached). Andrew made the motion to accept the Treasurer's report, Elisa seconded, all were in favor.

Tax Collector Report: Curt Nass presented Tax Collector's report. All tax bills have gone out.

Old Business:

- Town Hall – General Assembly approved \$65,000 for Bellefonte to receive from the State for Town Hall and the Town Park. Andrew made a motion to authorize Scott to sign a contract with Bellevue Builders for up to \$60,000 to make Town Hall wheelchair accessible. Elisa seconded, all were in favor. Scott made a motion for \$1,600 for wall and crack repairs in Town Hall over the chair rails. Elisa seconded, all were in favor.
- Security – Scott made a motion for up to \$500 to purchase two IP wireless cameras. Elisa seconded, all were in favor.
- Historic marker - no progress.
- Review of ARPA applications – The eleven applications received for the ARPA grant were reviewed. Scott made a motion to approve and Elisa seconded, all were in favor.
- Hanging baskets/planters – Received a bid from Penny Hill, subject is tabled until September.

Public Comments: No public comments

New Business:

Town Picnic: Town Picnic, Bellefonte Day, planned for October 2, 2021, to coincide with Brandywine Hundred Fire Company Open House and Shops Day. Scott made a motion to authorize up to \$5,000 for food for Town Picnic. Elisa seconded, all were in favor. Plan will be finalized at September meeting.

ARPA: ARPA Resolution 2021 Number 5, copies distributed and Andrew made motion to read and approve in title only, Scott seconded, and all were in favor. Scott made motion to approve, Andrew seconded, and all were in favor.

- ARPA Resolution 2021 Number 6, copies distributed and Scott made motion to read and approve in title only, Andrew seconded, and all were in favor. Scott made motion to approve, no one seconded, and the resolution not approved.
- Resolution 2021 Number 3 distributed and Scott made motion to read and approve in title only, Budget amendment restates operating budget, Andrew seconded, and all were in favor. Scott made motion to approve, Elisa seconded.

August 2021 Bills

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,671.24
Delmarva Power	Town Hall	\$79.63
Delmarva Power	Town Hall gas	\$60.77
Comcast	Phone & internet service	*Recommend payment \$200.00
GFL Environmental	Monthly trash/recycling - August	\$10,908.50
New Castle County	Monthly sewer	\$20.25
Penny Hill Landscaping	August payment	\$750.75
Will Merlo	Town Hall cleaning	\$60.00
Scott MacKenzie	Reimbursement July meeting food	\$32.00
Jason Hann-Deschaine	Reimbursement for Boy Scout project	\$415.01
Larry Nagengast	Completion of Bellefonte History – payment 5	\$1,000.00
University of Delaware - IPA	Land Code Use guidance payment #2	\$1,000.00

ARPA payments

Bracy and Associates	Payment #2	\$10,000.00
Parkowski, Guerke & Swayze	ARPA legal advice July	\$713.00
Bellefonte Café	ARPA1-Direct Business Relief Grant	\$2,727.27
Bellefonte Arts	ARPA1-Direct Business Relief Grant	\$2,727.27
Bellefonte Vintage	ARPA1-Direct Business Relief Grant	\$2,727.27
Brandywine Blvd. Laundromat	ARPA1-Direct Business Relief Grant	\$2,727.27
The Ice Cream Shoppe LLC	ARPA1-Direct Business Relief Grant	\$2,727.27
J&J Produce	ARPA1-Direct Business Relief Grant	\$2,727.27
Michael's Bellefonte Barbershop	ARPA1-Direct Business Relief Grant	\$2,727.27
Sherm's Catering	ARPA1-Direct Business Relief Grant	\$2,727.27
Showworks Audio Visual Inc.	ARPA1-Direct Business Relief Grant	\$2,727.27
Sue Ellen's Boutique	ARPA1-Direct Business Relief Grant	\$2,727.27

*No bill

Andrew made a motion to pay the bills as read, seconded by Elisa and all approved.

Announcements:

- Next planning commission meeting: September 13, 2021 7 pm.
- Next Town of Bellefonte Commission Meeting, September 13, 2021, 7 pm.
- Motion to adjourn at 9:28 pm without objection

Submitted by:

_____(signed copy on file at Town Hall)
Andrew C. Ritchie, Secretary

_____9/13/21 _____
Approved:

8/9/2021		Town of Bellefonte								
		Monthly Treasurers Report								
		July 2021								
		Town Account (774)		MSAF Account (782)		Property Transfer Account (445)		ARPA Account (693)	Total of Town Accounts	July 2020
Balance 7/1/2021		\$157,716.75		\$3,428.02		\$216,286.67		\$0.00	\$377,431.44	\$250,610.51
Receipts										
Town Taxes		\$8,320.74							\$8,320.74	
Property Transfer Tax						\$7,500.00			\$7,500.00	
State of Del - ARPA Funds		-\$110,712.50						\$110,712.50	\$0.00	
Transfer of Funds to ARPA Acct		-\$1,000.00						\$1,000.00	\$0.00	
Total Receipts		-\$103,391.76		\$0.00		\$7,500.00		\$111,712.50	\$15,820.74	
Disbursements										
GFL - Trash Collection, etc July		\$10,863.50							\$10,863.50	
GFL - Trash Collection, etc June		\$10,851.00							\$10,851.00	
Comcast Cable (Bal)		\$200.00							\$200.00	
Delmarva - TH Gas & Electric		\$79.63	Online						\$79.63	
Delmarva - Annex Gas		60.77	Online						\$60.77	
Delmarva - Town Street Lights				\$1,647.31	Online				\$1,647.31	
Reimburse-S.MacKenzie (Mtg Food)		\$35.00							\$35.00	
Reimburse - S. MacKenzie - Flagpole		\$92.99							\$92.99	
Maintenance & Banners - Will Merlo		\$160.00							\$160.00	
Penny Hill Landscaping - June		\$750.75							\$750.75	
Penny Hill Landscaping - July		\$750.75							\$0.00	
Parkowski, Guerke, & Swayze		\$20.00							\$20.00	
Anderson & Catania - C. Nass - Surety Bond		\$570.00							\$570.00	
Selective Insurance - Late Fee		\$20.00							\$20.00	
News Journal - ARPA Public Hearing Notice		\$80.10							\$80.10	
Barbacane, Thornton		\$845.00							\$845.00	
Ely Associates-Playground Equipment		\$871.00							\$871.00	
Bank Analysis Fees		\$8.02							\$8.02	
Delaware League of Local Governments		\$800.00							\$800.00	
Buzz Burger - Installation of Playground Equip		\$3,150.00							\$3,150.00	
Bracy & Associates - ARPA Marketing Program										
Total Disbursements		\$30,208.51		\$1,647.31		\$0.00		\$0.00	\$31,855.82	
Ending Balance 7/31/2021		\$24,116.48		\$1,780.71		\$223,786.67		\$111,712.50	\$361,396.36	\$242,973.75
Curt A. Nass, Tax Collector				July Properties:	1002 Rosedale					
David A. Brenner, Treasurer					502 Grove					