

Town of Bellefonte
Town Meeting Minutes, October 11, 2021

Call to order at 7:10 pm

Attending: Scott MacKenzie, Andrew Ritchie, Elisa King, Brandon Dougherty, Treasurer Dave Brenner and Tax Collector Curt Nass

Not attending: Ross Logan

Minutes to the Previous Meeting: Scott made a motion to suspend minutes to next meeting; Brandon seconded, all were in favor.

Special Guests and Public Comment: Councilman John Cartier presented crime report and code enforcement report. John discussed that the reassessment in NCC is underway and handed out FAQ brochure.

Sue from Bellefonte Vintage discussed putting together a schedule of shops of Bellefonte special events and is looking to see if there is ARP money to assist.

Board of Adjustment: Rich Mulhern reported there was no activity.

Planning Commission: Kathy M. reported that Commission has one vacancy. Currently there are two (2) outstanding applications. Seth gave comments on updated Land Use Code. Kathy will provide response to attorney comments. Commission ready to present Land Use document to Board of Commissioners. Public hearing will be before November town meeting.

Treasurer's Report: Dave Brenner presented the Financial Report for September (attached). Scott made a motion to accept the Treasurer's report, Elisa seconded

Tax Collector's Report: Curt Nass presented a Tax Collector's report

Old Business:

- ARP funds-Brandon made a motion to approve to use the state resource for ARPA funds, Elisa seconded, all were in favor
- Town Hall renovations-Desks will be purchased for Commissioners as they are on sale currently, Scott made a motion to spend up to \$2,000 for desks and cabinets for Commissioners, Andrew seconded the motion, all were in favor.
- Surveillance system-new camera was purchased
- Historic marker-no update
- Bellefonte Day-shop owners had a good day
- ARPA-transparency report from ARPA Treasurer; update presented on unspent balance

Public Comments: No public comments

New Business:

- Snow plow contract- contract is the same as last year's contract. Andrew made motion for Scott to sign contract and Elisa seconded, all were in favor.
- Holiday gathering-Shops of Bellefonte will advise of best date for holiday market and Town will play off that date for the Town holiday gathering; Scott made a motion for up to \$5,000, Andrew seconded, all were in favor. Next meeting we will make a budget for full event divided between town and ARPA.

October 2021 Bills

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,645.13
Delmarva Power	Town Hall	\$98.74
Delmarva Power	Town Hall gas	\$61.62
Comcast	Phone & internet service	*Recommend payment \$225.00
GFL Environmental	Monthly trash/recycling – September	\$10,756.00
Suez Water	Monthly Water Bill	\$16.35
Parkowski et al	Legal services – Statement 27	\$274.66
Penny Hill Landscaping	October payment	\$750.75
Will Merlo	Town Hall Cleaning & Banners	\$260.00
Andrew Ritchie	Reimbursement for BD beverages	\$81.84
Scott MacKenzie	Reimb sanitizing supplies for BD	\$37.00
Ice Cream Shoppe	Reimb ice cream for BD	\$400.00
Scott MacKenzie	Reimbursement September meeting & Work Night Food	\$70.00
Scott MacKenzie	Reimbursement for Postcards for Bellefonte Day	\$120.96
Scott MacKenzie	Reimbursement for file storage boxes for property files	\$44.99
David Brenner	Reimbursement for Gift Cards for BHFC Ladies Aux	\$250.00
David Brenner	Reimbursement for Postage for Postcards for Bellefonte Day	\$240.00
David Brenner	Reimbursement for Aztek Sign – Safe Distancing	\$70.00
Bellefonte Café	Coffee and Scones Bellefonte Day	\$800.00
Penn National Insurance	Surety Bond – Treasurer	\$570.00
Ross Logan	Reimbursement for security camera	\$39.99
Sue Walton	Bellefonte Day Signs	\$310.00 (Paid)
Ilana'z Glittersburgz	Face Painting B'fonte day	\$150.00 (Paid)
Brandon Dougherty	20% Down on Food for Bellefonte day	\$450.00 (Paid)
Tex-Mex Burrito	80% of B'fonte Day Food	\$1,800.00 (Paid)
Francesco Iacono	Playground mural 50% & Coating	\$1,700.00 (Paid)

ARPA payments

Bracy and Associates	Payment #4	\$10,000.00
Andrew Geroski	Banner design	\$675.00
Visual Arts	Banners	\$510.00

*No bill

Brandon made motion to pay the bills, Scott seconded, all were in favor.

Announcements:

- Next Planning Commission meeting on November 8, 2021, at 7 pm
- Next Town of Bellefonte Commission meeting, November 8, 2021, at 7 pm with public hearing at 6 pm
- Motion to adjourn at 9:05 pm without objection

Submitted by:

Andrew Ritchie

Signed copy on file at town hall
Approved:

Town of Bellefonte

Monthly Treasurers Report

September 2021

	Town Account (774)	MSAF Account (782)	Property Transfer Account (445)	ARPA Account (693)	Total of Town Accounts	September 2020
Balance 9/1/2021	<u>\$49,473.98</u>	<u>\$109.47</u>	<u>\$236,461.67</u>	<u>\$60,999.53</u>	<u>\$347,044.65</u>	\$256,923.33
Receipts						
Town Taxes	\$113,913.36				\$113,913.36	
Property Transfer Tax					\$0.00	
MSAF (Grant Transferred from Town to MSAF)	<u>-\$10,005.80</u>	<u>\$10,005.80</u>			<u>\$0.00</u>	
Total Receipts	<u>\$103,907.56</u>	<u>\$10,005.80</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$113,913.36</u>	
Disbursements						
GFL - Trash Collection			\$10,908.50	Online	\$10,908.50	
Comcast Cable (Bal)						
Delmarva - TH Gas & Electric	\$60.77	Online			\$60.77	
Delmarva - Annex Gas	\$125.20	Online			\$125.20	
Delmarva - Town Street Lights		\$1,667.13	Online		\$1,667.13	
Reimburse - S.MacKenzie (Mtg Food)	\$35.00				\$35.00	
Reimburse - S. MacKenzie - Desktop Recept.	\$59.94				\$59.94	
Reimburse - S. MacKenzie - Storage Tubs	\$35.96				\$35.96	
Maintenance - Will Merlo	\$60.00				\$60.00	
Bellevue Builders (Part Payment) ADA Project)	\$30,000.00				\$30,000.00	
Parkowski, Guerke, & Swayze	\$40.00				\$40.00	
New Castle County Sewer						
Penny Hill landscaping	\$750.75				\$750.75	
Francesco Iacono - Mural (\$1,300+\$1,300+\$400)	\$3,000.00				\$3,000.00	
Reimbursement -Curt Nass - Tax Billing	\$201.94				\$201.94	
Reimbursement-Sue Walton-B'fonte Day Signs	\$310.00				\$310.00	
Bracy & Associates - ARPA Marketing Program				\$10,000.00	\$10,000.00	
Reimbursement-Curt Nass for ARPA Copies				\$52.22	\$52.22	
					\$0.00	
Bank Analysis Fees	\$30.28				\$30.28	
Total Disbursements	<u>\$34,709.84</u>	<u>\$1,667.13</u>	<u>\$10,908.50</u>	<u>\$10,052.22</u>	<u>\$57,337.69</u>	
Ending Balance 9/30/2021	<u>\$118,671.70</u>	<u>\$8,448.14</u>	<u>\$225,553.17</u>	<u>\$50,947.31</u>	<u>\$403,620.32</u>	<u>\$349,239.83</u>

Curt A. Nass, Tax Collector
David A. Brenner, Treasurer

September Properties: