

Town of Bellefonte, Delaware
Town Meeting Minutes, September 13, 2021

Attending: Scott MacKenzie, Elisa King, Ross Logan, with Treasurer Dave Brenner and Tax Collector Curt Nass; Brandon Dougherty

Not Attending: Andrew Ritchie

Call to Order: Scott MacKenzie called the meeting to order at 7:03 pm and welcomed those attending.

Minutes to the Previous Meeting: Elisa made a motion to approve minutes of August, 2021, meeting, seconded, all were in favor.

Special Guests and Public Comments: John Cartier

Community Police Report given out. John discussed the Community Relief Act and how it could impact the community and how we could apply for funds. John discussed the Land Use projects going on in NCC including the Claymont Train Station. John discussed the most recent information related to COVID.

- Ethan Hann-Deschaine from the Boy Scouts was awarded an award for their work outside around Town Hall and the town flag pole.

Dave Farr, owner of the Bellefonte Cafe was curious about the town ARPA marketing campaign. He wanted to see at what stage this program was at.

Mike Lore, 706 Brandywine Boulevard, called about the house on the corner (810 Brandywine Boulevard) and the stilts. He wanted to know the status of what the plan is to fix it up. Scott spoke at length about what is going on in the town regarding zoning, parking, etc.

Board of Adjustment: Rich Mulher reported there was no activity.

Planning Commission: Scott gave the update on the Planning Commission. The land use code was sent to Seth Thompson. Kathy MacDonough updated that they had one application that they did not approve. They also want to schedule the public hearing for the October meeting and one in November. One year report on the Comprehensive Plan about filing a status update. She also wanted to update term updates for Jim and Frank.

Treasurer's Report: Treasurer Dave Brenner presented the financial report for August (attached). Scott made the motion to accept the Treasurer's report, seconded by Elisa, all were in favor. Scott made a motion to move from the Town account to the MSAF account, Brandon seconded. All were in favor.

Tax Collector Report: Curt Nass presented a Tax Collector's report (attached).

Old Business:

- Town Hall –Updated on the work in Old Town Hall. First half of funds are being approved tonight. Construction is slated to be done by our holiday celebration.
- Security – No update. Everything is the same.
- Historic marker - Scott made a motion for upwards of \$1000.00 for sign repairs. Brandon seconded it. Motion was approved. All were in favor.
- Bellefonte Day: Elisa brought us up to date on the status for October 2nd from 10am-3pm.
- Some discussion was brought up with who was going to provide the food. Sherm's has some scheduling conflicts so they could do it but they are severely short staffed and would need assistance from us to wrap burgers and hot dogs. Elisa discussed banners.
- ARPA-Hanging baskets/planters –Elisa was giving us an update about sprucing up the outside windows of the shops across from the Bellefonte Cafe. Scott felt it was a big expense to spend to dress up windows. Public discussion was allowed. Hanging basket and planters will be tabled.
- Elisa made a motion for up to \$3800.00 for beautification of windows on Mr. Chen's business. Ross seconded it. Motion was approved. All were in favor.

Public Comments: No public comments

New Business:

- Mural- Consideration of approving up to \$3000 for painting of mural on annex wall near playground. Scott made the motion and was seconded by Brandon. Some discussion about Clear-Coating it to make sure the paint will not be ruined. The motion was approved. All were in favor.
- Snowplow contract. Scott will get the contract price for the next meeting.
- BHFC Auction – Consideration of \$250 for gift card basket. Scott made a motion for \$250 to buy gift cards for selected shops in Bellefonte. Brandon seconded it. The motion was approved. All were in favor.

September 2021 Bills

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,667.13
Delmarva Power	Town Hall	\$60.77
Delmarva Power	Town Hall gas	\$125.20
Comcast	Phone & internet service	*Recommend payment \$225.00
GFL Environmental	Monthly trash/recycling –	Up to \$10,908.50
New Castle County	Monthly sewer	\$20.25
Parkowski et al	Legal services – August inv#25	\$20.00
Parkowski et al	Legal Services = #26	\$20.00
Penny Hill Landscaping	September payment	\$750.75
Will Merlo	Town Hall cleaning	\$60.00
Scott MacKenzie	Reimbursement August meeting food	\$35.00
Scott MacKenzie	Reimbursement for desktop receptacles	\$59.94
Scott MacKenzie	Reimbursement for 4 storage tubs	\$35.96
Gretchen Reeder	Musician – Bellefonte Day	\$300.00
Hanna Paige	Musician – Bellefonte Day	\$100.00
James Spadola	Musician – Bellefonte Day	\$250.00
Bruce Anthony	Musician – Bellefonte Day	\$100.00
Bellevue Builders	#1 payment – TH ADA project	\$30,000.00
Francesco Iacono	Playground mural 50%	\$1300.00
Curt Nass	Postage - Tax Bill	\$201.94
ARPA payments:		
Bracy and Associates	Payment #3	\$10,000.00
News Journal/DelmarvaNow	7/15 ARPA Public Notice	\$128.16
Curt Nass	Reimbursement for copies ARPA	\$52.22

Brandon made a motion to pay the bills as read, seconded by Scott and all approved.

Announcements:

Next planning commission meeting October 4th, 2021 7 pm.

Next Town of Bellefonte Commission Meeting, October 12th, 2021, 7 pm.

Motion to adjourn at pm without objection

Submitted by:

____Andrew Ritchie_____
Brandon Dougherty

____Signed copy on file at town hall_____
Approved:

Town of Bellefonte

Monthly Treasurers Report

August 2021

	Town Account (774)	MSAF Account (782)	Property Transfer Account (445)	ARPA Account (693)	Total of Town Accounts	August 2020
Balance 8/1/2021	<u>\$24,116.48</u>	<u>\$1,780.71</u>	<u>\$223,786.67</u>	<u>\$111,712.50</u>	<u>\$361,396.36</u>	<u>\$242,973.75</u>
Receipts						
Town Taxes	\$22,110.02				\$22,110.02	
Property Transfer Tax			\$12,675.00		\$12,675.00	
State of Del MSAF Grant	<u>\$10,005.80</u>					
Total Receipts	<u>\$32,115.82</u>	<u>\$0.00</u>	<u>\$12,675.00</u>	<u>\$0.00</u>	<u>\$44,790.82</u>	
Disbursements						
GFL - Trash Collection, etc July				Online	\$0.00	
Comcast Cable (Bal)	\$200.00	Online			\$200.00	
Delmarva - TH Gas & Electric	\$79.63	Online			\$79.63	
Delmarva - Annex Gas	\$60.77	Online			\$60.77	
Delmarva - Town Street Lights		\$1,671.24	Online		\$1,671.24	
Reimburse-S.MacKenzie (Mtg Food)	\$32.00				\$32.00	
Penny Hill Landscaping	\$750.75				\$750.75	
Maintenance - Will Merlo	\$60.00				\$60.00	
Bellevue Builders (Partial Payment)	\$2,622.00				\$2,622.00	
New Castle County Sewer	\$20.25				\$20.25	
Bank Analysis Fees	\$12.91				\$12.91	
AI Sanitation (Arts Festival)	\$505.00				\$505.00	
Larry Nagengast - Town History	\$1,000.00				\$1,000.00	
Univ. of Delaware - Land Use Guidance	\$1,000.00				\$1,000.00	
Jason Hann-Deschaine - Boy Scout Project	\$415.01				\$415.01	
Parkowski, Guerke, & Swayze - ARPA Guidance				\$713.00	\$713.00	
ARPA Awards to Local Businesses				\$29,999.97	\$29,999.97	
Bracy & Associates - ARPA Marketing Program				\$20,000.00	\$20,000.00	
Total Disbursements	<u>\$6,758.32</u>	<u>\$1,671.24</u>	<u>\$0.00</u>	<u>\$50,712.97</u>	<u>\$59,142.53</u>	
Ending Balance 8/31/2021	<u>\$49,473.98</u>	<u>\$109.47</u>	<u>\$236,461.67</u>	<u>\$60,999.53</u>	<u>\$347,044.65</u>	<u>\$256,923.33</u>

Curt A. Nass, Tax Collector
David A. Brenner, Treasurer

August Properties: 1204 Talley
609 Rosedale
706 Brandywine