

**Town of Bellefonte**  
**Town Meeting Minutes, December 13, 2021**

The meeting was called to order at 7:03 pm

**Attending:** Scott MacKenzie, Ross Logan, Andrew Ritchie, Elisa King, Treasurer Dave Brenner and Tax Collector Curt Nass

**Not attending:** Brandon Dougherty

**Minutes to the Previous Meeting:** Elisa made a motion to waive the reading of the November meeting minutes and approve as distributed; Ross seconded, all were in favor. Elisa made a motion to waive the reading of the October meetings minutes and approve the; Andrew seconded, all were in favor.

**Special Guests and Public Comment:** Councilman John Cartier presented crime report and code enforcement report. Port expansion way on the back burner currently. NCC ARPA money allocation reviewed.

Mickie Kostyshyn, 700 Brandywine Blvd. reported an incident with his neighbor while contractors were painting and replacing his roofing. The matter is being handled by NCC police and NCC code enforcement.

**Board of Adjustment:** No report activity.

**Planning Commission:** Kathy sent a report. No ZRB hearings, met last week, public hearing on new revised Land Use Code will be held on 1/10/2021.

**Treasurer's Report:** Dave Brenner presented the Financial Report for November (attached). Andrew made a motion to accept the Treasurer's report, Elisa seconded, all were in favor.

**Tax Collector's Report:** Curt Nass presented a Tax Collector's report and ARPA Report and lengthy discussion was held regarding activity.

**Old Business/President's Report/Correspondence:**

- Street repayment agreements for 2022 signed
- Park electrified
- Town Hall renovations-Flooring is completed, storage closet completed, floor at back of sanctuary will be replaced.
- Ross made a motion for up to \$5,000 for tables and benches for Town Park. Elisa seconded, all were in favor. Funding State capital grant.
- Surveillance system- no progress
- Historic marker-Trophy Shop, no progress
- Holiday gathering-very good event

**Public Comments:** no comments

**New Business:**

- Andrew made a motion for up to \$2,000 for additional electrical for Brandywine Boulevard; Ross seconded, all were in favor.

## December 2021 Bills

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,622.77
Delmarva Power	Town Hall	\$251.21
Delmarva Power	Town Hall gas	\$63.56
Comcast	Phone & internet service	*Recommend payment \$225.00
GFL Environmental	Monthly trash/recycling – Monthly	\$10,851.00
Parkowski et al	Legal services – Statement No.	\$786.50
Parkowski et al	Legal services – Statement No.	\$20.00
Suez	Water bill	\$34.58
Penny Hill Landscaping	December payment	\$750.75
Will Merlo	Town Hall Cleaning	\$60.00
Scott MacKenzie	Reimbursement -Gazebo decorations Lowe's	\$233.68
Scott MacKenzie	Reimbursement – Gazebo decorations Dollar Tree	\$21.00
Scott MacKenzie	Reimbursement for November meeting food	\$40.00
Scott MacKenzie	Holiday postcards	\$80.64
Artisan Electrical	Relocate Thermostat Inv #6538	\$175.00
Artisan Electrical	Electrify Gazebo Inv #6536	\$4,950.00
Artisan Electrical	GFI Recep on Light Poles	\$3,100.00
Artisan Electrical	Bath & Fan Receipt	\$2,730.00
Artisan Electrical	Bath Exhaust Fan Inv #6533	\$425.00
R&R Roofing	Window Replacement (from fire)	\$1,775.00
Reimburse Dave Brenner	Postcard Stamps	\$200.00
Diamond Swing Jazz	Holiday Party Music	\$300.00

### ARPA payments

Elisa King	Reimbursement B-day & Dec decoration	\$226.39
Christmas Brothers	Blvd decorations	\$6,543.30

\*No bill

Scott made motion to pay the bills, Ross seconded, all were in favor.

### Announcements:

- Next Planning Commission/Zoning Review Board meets on every Monday at 7 pm when they have an application
- Next Town of Bellefonte Commission meeting, January 10, 2021, at 7 pm with public hearing for Land Use Code
- A motion to adjourn the meeting was made at 9:25 pm without objection

Submitted by:

\_\_\_\_Andrew Ritchie (signed copy on file at TH  
Andrew Ritchie

\_\_\_\_1-10-2022\_\_\_\_\_  
Approved:

# Town of Bellefonte

## Monthly Treasurers Report

### November 2021

	Town Account (774)	MSAF Account (782)	Property Transfer Account (445)	ARPA Account (693)	Total of Town Accounts	November 2020
<b>Balance 11/1/2021</b>	<u>\$105,664.61</u>	<u>\$6,803.01</u>	<u>\$239,023.17</u>	<u>\$45,634.15</u>	<u>\$397,124.94</u>	<u>\$256,923.33</u>
<b>Receipts</b>						
Town Taxes	\$594.38				\$594.38	
Property Transfer Tax						
<b>Total Receipts</b>	<u>\$594.38</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$594.38</u>	
<b>Disbursements</b>						
GFL - Trash Collection			\$10,851.00			
Comcast Cable (Bal )	\$225.00	Online				
Delmarva - TH Gas & Electric	\$78.07	Online				
Delmarva - Annex Gas	\$60.77	Online				
Delmarva - Town Street Lights		\$1,037.45	Online			
Reimburse - S.MacKenzie (Mtg Food)	\$40.00					
Reimburse - S.MacKenzie Desks)	\$1,013.94					
Reimburse - S.MacKenzie (Chairs)	\$761.94					
Reimburse Ross Logan-Video Camera	\$39.99					
Reimburse Andrew Ritchie-B' Day Beverages	\$81.84					
Will Merlo-Maintenance	\$60.00					
Penny Hill landscaping	\$750.75					
Suez - Delaware (Water)	\$17.29					
New Castle Co. - Sewer	\$20.25					
Holiday Party Food-R. Mulhern	\$1,000.00					
Holiday Decorations - ARPA				\$6,543.30		
Bank Analysis Fees						
<b>Total Disbursements</b>	<u>\$4,149.84</u>	<u>\$1,037.45</u>	<u>\$10,851.00</u>	<u>\$6,543.30</u>	<u>\$22,581.59</u>	
<b>Ending Balance 11/30/2021</b>	<u>\$102,109.15</u>	<u>\$5,765.56</u>	<u>\$228,172.17</u>	<u>\$39,090.85</u>	<u>\$375,137.73</u>	<u>\$349,239.83</u>

Curt A. Nass, Tax Collector  
David A. Brenner, Treasurer

November Properties: