

Town of Bellefonte, Delaware

Town Meeting Minutes, January 13, 2025

Attending: Brandon Dougherty, David Brenner, Scott MacKenzie, Logan Ritchie, and Treasurer/Tax Collector Curt Nass.

Absent: Andrew Ritchie

Call to Order/Welcome – The meeting was called to order by Brandon at 701 PM.

Scott made a motion to reorder the agenda to “January Bills”, seconded by Logan, and all approved.

Bills: Scott reported that we had received two bills from Jos Finocchiaro & Bros (Tom Fino present) for \$1,175.00 and \$1,420.00 for two saltings. Scott motioned to pay these bills, seconded by Brandon, and all approved.

Scott made a motion to rejoin normal order, seconded by Dave and all approved.

Minutes to the Previous Meeting – Logan made a motion to waive the reading and approve the minutes of the December meeting, seconded Brandon, and all approved.

Special Guests/Public Comments (limited to 3 mins. Each) - None

Committee Reports:

Board of Adjustments – No report

Planning Commission/Zoning Review Board – Jim reported that there were no ZRB applications since the last meeting, and that the Planning Commission did not meet on 1/6 because of the snow. However, Jim reported that he has everything ready to submit to IPA review, pending the Commission’s approval of funding.

Scott made a motion approving up to \$6,500 for IPA/Udel review and input into revised Comp Plan, seconded by Dave, and all approved.

Treasurer’s Report and Tax Collector’s Report – Curt presented the Financial Report as of December 31 (attached) and on Delinquent Taxes, and that all accounts open at WSFS. A short discussion was held about opening a special account for the EECBG grants. Curt will open an account at WSFS called “Special Projects and Grants.”

Old Business/President's Report:

- Town Hall Complex improvements – Status Report. Active projects are pending approval for projects (below)
- Review of Capital Improvements Budget – The Commissioners discussed the choices needed to pay for needed projects with the limited budget, automatic doors vs. lampposts. Discussion about DCRF (State) grant and how to allocate leftover funds from the roofing project. Dave made a motion approving up to \$12,000 from DCRF grant two vintage streetlights on Brandywine Blvd., seconded by Scott. Dave, Scott and Logan, for; Brandon voted against.

Scott made a motion to reorder the agenda to accommodate NCC Councilman Cartier. Remarks: Happy New Year to residents, thanks to commissioners and volunteers, partnership to serve residents. John reported the confirmation of county department directors. He also presented the Code Enforcement and Police Activity report for the previous month. John repeated the County’s position that reassessment was court ordered, and their commitment to make the new tax year’s tax rates “revenue neutral.”

- Sidewalks and Streetlights – No update from Debra Heffernan on sidewalks.
- Shops of Bellefonte Report – No representative attending.
- Edgemoor Port – no activity
- Energy and Community Development Grant – Status Report. Contract sent to Town. Last month’s resolution authorized Brandon to sign the contract. Brandon signed the contract to receive the funds.

Correspondence:

- Via USMail – Monroe Energy, Trainer, about downstream spill threat
- Via USMail – State of Delaware Boiler Safety Program – certificate of compliance
- Via Email – Annual BAS Survey – Census Bureau (Dave and Scott will handle)

Public Comments: None

New Business:

- Façade Grant 2025 – Discussion of approving up to \$8,000 for 2025 Façade Grant Program. The commission reached consensus to delay offering a facade program until the new budget year.
- For discussion – setting lease price for Town Hall chair rental. Commissioners reached consensus for \$3 per chair, half for setup volunteers.
- For discussion – additional four-way stops – Rodman, Maple, Elizabeth. Scott will prepare a resolution for February.
- Board of Elections – Scott made a motion to appoint the chair BOE 2025 as Patty Vidiksis.

January 2025 Bills

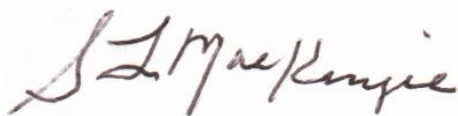
Payee	Description	Amount
Delmarva Power	Streetlights	\$1,530.44
Delmarva Power	Town Hall	\$441.50
Delmarva Power	Town Hall Annex gas	\$297.19
Casella	Monthly trash/recycling – November	\$11,991.42
Pennyhill Landscaping	November contract payment	\$885.50
Jos. Finocchiaro & Bros.	Salting, Dec. 24, 2024	\$1,175.00
Jos. Finocchiaro & Bros.	Salting, Jan. 4, 2025	\$1,420.00
Barbacane Thornton	Progress billing – Inv. 52379	\$3,483.20
Barbacane Thornton	Progress billing – Inv. 52380	\$1,743.00
Veolia	Water service – December service	\$29.09
Comcast	January service	\$274.29
Will Merlo	Removal of wreaths on Boulevard	\$360.00
Will Merlo	Monthly cleaning, Annex	\$100.00
Artisan Electric	Installation of 2 poles	\$6,236.00
Evie Koninis	January meeting food	\$50.00
Jim Paradise Reimb	Planning online workshops	\$75.00
Francesco Iacono	50% downpayment Window murals	(PAID) \$1,200.00

Dave made amotion, Logan seconded, all approved.

Announcements/Adjournment – Planning Commission Meeting will be held on Monday, 2/3, and a ZRB meeting on any Monday where the ZRB has an application; and the Town Meeting will be held on February 2/10, 7 pm.

Adjournment – The meeting was adjourned by Brandon, without objection.

Submitted by:



Scott MacKenzie

____ 2-10-25 ____
Approved

Town of Bellefonte
Monthly Treasurers Report
December 2024

	Town Account (774)	MSAF Account (782)	Property Transfer Account (445)	TD Bank CD	Total of Town Accounts	Dec 2023
				4.33%		
Balance 12/01/2024	<u>\$282,566.11</u>	<u>\$10,060.53</u>	<u>\$22,078.07</u>	<u>\$84,679.82</u>	<u>\$399,384.53</u>	<u>\$408,407.31</u>
Receipts						
Property Transfer Tax					\$0.00	
Town Taxes	\$1,951.90				\$1,951.90	
Insurance Dividend	\$224.86				\$224.86	
Energy Credits	\$185.80				\$185.80	
Total Receipts	<u>\$2,362.56</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,362.56</u>	<u>\$15,862.08</u>
Disbursements						
GFL - Trash Collection			\$11,991.42		\$11,991.42	
Delmarva - Town Street Lights	Online	\$1,532.45			\$1,532.45	
Delmarva - TH Gas & Electric	\$362.78 Online				\$362.78	
Delmarva - Annex Gas	\$86.99 Online				\$86.99	
Comcast Cable	\$260.71 Online				\$260.71	
New Castle County - Boiler Inspection	\$60.00				\$60.00	
Reimburse - S.MacKenzie - TH Equipment/Food	\$107.98				\$107.98	
Reimburse - S.MacKenzie - Holiday Party	\$767.27				\$767.27	
Reimburse - J.Paradise - Propane for Party	\$45.49				\$45.49	
Landscaping - Holiday Lights	\$5,000.00				\$5,000.00	
Landscaping	\$885.50				\$885.50	
Holiday Gathering	\$1,900.00				\$1,900.00	
R&R Roofing	\$24,611.00				\$24,611.00	
Francesco Iacono - Mural	\$2,400.00				\$2,400.00	
Donation - BHFC	\$1,000.00				\$1,000.00	
Donation - Food Bank of DE	\$1,000.00				\$1,000.00	
Will Merlo - Maintenance	\$550.00				\$550.00	
Bank Fee	\$18.53				\$18.53	
Total Disbursements	<u>\$39,056.25</u>	<u>\$1,532.45</u>	<u>\$11,991.42</u>	<u>\$0.00</u>	<u>\$52,580.12</u>	<u>\$32,797.64</u>
Ending Balance 12/31/2024	<u>\$245,872.42</u>	<u>\$8,528.08</u>	<u>\$10,086.65</u>	<u>\$84,679.82</u>	<u>\$349,166.97</u>	<u>\$391,471.75</u>

December Properties:

Curt A. Nass, Treasurer/Tax Collector

