

Town of Bellefonte, Delaware
Town Meeting Minutes, April 14, 2025

Attending: David Brenner, Brandon Dougherty, Scott MacKenzie, Andrew Ritchie, Logan Ritchie, and Treasurer/Tax Collector Curt Nass

Call to Order/Welcome – Brandon called the meeting to order at 7:00pm.

Minutes to the Previous Meeting – Brandon made a motion to approve and waive the reading of the minutes, seconded by Andrew, and all in favor.

Special Guests/Public Comments – Councilman John Cartier presented the police and code enforcement reports to the Commissioners. He also reported that County Executive Henry presents the annual budget address on April 22, which anyone can watch livestream. John also presented the NCC budget projections for transfer tax which the Commissioners will use in our budget preparation.

Committee Reports:

- **Board of Adjustments** – No activity.
- **Planning Commission/Zoning Review Board** – Scott reported for Jim Paradise, who is out of town, saying that the Planning Commission met on Monday, April 7, and voted to approve the revised 2025 Comprehensive Development Plan to present to the Commissioners. The Commissioners may review the Plan and a resolution will be prepared for the May meeting to submit the Plan for PLUS Review at the State Office of Planning.
- **Board of Elections** – Scott reported that all postings and documents are current and that requests for candidacy must be filed by April 30.
- **Treasurer's Report and Tax Collector's Report** – Report on Delinquent Taxes – All accounts at TD are now closed. Scott motion, Logan second to move \$50,000 into a certificate of deposit at WSFS, and all were in favor. Andrew motion to approve Treasurer's and Tax Collectors report, seconded by Brannndon, and all in favor.

Old Business/President's Report:

- **Town Hall Complex improvements** – Status Report. Consideration of approving the budget for all capital projects under DE Community Reinvestment Fund (DCRF) up to \$125,000, Scott motion to approve the DCRF budget below, seconded by Brandon, all were in favor.

Roof replacement	RandR Roofing	\$87,807.50
Park lighting	Penny Hill Landscaping	\$5,000 (done)
2 Automatic Door	Deldeo	\$12,000
New posts on BB	Artisan Electric	\$6,250 (done)
2 lampposts on BB	Check It Electric	\$12,000
Crown fencing	Rhino Fencing	\$5,700 (updated)
Balance		(\$3,757.50)

- **Sidewalks and Streetlights** – Scott reported that there was not CTF funding available for Bellefonte Ave. sidewalks last year so he requested the project be funded next year. Scott will also request repaving of lower Rodman Road.
- **Shops of Bellefonte Report** – Tonya Smallwood reported a good turnout for the Spring Flea and anecdotally a good day for the merchants.
- **Energy and Community Development Grant** – Status Report

Correspondence:

- Via EMail – Signed contract with DNREC for EECBG grant.

Scott made a motion for 5 mins without objection. Rejoin meeting at 7:44 pm.

Public Comments – Simon Hamermesh, Arden Town Assembly Chair, attended to observe our meeting. The Commissioners agreed that our towns would work more closely together.

New Business:

• **FY 2026 Budget** – Discussion about draft 2026 FY Budget. Scott presented a draft budget that he and Dave Brenner worked on. The budget proposal is for a tax rate of \$.08/\$100 assessed valuation. A resolution will be presented at the May meeting to adopt the draft budget for FY2026.

Payment of the Bills:

Scott read the April 2025 Bills:

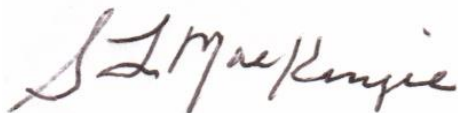
Payee	Description	Amount
Delmarva Power	Streetlights	(credit balance)
Delmarva Power	Town Hall	\$457.87
Delmarva Power	Town Hall Annex gas	\$110.93
Casella	Monthly trash/recycling – March	\$12,357.18
Comcast	March service	\$274.29
Will Merlo	Monthly cleaning, Annex	\$100.00
Pennyhill Landscaping	March service	\$885.49
Pennyhill Landscaping	April service	\$885.49
Veolia	Water service –March service	\$62.27
US Treasury	Income taxes withheld	\$1,183.47
Barbacane Thornton	Progress billing – Inv. 52973	\$373.30
Evie Coninis	Meeting food	\$50.00
Parkowski Guerke et al	Feb-March service, Inv. 66	\$196.00
R & R Roofing	Replacement flat roof Annex	\$63,196.50
Rhino Fencing	50% deposit roof fencing (DCRF)	(HOLD) \$2,850.00
Wise Power Systems	50% payment, inverter upgrade, remounting (DESEU)(2nd pymt)	(HOLD) \$9,799.00
Deldeo Builders	Automatic door (Stairwell)	\$6,325.00

Scott made a motion to pay the bills as read, seconded by Andrew, and all were in favor.

Announcements – Planning Commission, 5/5, 7 pm; Town Meeting, 5/12, 7 pm.

Adjournment: Brandon Adjourned the meeting without objection at 8:13 pm.

Submitted by:



Scott MacKenzie

____5-12-25_____
Approved

04-14-25

Town of Bellefonte
Monthly Treasurers Report
March 2025

	Town Account (5751)	MSAF Account (5312)	Property Transfer Account (8041)	Special Projects & Grants (8097)	Total of Town Accounts	March 2024
Balance 03/01/2025	<u>\$280,318.37</u>	<u>\$7,097.64</u>	<u>\$24,660.15</u>	<u>\$ 500.00</u>	<u>\$312,576.16</u>	<u>\$355,116.13</u>
Receipts						
Verizon Franchise Fee	\$8,394.39				\$8,394.39	
Property Transfer Tax			\$3,720.00		\$3,720.00	
Town Taxes	\$634.10				\$634.10	
Energy Credits	\$185.80				\$185.80	
Energy Grant				\$9,799.00	\$9,799.00	
Total Receipts	<u>\$9,214.29</u>	<u>\$0.00</u>	<u>\$3,720.00</u>	<u>\$9,799.00</u>	<u>\$22,733.29</u>	<u>\$17,192.44</u>
Disbursements						
GFL - Trash Collection	\$12,352.18 Online				\$12,352.18	
Delmarva - Town Street Lights	\$0.00				\$0.00	
Delmarva - TH Gas & Electric	\$778.42 Online				\$778.42	
Delmarva - Annex Gas	\$175.84 Online				\$175.84	
Comcast Cable	\$274.29 Online				\$274.29	
Reimburse - R.Logan - Website	\$239.88				\$239.88	
Reimburse - E.Koninis - Food	\$50.00				\$50.00	
Fencing	\$2,850.00				\$2,850.00	
Wise Power Systems	\$9,799.00				\$9,799.00	
Will Merlo - Maintenance	\$92.35				\$92.35	
Bank Fee	\$52.27		\$3.00		\$55.27	
Total Disbursements	<u>\$26,664.23</u>	<u>\$0.00</u>	<u>\$3.00</u>	<u>\$0.00</u>	<u>\$26,667.23</u>	<u>\$24,976.66</u>
Ending Balance 03/31/2025	<u>\$262,868.43</u>	<u>\$7,097.64</u>	<u>\$28,377.15</u>	<u>\$10,299.00</u>	<u>\$308,642.22</u>	<u>\$347,331.91</u>

March Properties: 908 Bellefonte

Curt A. Nass, Treasurer/Tax Collector