

Town of Bellefonte, Delaware
Town Meeting Minutes, 6-9-25

Call to Order/Welcome – Brandon called the meeting to order at 7:04 pm

Minutes to the Previous Meeting – Brandon motioned to approve and waive the reading of the minutes as distributed, seconded by Dave, and all approved.

Special Guests/Public Comments: None

Committee Reports:

Board of Adjustments – No activity

Planning Commission/Zoning Review Board – Jim Paradise reported approval of rebuild at 1001 Brandywine Boulevard following a fire. He reported that the Planning Commission members had approved Ken Neborak’s membership. He also said that the PC had discussed and are in opposition to Delaware SB87, which forces municipalities statewide to remove barriers to Accessory Dwelling Units (in-law suites). Jim swore in Ken Neborak using the DE Oath of Office

Board of Elections – Selection of officers 2026. Scott nominated Brandon Dougherty as President for FY2026, seconded by Dave and Dave and Scott voted yes. Dave motioned for Scott MacKenzie to be secretary for FY2026, seconded by Brandon, and Dave and Brandon voted yes.

Treasurer's Report and Tax Collector's Report – Report on Delinquent Taxes (attached). Curt presented the Monthly Statements of Account (attached). Brian reported that NCC assessments will be available on July 1. Scott made a motion to approve the report, seconded by Brandon, and all were in favor. Curt reported that training for implementation of receiving ACH payments are offered by WSFS and recommended for at least two people other than Curt. Dave and Brandon volunteered to participate.

Old Business/President's Report

Town Hall Complex improvements – Scott reported that the automatic door for the Annex had been installed but the contractor is having problems finding a digital locking device to work with the door. Dave and Scott installed the roof fencing on the Annex and also a Little Lending Library for children’s books in the Park. Scott made a motion to approve EECBG project expenditures of up to \$20,000 for an additional 16 solar panels and up to \$30,000 for a battery storage system at Town Hall. Expenditures are pending receipt of funding. Second by Brandon, all were in favor.

Sidewalks and Streetlights – Status Report

Shops of Bellefonte Report – No attendee from SOB.

Edgemoor Port – Jim Paradise reported that there is a public meeting on June 12, 6 pm, at Bellevue Community Center by the Stop the Port Committee. Scott reported that there is also a public meeting on June 11 at Bellevue Community Center by the DE Community Benefits Coalition regarding the Port Expansion.

Scott motioned to recess for dinner, seconded by Brandon and all were in favor. The meeting resumed 15 minutes later.

Energy and Community Development Grant – Scott reported that we have still not received any of the EECBG funding and that work will not proceed until we do. Still trying to schedule the reinstallation of the older solar panels.

Correspondence:

- Via EMail – WILMAPCO council election and ballot.
- Via USMail – Energy Transfer, Marcus Hook – Inventory of materials stored re: downstream spill.

- Via USMail – COMPRISE re: online tax payment (referred to Curt)

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Public Comments:

New Business:

Discussion: Commission vote for Municipal Representative to WILMAPCO advisory council. After discussion, the Commission voted for the Mayor of Delaware City to represent municipalities. Scott will send ballot back to WILMAPCO.

PC Conf Room ceiling – Scott motion to approve up to \$2,500 for drop ceiling repairs in Thompson Conference Room, seconded by Dave, and all in favor.

Payment of the Bills:

Payee	Description	Amount
Delmarva Power	Streetlights	(credit balance)
Delmarva Power	Town Hall	\$232.41
Delmarva Power	Town Hall Annex gas	\$72.25
Casella	Monthly trash/recycling – May	\$12,490.18
Comcast	June service	\$319.24
Pennyhill Landscaping	May service	\$885.49
Veolia	Water service –May service	Up to \$45.00
Scott MacKenzie Reimb.	Amazon fencing & zipties	\$159.72
Scott MacKenzie Reimb.	Amazon - Roof signage	\$14.28
Scott MacKenzie Reimb	Amazon – trash can labels	\$8.99
Scott MacKenzie Reimb.	Ebay – Vacuum repair parts	\$29.00
Scott MacKenzie Reimb.	Amazon – solar string lights	\$50.88
Will Merlo	Monthly cleaning, Annex	\$92.35
Will Merlo	Repair of ceiling crack and repaint	(HOLD) \$400.00
Evie Coninis	Meeting food	\$50.00
Jim Paradise Reimb.	Special event supplies Walmart	\$12.66
Jim Paradise Reimb	25 copies of Comp Plan	\$275.00
Wise Power Systems	50% payment, inverter upgrade, remounting (DESEU)(2 nd pymt)	(HOLD) \$9,799.00
Deldeo Builders	Automatic door (Outer door)	(HOLD) Up to \$6,325.00
New Castle County	Elevator (lift) permit	\$80.00

Stipend and FICA Payments

Town of Bellefonte 2024 Stipends	Net Payment
Scott MacKenzie	\$1,108.20
Andrew Ritchie	\$461.75
Logan Ritchie	\$507.93
Dave Brenner	\$554.10
Brandon Dougherty	\$554.10
Curt Nass	\$1,108.20
Frank Holodick	\$507.93
Andrew Moore	\$507.93
Jim Paradise	\$507.93
Steve Kimmel	\$507.93
Ken Neborak	\$46.18
Total Stipend Payments	\$6,372.15
Town Portion of Taxes Stipends	
Total to US Treasury	\$1,055.70
Will Merlo FICA	\$277.05
Town Portion of Taxes	
Total to US Treasury	\$45.90
Total Q2 Taxes to US Treasury	\$1,101.60
Social Security	\$892.80
Medicare	\$208.80
Total	\$1,101.60

Scott made a motion to pay the bills as read, seconded by Brandon, and were all in favor.

Announcements/Meetings – Planning Commission July 7, 7 pm; Town Meeting, July 14, 7 pm.
Meeting adjourned without objection at 8:28 pm.

Submitted by:



Scott MacKenzie

07-14-25

Approved

06-09-25

**Town of Bellefonte
Monthly Treasurers Report
May 2025**

	Town Account (5751)	MSAF Account (5312)	Property Transfer Account (8041)	Special Projects & Grants (8097)	WSFS Bank CD 4.0%	Total of Town Accounts	May 2024
Balance 05/01/2025	<u>\$124,500.78</u>	<u>\$7,091.64</u>	<u>\$38,364.15</u>	<u>\$10,296.00</u>	<u>\$ 50,000.00</u>	<u>\$230,252.57</u>	<u>\$296,883.70</u>
Receipts							
Property Transfer Tax			\$3,900.00			\$3,900.00	
Total Receipts	\$ -	\$ -	\$ 3,900.00	\$ -	\$ -	\$ 3,900.00	\$9,567.90
Disbursements							
GFL - Trash Collection	\$12,643.18 Online					\$12,643.18	
Delmarva - Town Street Lights						\$0.00	
Delmarva - TH Gas & Electric	\$369.20 Online					\$369.20	
Delmarva - Annex Gas	\$100.04 Online					\$100.04	
Comcast Cable	\$271.40 Online					\$271.40	
Veolia - Water	\$18.92					\$18.92	
	\$38.40					\$38.40	
Reimburse - J.Paradise - Office Supplies	\$12.66					\$12.66	
Reimburse - P.Anker - Flowers	\$120.00					\$120.00	
Landscaping	\$885.49					\$885.49	
Selective Insurance	\$10,639.00					\$10,639.00	
Parkowski, Guerke - Legal	\$28.00					\$28.00	
Will Merlo - Maintenance	\$92.35					\$92.35	
Bank Fee	\$3.00	\$3.00	\$3.00	\$3.00		\$12.00	
Total Disbursements	<u>\$25,221.64</u>	<u>\$3.00</u>	<u>\$3.00</u>	<u>\$3.00</u>	<u>\$0.00</u>	<u>\$25,227.64</u>	<u>\$50,536.71</u>
Ending Balance 05/31/2025	<u>\$99,279.14</u>	<u>\$7,088.64</u>	<u>\$42,261.15</u>	<u>\$10,293.00</u>	<u>\$50,000.00</u>	<u>\$208,924.93</u>	<u>\$255,914.89</u>

May Properties: 913 Elizabeth

Curt A. Nass, Treasurer/Tax Collector